# **Regional Small Business Enterprise/Inclusion/ Technical Assistance Workshop**

## **Subcontractor Joint Series Outreach Event**



Are you interested in gaining insight from legal professionals and prime contractors through one on one support? Come join us for a three event series workshop, where you can learn tips for success, improve your bonding abilities, and receive one on one support from prime contractors to have all your hard questions answered. These classes will assist you in your "back office" preparation and even examine the contract review session to reduce your risks. These will be hands-on practical tips to move you toward getting more contracts awarded and getting paid.

#### **Training Schedule**

Session One: March 14, 2017 | 5:00 pm - 8:00 pm

Topics: All About Bonding & Matchmaking Session with Prime Contractors

- $\Diamond$ Featured Speaker(s):
  - Port of Tacoma, Absher, Mortenson, Walsh

Session Two: March 28, 2017 | 5:00 pm - 8:00 pm

**Topics:** All About Certifications (OMWBE, DBE, MBE)

- **Impact on Public Works projects**  $\Diamond$ 
  - $\Diamond$ Link Deposit
- How to do Business with Sound Transit  $\Diamond$
- Writing a Winning Capabilities Statement  $\Diamond$
- How to read Public Works Contracts & Identi- $\Diamond$ fv Risks

Session Three : April 4, 2017 | 5:00 pm - 8:00 pm

**Topics:** All About Financials-

- $\Diamond$ Financial and Accounting for Emerging Contractors
- **Essentials of Bid Estimating**  $\Diamond$

### **Event Location:**

**Tacoma Housing Authority—Bay Terrace** 

**Chambers Bay Room** 2550 S. G. St **Tacoma, WA 98405** 





\*Hors D'oeuvres and Refreshments will be served

#### **Event Registration Info:**

https://www.eventbrite.com/e/regional-small-business-enterprise-inclusion -technical-assistance-workshop-tickets-32279474778

### **City of Tacoma** Office of Small Business Enterprise Minority Business Development Agency (MBDA) (253)591-5224 - SBE Office (253)591-5239 - MBDA Office