



## SPECIAL EVENT PERMIT #18-0050

June 11, 2018

Pastor Anthony Steele  
c/o Allen AME Church  
1223 Martin Luther King, Jr. Way  
Tacoma, WA 98405

Dear Pastor Steele:

Subject: Special Event No. 18-0050 Hilltop Outdoor Movies

Permission is hereby granted to you and Allen AME Church for the Hilltop Outdoor Movies to be held on Fridays, June 15, July 27 and August 17, 2018 from 6:00 p.m. until the end of the movies, with an alley way closure behind the Allen AME Church, adjacent to the parking lot in which the movies will be played.

Permit Number 18-0050 is issued contingent upon the following conditions:

1. Permit holder shall arrange a meeting immediately with Tacoma Police Special Events Sgt. Gary Roberts if there are changes from the approved permit; Sgt. Roberts may be reached at (253) 405-9056. The Police Department recommends approval of this permit with the following stipulations.
  - a. Permit holder will notify all participants to obey all City of Tacoma; Pierce County Washington State and Federal rules, regulations, and laws.
  - b. Sponsor will maintain public and participant safety at all times and adhere to traffic lights and crosswalk rules.
2. The Traffic Engineering Division has reviewed the Special Event Permit Application and has no objections.
  - a. You have been provided a final traffic control plan from the Traffic Engineering Division.
  - b. You are responsible for obtaining, paying for, placing and removing required by the approved traffic control plan from a private traffic control device company.
  - c. You are responsible for notifying all appropriate public entities regarding your road closure.
  - d. Remember to maintain at the least, a 6-foot, unobstructed pedestrian right-of-way and handicapped access through the event area at all times.
  - e. For questions relating to this section Tyler Daniels, Public Works Traffic Engineering, can be reached at (253) 591-5554.
3. The Fire Department has reviewed the application and has not objections. Additional conditions are:
  - a. If applicable you have applied for and received permits associated with the Tacoma Fire Department's requirements for Special Events.
  - b. Emergency vehicle access will be allowed for the entire extent of the event venue. The following things must remain visible, and the path to them must remain unobstructed.
  - c. Fire hydrants, Sprinkler connections, Standpipe connections, Fire alarm boxes, Building entrances, Exit doors, Aisles, Exit lights, Stairways, Hose cabinets, Fire extinguishers, and any other Emergency equipment.
  - d. Questions about fire regulations and permits can be directed to Lt. Ken Hansen at (253) 591-5762.
4. In regard to noise levels, the event shall comply the following provisions:
  - a. Limit the decibel level of sound at the event border line to a maximum of 85 dBA at receiving residential properties. This restriction is consistent with Washington Administrative Code (WAC) 173-60-050 for public special events.
  - b. If you have any questions, you may contact Craig Kuntz, Planning and Development Services, at (253) 594-7820.
5. Surrounding businesses and residents have been notified of the event activity, its impact to parking, pedestrian traffic, etc., and have made no objections to the event activity.

6. That you have this permit letter readily available during the event, and shall present this permit upon demand of any City official.

Failure to comply with any of these requirements constitutes a violation of the permit as granted and the event may be terminated by the permitting authority or her designee. Noncompliance may also jeopardize the approval of future events.

This permit is granted subject to all other applicable laws and ordinances. This permit does not constitute a waiver by the City of any laws or ordinances that may apply to the permitted event or any activities associated with the permitted event. If I can be of further assistance to you, please contact me at (253) 573-2523.

Sincerely,



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City of Tacoma, Special Events Office, Permitting Authority

Traffic control plan or site diagram included

