CITY OF TACOMA REQUEST FOR QUOTATION GENERAL TERMS AND CONDITIONS

1. Preparation/Submittal of Bids

A. All information requested of the Bidder/Proposer must be entered in the appropriate space on the form. Failure to do so may disqualify your bid/proposal.

B. All information must be written in ink or typewritten. Mistakes may be crossed out and corrections inserted before submission of your bid/proposal. Corrections shall be initialed in ink by the person signing the bid/proposal. C. Time of delivery must be stated as the number of calendar days following receipt of the order by the Bidder/Proposer to receipt of the goods or services

by the City and may be a determining factor in the award of the contract. D. All bids/proposals must be signed by an authorized officer or employee of the Bidder/Proposer.

E. The City of Tacoma will not be responsible for any explanation interpretation of the RFB/RFQ/RFP documents, except if made by written addendum.

F. Bids/Proposals must be submitted by or prior to the RFB/RFQ/RFP date and time specified. The RFB/RFQ/RFP number, opening date and Buyer must be noted on the face of the envelope if submitted by mail or in person. G.Submission of a facsimile bid/proposal in lieu of a mailed bid/proposal is at

the option of the Bidder/Proposer unless otherwise stated in the RFB/RFQ/RFP. The City accepts no responsibility for transmission errors if transmitted by fax

H.All bid/proposal prices must remain firm for acceptance by the City for a period of at least 60 calendar days from the RFB/RFQ/RFP opening date.

2. <u>Bid/ Proposal Withdrawal:</u> No bid/proposal can be withdrawn after having been formally opened by a representative from the City Purchasing Office.

3. **Shipping and Delivery:** F.O.B. Point/Freight: All prices quoted shall be F.O.B. destination, freight prepaid and allowed. Failure to meet this requirement may result in your bid/proposal being rejected as non-responsive. Deliveries will be accepted between 9:00 a.m. and 3:30 p.m., at the delivery address shown on the front of the RFB/RFQ/RFP, Monday through Friday (except on legal holidays of the City of Tacoma).

4. **Payment Terms**: Prices will be considered as net 30 if no cash discount is shown. Payment discount periods of twenty (20) calendar days or more will be considered in determining the apparent lowest responsible bid/proposal. Invoices will not be processed for payment nor will the period of the cash discount commence until receipt of a properly completed invoice and until all invoiced items are received and satisfactory performance of the contractor has been attained. If an adjustment in payment is necessary due to damage or dispute, the cash discount period shall commence upon the final approval for payment.

5. <u>Terms and Conditions</u>: All terms and conditions of the City of Tacoma Purchase Order form shall apply to contracts resulting from this RFB/RFQ/RFP.

6. <u>Taxes</u>:

A. The City of Tacoma is exempt from Federal excise tax.

B. The City of Tacoma is subject to Washington State Sales Tax.

C. Section 6A.30.060 of the Tacoma Municipal Code (TMC) provides that all transactions with the City of Tacoma, wherever consummated, are subject to the City's Business and Occupation Tax. It is the responsibility of the Bidder/Proposer awarded the Contract to register with the City of Tacoma's Finance, Tax and License Division, 733 Market Street, Room 21, Tacoma, WA 98402-3768, 253-591- 5252. The City's Business and Occupation Taxamount shall not be shown separately but shall be included in the unit and/or lump sum prices bid.

D. Do not include Washington State Sales Tax or Federal Excise Tax in the prices quoted. Bidder/Proposer is responsible to determine the correct sales tax rate to be paid and include it in the appropriate blank on the RFB/RFQ/RFP page.

7. <u>Increase or Decrease in Quantities/Extensions</u>: The City reserves the right to increase or decrease the quantities of any item under this contract and pay according to the unit price in the RFB/RFQ/RFP. Unless otherwise specified in the solicitation, contracts resulting from this RFB/RFQ/RFP are subject to extension by mutual agreement at the same prices, terms and conditions.

8. Evaluation of Bids/Awards:

A. The City reserves the right to: (1) award bids/proposals received based on individual items or groups of items, or on the entire list of items (2) to reject any or all bids/proposals or any part thereof, and if necessary, call for new bids/proposals (3) to waive any informality in the bids/proposals, and (4) to accept the bid/proposal that is the lowest and the best bid/proposal in the interest of the City of Tacoma.

B. The City reserves the right to correct ambiguities and obvious errors in the Bidder/Proposer's proposal. In this regard, if the unit price does not compute to the extended total price, the unit price shall govern.

C. In the evaluation of bids/proposals, the Bidder's/Proposer's experience, delivery time, and responsibility in performing other contracts will be considered. In addition, the bid/proposal evaluation factors set forth in TMC Section 1.06.253 may be considered by the City as well as the tax revenue the City would receive from purchasing item(s) from a supplier or suppliers located inside or outside the boundaries of the City of Tacoma.

9. Approved Equivalents:

A. Unless an item is indicated "No Substitute," special brands, when named, are intended to describe the standard of quality, performance or use desired. Equivalent items will be considered by the City, provided that the Bidder/Proposer specifies the brand and model, and provides all descriptive literature, independent test results, product samples, etc., to enable the City to evaluate the proposed "equivalent."

B. The decision of the City as to what items are equivalent shall be final and conclusive. If the City elects to purchase a brand represented by the Bidder/Proposer to be an "equivalent," the City's acceptance of the item will be conditioned on the City's inspection and testing after receipt. If, in the sole judgment of the City, the item is determined not to be an equivalent, the item shall be returned at the Bidder/Proposer's expense and the contract canceled without any liability whatsoever to the City.

C.When a brand name or level of quality is not stated by the Bidder/Proposer, it is understood the offer is exactly as specified. If more than one brand name is specified, Bidder/Proposer must clearly indicate the brand and model/part number being bid/proposed.

10. <u>Warranties/Guarantee</u>: Bidder/Proposer warrants that all materials, equipment and/or services provided as a result of the RFB/RFQ/RFP shall be fit for the purpose(s) for which intended, for merchantability, and shall conform to the requirements and specifications of the RFB/RFQ/RFP; all items comply with all applicable safety and health standards established for such products by the Washington Industrial Safety and Health Act (WISHA), RCW Chapter 49.17, the U.S. Occupational Safety and Health Act (OSHA) and/or Consumer Products Safety Act, and all other applicable federal laws or agency rules; all items are properly packaged; and all appropriate instructions or warnings are supplied including any applicable MSDS sheets.

11. Legal Disputes: The sole venue of any legal action arising out of the Contract or any bids submitted in response to this RFB/RFQ/RFP shall be in the Pierce County Superior Court for the State of Washington and the interpretation of the terms of the Contract shall be governed by the laws of the State of Washington.

12. <u>Contract Compliance Forms</u>: TMC requires Bidder/Proposer's to submit proof and/or documentation of compliance with the City's requirements for equal economic opportunity and solicitation of Historically Underutilized Business subcontractors. If compliance forms are included with this RFB/RFQ/RFP, they must be fully and accurately completed and submitted at time of RFB/RFQ/RFP opening. Failure to do so may result in the bid/proposal being declared non-responsive. For compliance questions contact the City's Contract Compliance Office 747 Market Street, Tacoma, WA 98402, 253-591-5825.

13. <u>Code of Ethics</u>: TMC, Chapter 1.46, provides standards for certain unethical conduct by others including bidders and contractors. Violation of the City's code of ethics shall constitute a breach of contract, and will be grounds for termination of this contract.

14. <u>Prevailing Terms and Conditions</u>: Bidder/Proposer acknowledges and agrees that the terms and conditions stated herein shall control and prevail over any other conflicting terms and conditions Bidder/Proposer may present in connection with this Contract.



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tive Bid # TW22-0277N sue Date 08/02/2022 or Number 109226 WEB VENDOR FOR RF lor Information (vendor to complete) Name: sss: tate/Zip / / / Fax /	Q
or Number 109226 WEB VENDOR FOR RF Ior Information (vendor to complete) Name: ess: tate/Zip / // Fax /	Q
Ior Information (vendor to complete) Name: vss: tate/Zip / e/Fax	Q
Name: Participation of the second se	
Name: Participation of the second se	
tate/Zip / / e/Fax /	
e/Fax /	
ct Name	
ent Terms %, days (e.g. 2% 10,N	30)
na Bus. Lic. #	
yer ID #	
TURE OF PERSON AUTHORIZED TO SIGN THIS BID	
DATE://	
- -	RE OF PERSON AUTHORIZED TO SIGN THIS BID

ltem #	Material# Description	Delivery Date	QTY	ИМ	Net Price	Total
	E-mail bid to sendbid@cityoftacoma.org . Please include the Collective Bid Number TW22-0277N in the subject line of your e-mail.					
	Bids are subject to the submittal deadline noted in the bid solicitation document. The time of e-mail receipt will be considered as the time of submittal. IT IS ANTICIPATED THAT VENDORS WILL ATTEMPT TO PROVIDE					
	PRICING FOR AS MANY ITEMS AS POSSIBLE. ITEMS MUST BE NEW AND UNUSED. PLEASE CIRCLE OR UNDERLINE THE MODEL/BRAND QUOTED IF					
	MULTIPLE MANUFACTURERS ARE LISTED OR BID MAY BE CONSIDERED NON-RESPONSIVE. DELIVERY DATE WILL DEFAULT TO TWO WEEKS ARO IF VENDOR FAILS TO PROVIDE. IF DELIVERY DATES CAN NOT BE UPHELD, IT IS THE VENDOR'S RESPONSIBILITY TO MAKE CONTACT WITH THE BID ORIGINATOR.					



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Item #	Material# Description	Delivery Date	QTY	UM	Net Price	Total
	BIDS MUST BE SIGNED IN ORDER TO BE A VALID BID. BID RESULTS ARE POSTED AT http://www.cityoftacoma.org/government/city_departments/finance/proc urement_and_payables_division /purchasing/bid_results/					
10	19157 BRUSH,2-1/2IN,PAINT,DISPOSABLE BRUSH, PAINT, DISPOSABLE, 2-1/2IN, PURE WHITE BRISTLE, WOOD HANDLE SANDED SMOOTH, OR EQUIVALENT. PACKAGED 12 OR 24 IN A BOX. NO BULK SHIPMENTS WILL BE ACCEPTED Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409		48	EA		
20	31244 KEY, YOKE SHUTOFF, 24IN LG KEY, YOKE, SHUTOFF, 24 IN LENGTH, MILD STEEL. Material # Manf Part# Manufacturer Name 31244 #53246 ORBIT Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409		8	EA		
30	31723 TAPE MEASURE,100FT,IN 8THS,FIBERGLASS TAPE, MEASURE, 100FT, IN 8THS, FIBERGLASS, LUFKIN NO FE100. Material # Manf Part# Manufacturer Name 31723 FE100 LUFKIN Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409		4	EA		



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Item #	Material#	Description	Delivery Date	QTY	UM	Net Price	Total
40	31863	·		12	EA		
		COVER,60INX60IN,VAULT,W/3FTX3FTSPRG,ASST					
		COVER, VAULT, CONCRETE, REINFORCED TO					
		CERTIFIED H-20 LOAD RATING. THE FINISHED					
		DIMENSIONS OF THE COVERS ARE 60 INCHES WIDE X					
		60 INCHES LONG X 6 INCHES THICK, WITH TAPERED					
		(1-INCH) EDGES. THE COVERS SHALL BE SUPPLIED					
		WITH ONE SPRING ASSISTED 3-FOOT X 3-FOOT					
		HINGED ACCESS DOOR, CENTERED IN THE COVER.					
		THE ACCESS DOOR SHALL BE FABRICATED WITH HOT					
		DIPPED GALVANIZED, "SLIPNOT" GRIP PLATE,					
		MANUFACTURED BY W.S. MOLNAR CO., OR OTHER					
		MATERIAL PREVIOUSLY APPROVED BY TACOMA					
		WATER. THE LOCKING MECHANISM FOR THE ACCESS					
		DOOR SHALL HAVE A 5/8 INCH PENTA-HEADED BOLT,					
		TO SECURE THE DOOR IN THE CLOSED POSITION. THE COVERS SHALL HAVE A FLAT TOP AND BOTTOM					
		WITH 5/8-INCH STAINLESS STEEL LIFT INSERTS ON					
		TOP OF EACH CORNER WITH REMOVABLE PLASTIC					
		PLUGS INSTALLED.					
		REFER TO TACOMA WATER DRAWING NUMBER 1050-A					
		FOR ADDITIONAL					
		DETAILS.					
		MANUFACTURED USING TACOMA WATER FORMS.					
		FORMS CAN BE PICKED UP AND DROPPED OFF AT					
		TACOMA WATER WAREHOUSE					
		3506 S. 35TH STREET					
		TACOMA, WA. 98409					
		253-502-8239					
		"BETWEEN THE HOURS OF 9:00 TO 3:30 THE HOURS					
		ON WEEKDAYS, EXCEPT ON RECOGNIZED HOLIDAYS"					
		NOT APPROVED:					
		CHRISTY CONCRETE					
		Please Deliver this item to:					



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Item #	Material#	Description	Delivery Date	QTY	UM	Net Price	Total
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
50	31871			5	EA		
		RISER,60IN X 60IN X 12IN,VAULT,CONCRETE, RISER, VAULT, CONCRETE, REINFORCED, CERTIFIED H-20 LOAD RATING. OUTSIDE DIMENSIONS- 60 INCHES X 60 INCHES X 12 INCHES HIGH. SIX (6) INCH WALL THICKNESS. FLAT TOP AND BOTTOM, 5/8-INCH STAINLESS STEEL LIFT INSERTS ON TOP OF EACH CORNER WITH REMOVABLE PLASTIC PLUGS INSTALLED.					
		Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409					
60	32696	USP,KIT,TRAFFIC REPAIR,COMPLETE KIT, 5-1/4IN, TRAFFIC REPAIR, U.S.PIPE METRO 250, COMPLETE, MAIN VALVE OPENING.		3	EA		
		NOT ACCEPTABLE:					
	Material 32696	"HYDRANT REPAIR PARTS BRAND" # Manf Part# Manufacturer Name 400001718 US PIPE Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409					



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70	1	Description	Date			
	46611	-		4	EA	
		SLING, 8 FEET, POLYESTER, DOUBLE EYE				
		SLING, 8 FEET, POLYESTER ROUND WITH ABRASION				
		RESISTANT POLYESTER SLEEVE TO CREATE AN EYE				
		AND EYE SLING. THE MINIMUM RATED CAPACITY				
		SHALL BE 5,300 POUND VERTICAL, 4,200 POUND				
		CHOKER, 10,600 POUND VERTICAL BASKET. ALL				
		SLINGS SHALL HAVE DURABLE PERMANENTLY				
		AFFIXED TAG THAT INDICATED THE RATED CAPACITY				
		(WORKING LOAD LIMITS) IN VARIOUS				
		CONFIGURATIONS. THE POLYESTER SLEEVE AND				
		COVERS SHALL BE GREEN FOR EASY IDENTIFICATION.				
		Please Deliver this item to:				
		Water Warehouse				
		3506 S 35th St				
		Tacoma WA 98409				
80	46612			6	EA	
		SLING, 12 FEET, POLYESTER, DOUBLE EYE				
		SLING, 12 FEET, POLYESTER ROUND WITH ABRASION				
		RESISTANT POLYESTER SLEEVE				
		TO CREATE AN EYE AND EYE SLING. THE MINIMUM				
		RATED CAPACITY SHALL BE				
		5,300 POUND VERTICAL, 4,200 POUND CHOKER, 10,600				
		POUND VERTICAL BASKET.				
		ALL SLINGS SHALL HAVE DURABLE PERMANENTLY				
		AFFIXED TAG THAT INDICATED THE RATED CAPACITY (WORKING LOAD LIMITS) IN VARIOUS				
		CONFIGURATIONS. THE				
		POLYESTER SLEEVE AND COVERS SHALL BE GREEN				
		FOR EASY IDENTIFICATION.				
		Please Deliver this item to:				
		Water Warehouse				
		3506 S 35th St				
		Tacoma WA 98409				
	70.400					
90	70433	FLASHLIGHT, LED, 4-AA BATTERY		30	EA	
		FLASHLIGHT, LED, 4-AA BATTERT FLASHLIGHT, LED, USES 4-AA CELLS. YELLOW IN				
		COLOR, W/LANYARD.				
	Material	# Manf Part# Manufacturer Name				



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ltem #	Material#	Description	Delivery Date	QTY	UM	Net Price	Total
	70433	41-4750 DORCY INTERNATIONAL					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
400	00444						
100	20411			1	EA		
		PLIER, DIAGONAL CUTTER, HIGH LEVERAGE WITH					
		ANGLED HEAD, 8IN					
	Material						
	1000589						
	1000589						
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
110	30779			224	sĸ		
		CONCRETE,60LB BAG,REDI-MIX,DRY					
		CONCRETE, REDI-MIX,(DRY MIX), 60 POUND SACKS.					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
100	04000			400			
120	31289			400	EA		
		MARKER, WATER LINE, BLUE IN COLOR, MARKED					
		WATER LINE, 1 INCH X 7 FOOT 2 INCHES, PLASTIC.					
	Material						
	31289	MODEL NO. 600 RADAR ENGINEERS					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					



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Item #	Material# Description	Delivery Date	QTY	UM	Net Price	Total
130	31425 PIPE, 6IN, TYTON JOINT, DUCTILE IRON PIPE, 6", TYTON JOINT, DUCTILE IRON, SPECIAL THICKNESS CLASS 52, 18 FOOT LENGTHS, SBR TYTON JOINT GASKETS, CEMENT MORTAR LINED PER ANSI/AWWA C-104. MUST COMPLY WITH THE LATEST REVISION OF THE ANSI/AWWA C-111 AND C-151.		698	FT		
	Material #Manf Part#Manufacturer Name10011407MCWANE PIPEMCWANE DUCTILE10011406U.S. PIPEUS PIPEPlease Deliver this item to:Water Warehouse3506 S 35th St3506 S 35th StTacoma WA 98409					
140	31509 PUNCH,PIN,5/16 X 1/8IN DIAMETER PUNCH, PIN, 5/16" X 1/8" DIAMETER APPROVED: PROTO MODEL NUMBER 47 5/16 X 1/8 NOT ACCEPTABLE: MAN(UEM)		3	EA		
	MAYHEW Material # Manf Part# Manufacturer Name 31509 47 5/16 X 1/8 PROTO Please Deliver this item to: Water Warehouse 3506 S 35th St Tacoma WA 98409					
150	31717 TAPE MEASURE,1/4IN X 6FT,OD,STEEL TAPE, DIAMETER, LUFKIN NO. W606PD, 1/4 X 6 FT., STEEL, DIAMETER TO 100THS. Material # Manf Part# Manufacturer Name 31717 W606PD LUFKIN Please Deliver this item to:		24	EA		



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Item #	Material#	Description	Delivery Date	QTY	UM	Net Price	Total
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
160	31923			6	EA		
		WRENCH, HYDRANT, ADJUSTABLE					
		WRENCH, HYDRANT ADJUSTABLE.					
		APPROVED:					
		TRUMBULL NO. 377-5960					
		POLLARD NO. P66601					
		RAPTOR RAP41002					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
170	38303			4	DR		
		SODIUM HYPOCHLORITE, LIQUID,12%,DRUM**					
		DISINFECTANT-SODIUM HYPOCHLORITE, LIQUID,					
		(200 LITER) RE-SEALABLE (AIRTIGHT) PLASTIC					
		CONTAINERS, 12 PERCENT AVAILABLE CHLORINE. SODIUM HYPOCHLORITE FURNISHED UNDER THESE					
		SPECIFICATIONS SHALL BE IN ACCORDANCE WITH					
		AWWA SPECIFICATION B300, OF LATEST EDITION.					
		AWWAGI EGINGATION 5500, OF EATEST EDITION.					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					



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Item #	Material#	Description	Delivery Date	QTY	UM	Net Price	Total
180	40602	· · ·		48	EA		
		GAS,2 LB CANISTER,POLAR,FREEZE KIT,					
		GAS, 2 POUND CANISTER, POLAR, FOR WHEELER REX					
		ARTIC POLAR SYSTEM, PIPE FREEZING KITS. SOLD IN					
		CASES OF 12 EACH.					
		APPROVED: MANUFACTURER POLAR GAS.					
		MANUFACTURER PART NUMBER 17500-12. NO					
		SUBSTITUTION.					
	Material	# Manf Part# Manufacturer Name					
	40602	17500-12 Polar Gas					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
190	44425			10	EA		
		HOSE, 2-1/2" X 10', 2-1/2" MNST X FNST					
		HOSE, 2-1/2IN X 10 FOOT LONG, LAY FLAT, 2-1/2IN					
		MNST X 2-1/2IN FNST ALUMINUM FITTINGS, DOUBLE					
		JACKETED POLYESTER COVER, WITH EPDM OR					
		NEOPRENE LINING, 300 PSI MININUM WORKING					
		PRESSURE.					
		Please Deliver this item to:					
		Water Warehouse					
		3506 S 35th St					
		Tacoma WA 98409					
200	46610			6	EA		
		SLING, 6 FEET, POLYESTER, DOUBLE EYE					
		SLING, 6 FEET, POLYESTER ROUND WITH ABRASION					
		RESISTANT POLYESTER SLEEVE TO CREATE AN EYE					
		AND EYE SLING. THE MINIMUM RATED CAPACITY					
		SHALL BE 5,300 POUND VERTICAL, 4,200 POUND					
		CHOKER, 10,600 POUND VERTICAL BASKET. ALL					
		SLINGS SHALL HAVE DURABLE PERMANENTLY					
		AFFIXED TAG THAT INDICATED THE RATED CAPACITY					
		(WORKING LOAD LIMITS) IN VARIOUS					
		CONFIGURATIONS. THE POLYESTER SLEEVE AND					
		COVERS SHALL BE GREEN FOR EASY IDENTIFICATION.					
		Please Deliver this item to:					



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		Water Warehouse 3506 S 35th St					
		Tacoma WA 98409					
210	79284	TEE,18IN X 4IN,TAPPING,SS		1	EA		
		TEE, TAPPING, 18IN X 4IN, STAINLESS STEEL, RANGE					
		19.70-20.10 DUCTILE IRON FLANGED OUTLET.					

		APPROVED					
		ROMAC INDUSTRIES, INC					
		SSTIII- 20.10 X 4" D.I FLG					
		NO EXCEPTIONS					

		Please Deliver this item to:					
		Tacoma Water					
		Water Warehouse 3506 S 35th Street					
		Tacoma WA 98409					
				N	Net Value \$ Plus Tax at		
						<u>x at</u> %\$	
				Т	otal A	mount \$	