1. **Call to Order**  
   Chair Ayala called the meeting to order. Chair Ayala recognized that the meeting was held on Indigenous land: the traditional homelands of the Puyallup people.

   "We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language."
2. Consent Agenda (00:34)
   There was one excused absence: Commissioner Conklin.

   Vice Chair Maestas asked for a motion to approve the January agenda as well as the minutes from the December meeting.

   There was a motion: “I so move.”
   Motion: Commissioner Woodson
   Seconded: Commissioner Holcomb
   Motion: Carried

3. Chair’s Report/Housekeeping (01:30)
   Chair Ayala welcomed the new Commissioners, led an icebreaker activity, and introduced Council Member John Hines.

4. Public Comment on Agenda Items (30:04)
   There were no public comments on agenda items.

5. Discussion/Updates
   a. Council Coffee (31:33)
      Chair Ayala called on staff to discuss the purpose and format of Council Coffee meetings and spoke to Council Member Hines’ attendance at the meeting. Council Member Hines provided an overview of City Council and spoke to the importance of Council Coffee meetings from his perspective. Staff offered help if Commissioners need it to identify their district for alignment with future Council Coffee meetings.

   b. Arts Commission Annual Retreat (45:52)
      Chair Ayala shared how the 2020 Annual Retreat was placed on hold due to health and safety regulations and how the 2021 retreat may be in a virtual setting. Staff asked the Commission about ideas, topics, priorities, and areas of interest for the retreat. Commissioners discussed the structure of the retreat, design of a virtual meeting platform, topics of interest, and ideas.

   c. Diversity, Equity, & Inclusion Subcommittee (1:02:52)
      Chair Ayala gave an overview and history of the Diversity, Equity, & Inclusion (DEI) subcommittee. Staff provided an update that there was no DEI subcommittee meeting in January with Commissioners and the goal is to have monthly meetings to discuss strategy and priorities. Commissioners discussed being on the subcommittee.

6. Staff Check-In
   a. Staff Projects Overview and Updates (1:11:52)
      Staff gave an update about the Community Arts Project funding contracts and reminded the Commission about the deadline for Tacoma Artists Initiative Program (TAIP) applications. Staff reported on the progress of communications with the Poet Laureate program, reminded the Commission about the Public Art Reaching Community (PARC) celebration and the responses received on the 2020 Tacoma Arts Month Community Engagement survey.

   b. Public Art Updates (1:19:50)
      Staff gave an update on the Totem Pole Deaccession committee.
c. **Tacoma Creates**  
   Staff gave an overview about Tacoma Creates, the current funding cycle, the planned release of the 2021 funding application forms, the Tacoma Creates Advisory Board, and about Tacoma Creates panel information on the website. Commissioners asked questions.

7. **Report Back**
   a. **Advocacy Reports**  
      Chair Ayala gave an overview about the purpose of the Advocacy Reports standing agenda item and staff added to the overview. Commissioner Kula gave an update about revising the Arts Major at University of Washington Tacoma.

   b. **Funded Project Updates/Arts Events Attended**  
      Commissioners and staff gave an update on the Tacoma Light Trail.

   c. **Future Agenda Items for Consideration**  
      There were no future agenda items for consideration.

8. **Adjourn**  
   6:44 pm (1:36:58)

---

**MEETING FREQUENCY**

Meetings are held on the second Monday of every month at 5:00 pm, venue to be determined based on health regulations. All meetings of the Tacoma Arts Commission are open to the public.

---

To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Arts Commission staff at (253) 591-5191. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.