



MINUTES
Meeting No. 682

October 10, 2019
Tacoma Municipal Bldg., Room 248

Dan Montopoli called the meeting to order at 7:32 a.m.

ROLL CALL

TCRA Members Present: Ian Northrip, Dan Montopoli, Terri Scott, Alex Hogan, Jason Kors, Tera Williams, Karsen Keever, Matthew Schemp

TCRA Members Absent: Meredith Neal, Zac Schon, Steve Snider, Kimber Starr

TCRA Staff in Attendance: Daniel Murillo, Danai Mangum, Carrie Wickstrom, Darian Lightfoot, Jason Mejia, Jeff Robinson, Jacinda Steltjes

Guests in Attendance: Martha Larkin, City of Lakewood

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

CONSENT AGENDA

1. TCRA Meeting Minutes for September 26, 2019
2. September 2019 Check Register

MOTION: Jason Kors motioned to approve the consent agenda. Alex Hogan seconded the motion, which passed unanimously.

HOUSING

3. SFR Loan Program Sub-Recipient Agreement Amendment (Presented: Carrie Wickstrom)

Staff recommended the Board authorize it to execute an amendment to the Sub-Recipient Agreement between TCRA and the Pierce County Community Development Corporation for the administration of the Single-Family Rehabilitation Loan Program (SFR). The amendment will add \$225,000 in CDBG funds to the contract and permit the PCCDC to complete four more SFR projects in the 2019-2020 program year.

MOTION: Karsen Keever moved to approve authorizing staff to execute the amendment as presented to the Sub-Recipient Agreement with Pierce County Community Development Corporation for the administration of the Single-Family Rehabilitation Loan Program. Terri Scott seconded the motion, which passed unanimously with Ian Northrip recusing himself.

ADMINISTRATIVE

4. Consolidated Plan and Analysis of Impediments Consultant (Presented: Daniel Murillo)

Staff requested the Board authorize staff to enter into contract with Enterprise Advisors for \$150,000 in UDAG funds to assist in the development of the 2020- 2024 Consolidated Plan, Analysis of Impediments to Fair Housing Choice and an application for a Neighborhood Revitalization Strategy Area (NRSA).

MOTION: Ian Northrip moved to approve authorizing the TCRA Administrator to execute a contract with Enterprise Advisors for \$150,000 in UDAG funds for assistance in developing the 2020-2024 Consolidated Plan, Analysis of Impediments to Fair Housing Choice and an application for a NRSA in the Hilltop neighborhood, subject to the board's approval of an updated scope of work. Alex Hogan seconded the motion, which passed unanimously. Tera Williams agreed to provide input and feedback to Housing Division staff to ensure a revised scope of work is inclusive of partner organizations and the work they have done and continue to do in the Hilltop community and to ensure those organizations are recognized appropriately for their contributions to the Consolidated Plan, Analysis of Impediments to Fair Housing Choice and the NRSA application.

5. TCRA Financing and Programs Overview PowerPoint (Presented: Jacinda Steltjes)

Staff provided a broad summary of a PowerPoint presentation detailing the work of the Housing Division on behalf of the TCRA and the funding sources utilized in the Division. The board requested a more in depth presentation be provided at the October 24, 2019 meeting.

FOR THE GOOD OF THE ORDER

MOTION: Matthew Schemp moved to excuse Meredith Neal, Zac Schon, Steve Snider and Kimber Starr. Karsen Keever seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 8:48 a.m.

Respectfully Submitted,

Dan Montopoli