



**MINUTES**  
Meeting No. 685

November 21, 2019  
Tacoma Municipal Bldg., Room 220 A

Steve Snider called the meeting to order at 7:37 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Ian Northrip, Dan Montopoli, Terri Scott, , Kimber Starr, Zac Schon, Alex Hogan, Jason Kors

TCRA Members Absent: Meredith Neal, Tera Williams Karsen Keever, Matthew Schemp,

TCRA Staff in Attendance: Daniel Murillo, Karlee Iverson, Jeff Robinson, Jacinda Steltjes, Carrie Wickstrom, Danai Mangum

Guests in Attendance: Will Suarez, Deidre Patterson, Martha Larkin, Jeff Gumm

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for November 7, 2019
2. October Check Registration

**MOTION:** Zac Schon motioned to approve the consent agenda. Dan Montopoli seconded the motion, which passed unanimously.

**HOUSING**

3. Lakewood Housing Rehabilitation Loan Request (Presented: Martha Larkin)

Lakewood staff will request the board approve a rehabilitation loan in the amount of \$65,000 for work to be conducted at 5206 Diamond Blvd SW in Lakewood.

**MOTION:** Terri Scott motioned to approve the consent agenda. Dan Montopoli seconded the motion and Ian Northrip abstained. Request passed.

**ECONOMIC DEVELOPMENT**

4. Management of Small Business Loan Programs (Presenter: Will Suarez)

Staff will provide an update on the management of the small business loan programs and present changes implemented to the administrative Plan for the Economic Development Administration Revolving Loan Fund, also known as the Title IX loan fund. **Info only.**

**FOR THE GOOD OF THE ORDER**

Daniel shared staff updates.

- Council approved a 2 year Program tech position to assist the Single Family Rehab program.
- A Contract and Program Auditor was hired and will be starting on December 9<sup>th</sup>.
- Changes are in the works to increase the max values of homes per HUD requirements.

**MOTION:** Ian Northrip moved to excuse Meredith Neal, Tera Williams Karsen Keever, Matthew Schemp. Alex Hogan seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 8:36 a.m.

Respectfully Submitted,

Dan Montopoli