PUBLIC WORKS ENGINEERING

ADDENDUM NO. 1 DATE: July 19, 2024

REVISIONS TO:
Request for Qualifications Specification No. PW24-0134F
S 48th St Seismic Bridge Retrofit

NOTICE TO ALL RESPONDENTS:

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

REVISIONS TO THE SUBMITTAL DEADLINE:

The submittal deadline remains the same.

REVISIONS TO THE GENERAL INFORMATION AND REQUIREMENTS:

REMOVE PART 9 SOQ SUBMITTAL AND GENERAL GUIDELINES and REPLACE with PART 9 SOQ SUBMITTAL AND GENERAL GUIDELINES marked Addendum No 1.

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. Vendors who have already submitted their bid/proposal may contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for acknowledgment and re-submittal. Or, a letter acknowledging receipt of this addendum may be submitted in an envelope marked Request for Qualifications Specification No. PW24-0134F Addendum No. 1. The City reserves the right to reject any and all bids, including, in certain circumstances, for failure to appropriately acknowledge this addendum.

cc: Clara Dubow / Public Works Engineering
7. EVALUATION CRITERIA

A Selection Advisory Committee (SAC) consisting of City staff and other stakeholders, as appropriate, shall independently evaluate the SOQs. The relative weight of each scoring criteria is indicated in the table below.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Max Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firm Qualifications, Relevant Experience, and Past Performance</td>
<td>3</td>
</tr>
<tr>
<td>Project Manager and Personnel Qualifications and Experience</td>
<td>25</td>
</tr>
<tr>
<td>Proposed Process, Team Availability, and Anticipated Schedule</td>
<td>30</td>
</tr>
<tr>
<td>Experience with Federally Funded Projects and WSDOT Reviews</td>
<td>1</td>
</tr>
<tr>
<td>Future Phase Qualifications</td>
<td>5</td>
</tr>
</tbody>
</table>

Total 100

After the evaluation, the SAC may conduct interviews of the most qualified Respondents before final selection.

7.1 The SAC may select one or more respondent to provide the services required.

7.2 The SAC may use references to clarify information in the submittals and interviews, if conducted, which may affect the rating. The City reserves the right to contact references other than those included in the submittal.

7.3 Part 1 of the evaluation process shall consist of the evaluation of the written Statement of Qualifications (SOQ) package submitted by each Respondent and as a result, a short list of Respondents will be invited to interview with the SAC.

7.4 Part 2 of the evaluation process will evaluate the interviews to produce a final rating.

8. DBE GOAL

There is no DBE (Disadvantaged Business Enterprise) goal assigned. In the absence of a mandatory DBE goal, a voluntary SBE goal of 10% of the Consultant Agreement is established. Although the SBE goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

9. SOQ SUBMITTAL AND GENERAL GUIDELINES

The SOQ should be submitted in PDF format. The City recommends that the Respondent’s SOQ submittals be limited to no more than 10 double-sided pages, or 20 pages total (not including City of Tacoma required forms).