

2021 CDBG NOFA Questions and Answers – Posted 2/1/21

The following questions were received by TCRA staff as a part of the 2021 CDBG NOFA process. Questions needed to be submitted no later than January 29, 2021 so that questions and answers could be posted publicly for all applicants to view.

Q1) What is the timeline for the CDBG NOFA?

A) Timeline is below

STEPS	START	END
Application period - Interested parties invited to apply	1/19/2021	2/8/2021
NOFA information session	1/25/2021	1/25/2021
Deadline for questions	1/29/2021	1/29/2021
Application deadline, 5pm	2/8/2021	2/8/2021
Ineligible applicants notified	2/16/2021	2/16/2021
Oral presentations by eligible applicants at TCRA Board meeting	2/25/2021	2/25/2021
Funding Recommendations voted on by TCRA Board	3/11/2021	3/11/2021
Funding awards announced	3/12/2021	3/12/2021
Public Comment period and public hearing for Annual Action Plan (AAP)	4/1/2021	4/30/2021
City Council approval of AAP	Requested for May 2021	
Contract execution	After AAP approval	
CDBG Program Year	7/1/2021	6/30/2022

Q2) Where can I find a copy of the CDBG NOFA Application?

A) The following application documents can be found on the [city's website](#):

1. Funding Information Packet
2. CDBG NOFA Application for Funds
3. Supplemental Form (only submit this for Off-Site Public Improvements/ Public Facilities projects)

Please be sure to read the Funding Information Packet closely to determine whether your project requires you to submit the Supplemental Form with your Application for Funds.

Q3) Would repair or installation of a utility pole be an eligible use for CDBG funds through this NOFA?

A) The location and ownership of the utility pole would determine whether this would be an eligible use. A "Public Improvement" would be eligible if it were to be made to property that is under public ownership, and intended to benefit all of the residents of an area where at least 51% of the households have low to moderate incomes (LMI). An LMI census block group map is available in Section VI of the Funding Information Packet. A public improvement such as this could not be made as part of an affordable housing development under this NOFA. This NOFA is intended for non-housing related improvements. Applications for public improvements related to housing should be submitted during the Affordable Housing NOFA.

Q4) Does the activity to be funded need to be located within the City of Tacoma?

A) Yes

Q5) Was the CDBG NOFA workshop that was held on January 25th recorded?

A) The workshop was not recorded, but the powerpoint presentation that was provided during the workshop is included in this Q+A packet.

Q6) I am having a problem signing my application electronically. What should I do?

A) Contact Heidi Burbidge at (253) 591-5221 or hburbridge@cityoftacoma.org. In the meantime, submit your unsigned application to cedhousingdivision@cityoftacoma.org as described in the application instructions on page 16 of the Funding Information Packet.

Additionally, if you have any questions about character counts, question numbering or pagination please contact Heidi Burbidge (253) 591-5221 or hburbridge@cityoftacoma.org. A revised character count table can be found on page 3.

CHARACTER COUNT LIMITS -- REVISED

Question Number	Character Cap (Including Spaces)
21	750
25	1,700
27	1,000
28	1,500
29	1,000
30	1,200
31	1,140
32	1,775
33	1,475
34	1,200
35	1,200
42	700
49	1,400
50	1,250
51	1,650
55	1,145
59	1,000
60	1,500
61	1,000
63	800
65	1,000
66	1,000
67A	700
67B	700



CITY OF TACOMA / TCRA 2021 CDBG NOFA Application Workshop

Community and Economic Development Housing Division

Community Development Block Grant Notice of Funding Availability (NOFA)

Frequently Asked Questions and Responses

- Questions regarding the 2021 Community Development Block Grant NOFA must be submitted no later than January 29, 2021
- Questions may be submitted electronically to Heidi Burbidge at hburbridge@cityoftacoma.org
- A complete list of all questions and answers will be posted on the city's website at https://www.cityoftacoma.org/government/city_departments/community_and_economic_development/housing_division/funding_opportunities_requests_for_proposals no later than February 1, 2021.



City of Tacoma
Community and Economic Development Department

CDBG National Objectives

1. Benefit low and moderate income persons
2. Aid in the prevention or elimination of slums and/or blight
3. Meet community development needs having a particular urgency

More information on the General Policies of the Community Development Block Grant Program can be found at [24 CFR 570.200](#).



City of Tacoma
Community and Economic Development Department

Eligible Activities

1. Housing Assistance: Residential Rehabilitation and Preservation of Single-Family Homeowner Occupied Households
2. Economic Development: Microenterprise Assistance
3. Off-Site Public Improvements/ Public Facilities



Other Eligibility Criteria

1. Projects must take place within Tacoma city boundaries
2. Must show feasibility to meet performance measures
3. Must adhere to Federal Cross-Cutting Regulations



City of Tacoma Funding Priorities

Support activities that:

- Are consistent with existing plans
- Leverage other funding resources (when applicable)
- Can utilize funds within 12 to 24 months

(cont.)



City of Tacoma
Community and Economic Development Department

Funding Priorities

Support activities that:

- Demonstrate proven capacity for project completion and good management
- Are cost effective
- Do not require General Fund investment for project operation and maintenance



Application Materials

1. Funding Information Packet
2. CDBG NOFA Application for Funds
3. Supplemental Form (only submit for Off-Site Public Improvements/
Public Facilities projects)



Application Deadline

- Applications must be received before 5:00pm Monday, February 8, 2021.
- Submit the Application for Funds document in PDF form by email to cedhousingdivision@cityoftacoma.org
- All applicants: upload attachments to your server or cloud space and include the link on page 2 of your Application for Funds.
- Only if applicable, submit the Supplemental form, also by email.



NOFA Timeline

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Assistance

If you require assistance you are encouraged to contact

Heidi Burbidge: (253) 591-5221 hburbridge@cityoftacoma.org



City of Tacoma
Community and Economic Development Department