ADDENDUM NO. 1      DATE:  September 9, 2020

REVISIONS TO:
Request for Qualifications Specification No. TW20-0227F
Gravity Pipeline Wells Improvement and Treatment

NOTICE TO ALL RESPONDENTS:
This addendum is issued to clarify, revise, add to or delete from, the original specification
documents for the above project. This addendum, as integrated with the original specification
documents, shall form the specification documents. The noted revisions shall take precedence
over previously issued specification documents and shall become part of this contract.

REVISIONS TO THE SUBMITTAL DEADLINE:
The submittal deadline remains the same.

REVISIONS TO THE GENERAL INFORMATION AND REQUIREMENTS:
Revisions to Submittal Checklist and Submittal requirements under section 5.01 SOQ Submittal
and General Requirements.

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as
indicated on the signature page. Vendors who have already submitted their bid/proposal may
contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for
acknowledgment and re-submittal. Or, a letter acknowledging receipt of this addendum may be
submitted in an envelope marked Request for Qualifications Specification No. TW20-0227F
Addendum No. 1. The City reserves the right to reject any and all bids, including, in certain
circumstances, for failure to appropriately acknowledge this addendum.

cc:  Mike Gorenson, P.E.
**SUBMITTAL CHECK LIST**

This checklist identifies items to be included with your submittal. Any submittal received without these required items may be deemed non-responsive and not be considered for award.

Submittals must be received by the City of Tacoma Purchasing Division by the date and time specified in the Request for Proposal page.

<table>
<thead>
<tr>
<th>The following items make up your submittal package:</th>
</tr>
</thead>
<tbody>
<tr>
<td>One electronic copy (CD or flash drive) of your complete submittal package (with original and copies clearly identified)</td>
</tr>
<tr>
<td>Signature Page (Appendices)</td>
</tr>
<tr>
<td>Information in Section 6.00 (ex. Content To Be Submitted)</td>
</tr>
</tbody>
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<th>After award, the following documents will be executed:</th>
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<tbody>
<tr>
<td>Services Contract</td>
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<tr>
<td>Certificate of Insurance and related endorsements</td>
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• Support Tacoma Water in public outreach regarding the project. While a comprehensive outreach campaign is not required, owners of adjacent properties should remain informed about the changes at the site.

• Support Tacoma Water in ensuring that the proposed design and proposed construction sequencing are complementary to the Pipeline Trail work that may be constructed within the same timeframe or in the future.

• Conduct field survey or other site verifications as necessary.

• Conduct geotechnical investigation and testing as necessary.

• Coordinate with S&B Inc. of Bellevue, Washington, Tacoma Water’s instrumentation and control system integrator, throughout the project design.

• Support Tacoma Water in bid process, including answering any bidder questions on design.

• Provide engineering and technical support during construction and startup. Services during construction will be negotiated as an amendment to the design services contract.

5.00 REQUEST FOR QUALIFICATION PROCESS

It is Tacoma Water’s intent to select a Consultant based on the qualifications and abilities of the firm(s), proposed project team, and key project individuals.

Proposers may either be individual firms or teams as appropriate to meet the specific needs of the project. If relevant, it shall be at the discretion of the Proposer to determine and identify the lead consultant for the design team. The lead consultant will be considered the responding vendor and the responsible party at contract award. Proposers are solely responsible for all costs incurred in the development and submission of the SOQ or any other presentations whether in response to this Request for Qualifications (RFQ) or to any subsequent requirements of the consultant selection and contract negotiation process.

5.01 SOQ SUBMITTAL AND GENERAL GUIDELINES

Clearly mark the specification number, TW20-0227F, and the name of Proposer on the outside of the delivery package.

Submit one (1) original copy of the SOQ containing original signatures and one (1) electronic copy on a USB flash drive. The hard copy shall be printed on standard paper and bound with a staple or binder clip.

SOQs shall be limited to 30 pages total (equivalent to 15 pages printed front and back), not including appendices.

5.02 INQUIRIES ON RFQ

No pre-proposal conference is being held; however, questions and request for clarifications of the RFQ may be submitted in writing by 3:00 PM on September 15, 2020 to Samol Hefley,