



SPECIAL EVENT PERMIT #18-0094

September 25, 2018

Samuel Hernandez
c/o First Creek Middle School
1801 E 56th St
Tacoma, WA 98404

Dear Mr. Hernandez:

Subject: Special Event No. 18-0094 Eastside Families and School Festival

Permission is hereby granted to you for the parade event to be held on Saturday, October 20, 2018. The parade will involve a police escorted rolling road closure starting at the community park on E 39th Street and ending at First Creek Middle School. Road closures will be from approximately 10:00 to 10:30 AM and will reopen as the parade passes.

Permit Number 18-0094 is issued contingent upon the following conditions:

1. Permit holder shall arrange a meeting immediately with Special Events Sgt. Gary Roberts if there are changes from the approved permit; Sgt. Roberts can be reached at (253) 405-9056. The Police Department recommends approval of this permit with the following stipulations.
 - a. You have arranged for police escort services with Sgt. Roberts. You agree to pay for police services within 7 – 10 days after the event date.
 - b. Permit holder will notify all participants to obey all City of Tacoma; Pierce County Washington State and Federal rules, regulations, and laws.
 - c. Sponsor will maintain public and participant safety at all times and adhere to traffic lights and crosswalk rules.
2. The Traffic Engineering Division has reviewed the Special Event Permit Application and has no objections.
 - a. You have been provided with an approved traffic control plan that you must adhere to or provide a revised copy for review. The Traffic Control Plan (TCP) plays a vital role in providing safe and efficient traffic flow for vehicles and pedestrians. A TCP shows what types of devices, such as signs and barricades, would be used to direct vehicles and pedestrians through or around your event safely. It provides a “heads-up” for police, fire, transit, and other agencies that rely on streets and sidewalks to be opened. The plan will also discourage traffic back-ups and event access for those attending your event.
 - b. The applicant shall obtain from a private supplier all required traffic control devices in accordance with the Manual on Uniform Traffic Control Devices and follow supplemental guidelines provided by the Engineering Division. This includes “NO PARKING – day/time” control signs, which shall be set up a minimum of 24 hours in advance of enforcement. All traffic control devices shall be installed, maintained, and removed by the applicant.
 - c. Remember to maintain at the least, a 6-foot, unobstructed pedestrian right-of-way and handicapped access through the event area at all times.
 - d. Tyler Daniels, Public Works Traffic Engineering, can be reached at (253) 591-5554.
3. The Fire Department has reviewed the application and has no objections. Additional conditions are:
 - a. Emergency vehicle access will be allowed for the entire extent of the event venue. The following things must remain visible, and the path to them must remain unobstructed.
 - b. Fire hydrants, Sprinkler connections, Standpipe connections, Fire alarm boxes, Building entrances, Exit doors, Aisles, Exit lights, Stairways, Hose cabinets, Fire extinguishers, and any other Emergency equipment.
 - c. Questions about fire regulations can be directed to Lt. Ken Hansen at (253) 591-5762.
4. In regard to noise levels, the event shall comply the following provisions:

- a. Limit the decibel level of sound at the event border line to a maximum of 85 dBA at receiving residential properties. This restriction is consistent with Washington Administrative Code (WAC) 173-60-050 for public special events.
 - b. If you have any questions, you may contact Craig Kuntz, Planning and Development Services, at (253) 594-7820.
5. Surrounding businesses and residents have been notified of the event activity, its impact to parking, pedestrian traffic, etc., and have received no objections to the event activity.
6. That you have this permit letter readily available during the event, and shall present this permit upon demand of any City official.

Failure to comply with any of these requirements constitutes a violation of the permit as granted and the event may be terminated by the permitting authority or her designee. Noncompliance may also jeopardize the approval of future events.

This permit is granted subject to all other applicable laws and ordinances. This permit does not constitute a waiver by the City of any laws or ordinances that may apply to the permitted event or any activities associated with the permitted event. If I can be of further assistance to you, please contact me at (253) 573-2523.

Sincerely,



Kala Dralle

City of Tacoma, Special Events Office, Permitting Authority

Traffic control plan included



End

END DATE/TIME: 9/6/17