1. **Call to Order**  
5:05 pm (00:00)

Chair Conklin called the meeting to order. Chair Conklin recognized that the meeting was held on Indigenous land: the traditional homelands of the Puyallup people.

ʔukʷədiitəb ʔuhigʷətəb čəʔ txʷəl tiiʔ ʔa čəʔ ʔəl tə swatxʷixʷtxʷələʔələgʷəl ʔutxʷalšucidəb həlgʷəʔ.

“We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.”

2. **Consent Agenda**  
(00:28)
There were no excused absences.

Vice Chair Ayala asked for a motion to approve the December agenda as well as the minutes from the November meeting.

There was a motion: “I so move.”
Motion: Commissioner Thompson
Seconded: Commissioner Woodson
Motion: Carried

3. Chair’s Report/Housekeeping
Chair Conklin provided an update on the public comment process for Commission meetings. Recognition of Commissioners Douglas, Jacobson, Thompson, and Wilmot-Stenehjem’s service by Commissioners and Staff.

4. Public Comment on Agenda Items
There were no public comments on agenda items.

5. Discussion/Updates
a. Diversity, Equity, & Inclusion Subcommittee
Commissioner Maestas gave an update on the work of the DEI Subcommittee including reviewing TAIP guidelines and developing a consistency on the prioritization language on all calls and outreach. This subcommittee would like to work on goals and an equity-inclusion statement. Next step is drafting up Diversity, Equity, Inclusion (DEI) goals and an organizational network to prioritize and take action on.

6. Action Items
a. 2021-23 Tacoma Poet Laureate Application
Staff reviewed the proposed updates of the 2021-23 Tacoma Poet Laureate Application including Additional Project Budget, Opportunity, Duties, Priorities, and Selection Criteria sections of the guidelines. Commissioners discussed, asked questions, and proposed edits.

There was a motion: “I move to accept the 2021-23 Tacoma Poet Laureate Application as it was presented.”
Motion: Chair Conklin
Second: Commissioner Kula
Motion: Carried

b. 2021 Community Arts Projects Funding Recommendations
Staff gave an overview about the Community Arts Projects Funding panel’s virtual review of the 2021 applications. Vice Chair Ayala and Commissioner Allison gave an update about the funding panel. The following funding recommendations were proposed:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Project Title</th>
<th>Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alma Mater Tacoma</td>
<td>The Bridge Music Project</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>23rd Annual Asia Pacific New Year Celebration</td>
<td>$ 6,000.00</td>
</tr>
<tr>
<td>Asia Pacific Cultural Center</td>
<td>featuring Marshall Islands</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td></td>
<td>Behind the Camera - Community Dance in a Global</td>
<td>$</td>
</tr>
<tr>
<td>Barefoot Collective</td>
<td>Pandemic</td>
<td>$</td>
</tr>
<tr>
<td>Blue Cactus Press</td>
<td>Creative Writing Anthology by Women of Color</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td>Building Youth Through Music dba</td>
<td>Steam Gone Digital</td>
<td>$ 6,000.00</td>
</tr>
<tr>
<td>WayOut Kids</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
There was a motion: “I move to accept the 2021 Community Arts Projects Funding Recommendations.”

Motion: Chair Conklin

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Second: Commissioner Holcomb
Motion: Carried

7. Discussion/Updates
   a. 2021-22 Funding Distribution Update  (58:34)
      Staff gave an update that City Council passed the 2021-2022 biennial budget, which will allow for $300,000 in funding to redistribute. This will allow for $228,000 in Community Arts Projects funding and $72,000 in Tacoma Artists Initiative Program funding for the biennium.

   b. Tacoma Arts Month Recap  (1:00:06)
      Staff gave an update about Tacoma Arts Month 2020 including Community Engagement Projects, events, activities, sponsorships, partnerships, TV Tacoma’s CityLine and social media outreach. Commissioners discussed in-person and virtual programming. Community Engagement Project survey results will be shared at the next meeting.

8. Staff Check-In
   a. Tacoma Creates  (1:23:28)
      Staff gave an update about 2021 funding applications, outreach to new organizations, and the launch of the first newsletter.

   b. Staff Projects Overview and Updates  (1:25:09)
      Staff gave an update about the end of the current funding cycle and how the Tacoma Artists Initiative Program and Community Arts Projects funnees are completing their projects by the end of 2020. Several staff attended the Grantmakers in the Arts virtual conference. The Tacoma Artists Initiative Program application workshop is next week and the panelists are confirmed to review applications in early 2021. City Council reappointed Chair Conklin and Vice Chair Ayala and appointed new Commissioners: Jasmine Brown, Jeanette Sanchez, Jamika Scott, and Alejandra Villeda to the Arts Commission for 2021.

   c. Public Art Updates  (1:32:36)
      Staff gave an update about the Public Art Reaching Community (PARC) temporary public art and a reminder about the upcoming virtual celebration on January 13. Staff gave an update about permanent artwork for Tacoma Housing Authority (THA) and the Port of Tacoma’s piece in Fireman’s Park. Staff reported on mural vandalism impacting Spaceworks murals, addressing maintenance, and communicating with Tacoma Police Department.

9. Report Back
   a. Advocacy Reports  (1:53:19)
      There were no advocacy reports.

   b. Funded Project Updates/Arts Events Attended  (1:53:25)
      Chair Conklin attended Elizabeth Reeves’ virtual event for The Call and attended a Tacoma Urban League event.

   c. Future Agenda Items for Consideration  (1:56:40)
      There were no future agenda items for consideration.

10. Adjourn  7:02 pm (1:57:07)
MEETING FREQUENCY
Meetings are held on the second Monday of every month at 5:00 pm, venue to be determined based on health regulations. All meetings of the Tacoma Arts Commission are open to the public.

To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Arts Commission staff at (253) 591-5191. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.