



**MINUTES**  
Meeting No. 675

May 23, 2019  
Tacoma Municipal Bldg., Room 248

Steve Snider called the meeting to order at 7:31 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Dan Montopoli, Ian Northrip, Jason Kors, Alex Hogan

TCRA Members Absent: Matthew Schemp, Tera Williams, Zac Schon, Karsen Keever, Kimber Starr, Meredith Neal, Terri Scott

TCRA Staff in Attendance: Carol Hassard, Jacinda Steltjes, Daniel Murillo

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

1. TCRA Meeting Minutes for April 11, 2019
2. Check Register: April 2019
3. City of Tacoma CDBG TCRA Subrecipient Agreement
4. City of Tacoma HOME TCRA Subrecipient Agreement
5. City of Tacoma, TCRA, City of Lakewood HOME Consortium Subrecipient Agreement

**MOTION:** Jason Kors moved to approve the consent agenda as presented. Dan Montopoli seconded the motion, which passed unanimously.

**ADMINISTRATIVE**

6. State Auditor's Office (SAO) 2018 Audit  
The Entrance Conference document provided by the State Auditor's Office was provided to TCRA as reference. This item was informational only. No action was required.

**HOUSING**

7. Loan Structuring for THA's 1800 Hillside Terrace (Presented by Jacinda Steltjes)  
Staff recommended a financing structure for TCRA controlled UDAG and CDBG funds awarded to Tacoma Housing Authority's 1800 Hillside Terrace multi-family affordable housing project.

**MOTION:** Ian Northrip moved to approve the financing structure for TCRA controlled UDAG and CDBG funds as presented. Dan Montopoli seconded the motion, which received a unanimous passing vote.

8. Loan Structuring for THA's Arlington Youth Crisis Residential Center (Presented by Jacinda Steltjes)

Staff recommended a financing structure for TCRA controlled CDBG funds awarded to Tacoma Housing Authority's Arlington Youth Crisis Residential Center.

**MOTION:** Dan Montopoli moved to approve the financing structure for TCRA controlled CDBG funds as presented. Jason Kors seconded the motion, which received a unanimous passing vote.

9. Grant Agreement for homebuyer assistance activities performed by HCT (Presented by Jacinda Steltjes)  
Staff recommended the board authorize staff to execute a grant agreement with Homeownership Center of Tacoma for \$225,000 in CDBG funds to be used by Homeownership Center of Tacoma to 1) execute its first right of refusal to purchase three single-family homes, and 2) provide homebuyer assistance to low and moderate income, first-time homebuyers who will ultimately purchase the three homes acquired by HCT.

**MOTION:** Alex Hogan moved to authorize staff to execute the a grant agreement as presented. Ian Northrip seconded the motion, which received a unanimous passing vote.

**FOR THE GOOD OF THE ORDER**

ANNOUNCEMENT: The board requested an informational session to review uses of funding, funding sources, fund balances, projects, etc.

ANNOUNCEMENT: The board requested an update on the Affordable Housing Action Strategy.

**MOTION:** Jason Kors moved to excuse the absent TCRA members. Dan Montopoli seconded the motion, which received a unanimous passing vote.

**ADJOURN**

The meeting adjourned at 8:55 AM.

Respectfully Submitted,

Dan Montopoli