



**City of Tacoma
Fire Department
Utility Terrain Vehicles
RFB Specification No. FD21-0542N**

QUESTIONS and ANSWERS

All interested parties had the opportunity to submit questions in writing by email to Erica Piece by May 27th @ 8AM. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org: Navigate to *Current Contracting Opportunities / Services / Supplies / Public Works and Improvements*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: If vendor's have multiple UTV's that would meet the minimum qualifications do they submit one bid with all the options or a separate bid for each?

Answer 1: Vendor's will submit only 1 bid, but provide the requested information on Section 18 for each UTV. The department asks that each Section 18 that is submitted to clearly marked with the UTV provided.

Question 2: In section 1.1 Vendor Requirements, it asks for an engine coolant heater. Do you mean a diesel engine that is liquid cooled or a heater to keep the occupants warm?

Answer 2: During the pre-bid call, the department answered this question by saying they were looking for a cabin heater which will keep the occupants warm. However, upon further internal discussion this is asking for an engine block heater for cold weather storage.

Question 3: In section 1.1 Vendor Requirements, you request a 1.25 in receiver hitch. Would a 2 in receiver hitch be acceptable?

Answer 3: Yes, the 1.25 in receiver hitch would be the minimum requirement, a 2 in. receiver hitches will be acceptable.

Question 4: In section 1.1 Vendor Requirements you list a front and back bumper. Are you requiring that all UTV's have both a front and back bumper?

Answer 4: Yes we would like to have both a front and back bumper on the UTV; however if your UTV doesn't have that option that is when you would check the No box under that option on Section 18, and then provide additional information in the Exception box. After-market parts are acceptable alternatives if your current UTV's don't have all of the minimum requirements, as long as you would be able to provide those to us at the time of vehicle delivery. If we don't have anything in the description box for an item, we do not have any minimum requirements except for its existence.

Question 5: How would you like Vendor's to submit bids when there is additional accessory pricing available.

Answer 5: The department will be basing their decision on low bid that meets minimum requirements, so please provide the costs for your minimum options that would

meet our requirements. On your vendors quotes you can provide additional accessories that would provide upgrades to the vehicle that the department would be able to choose to add on at the time of purchase. This will allow the department to review the additional options from each vendor after a selection is made based on the lowest price.

Question 6: Should tax be included in the quoted price?

Answer 6: The Grand Total box on Section 18 should include a pre-tax total so that tax rates are not used to determine the low bidder.

Question 7: Should Vendor's submit specs or brochures for the equipment that is being bid?

Answer 7: Yes, all of that information will be helpful for us to ensure the vehicles meet our minimum requirements as well as see details of potential added accessory packages.

Question 8: How can a Vendor insure that their submittal has been received by the City and what is the maximum file size that can be received via email?

Answer 8: When you submit your submittal via email, you should receive an automatic response from the email system. That response will be verification of receipt, if you don't receive that email, you can reach the department by calling the City of Tacoma's general line and asking for the Purchasing Department.