

July 28, 2014

Subject: Special Event road closure

## Please contact the event coordinators if you have questions:

Fahren Johnson, (253) 571-2700, fjohnson@ymcapkc.org

Dear Tacoma Business Owner or Resident,

The City of Tacoma's Special Events Office has received an application to permit Eastside Families Back to School Parade on Thursday, August 28, 2014. This letter is to inform you of police escorted rolling road closures during this event starting at the community park on E 39th Street. Road closures will be from approximately 11:00 AM and will reopen as the parade passes. For details see the diagram on the back of this letter.

Rolling road closures during this event is required for the greatest public safety. Every effort will be made to minimize the impact to your residence or business. Event coordinators are required to instruct participants to follow all applicable City, State and Federal laws. Access to private driveways, parking lots/garages, sidewalks, walkways and/or alley ways may be delayed during the event. Emergency vehicles will always have access during events.

This letter has been mailed to the general surrounding area as part of our public notification process. However, if you wish, please feel free to share with others in your neighborhood. If you have an urgent request, prior to the event date, please contact the event coordinator above or Tacoma Police Special Event Sgt. Gretchen Aguirrre at (253) 591-5932.

For general event information go to <a href="www.cityoftacoma.org/specialevents">www.cityoftacoma.org/specialevents</a> and select "Stay Informed." You may also call me at the number below.

Thank you.

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**Special Event Permitting Authority** 

