



City of Tacoma

Questions and Answers

South Sound Freight Priority Modeling and Capital Planning RFQ Specification No. PW23-0103F

All interested parties had the opportunity to submit questions in writing by email to Tina Eide, Senior Buyer by May 30, 2023. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities](#) / [Services Solicitations](#), and then click [Questions and Answers](#) for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: Are you able to share any information on the available 2022 traffic counts for trucks and general vehicles? Are there known limitations in count coverage? Are single- and multi-unit truck counts available? Will Tacoma process the counts (e.g., into AADT) prior to sharing them with the consultant? Are some of the counts available by time of day?

Answer 1: The Firm will obtain and aggregate 24-hr existing traffic counts per subtask 1.4. Traffic counts currently available from the City of Tacoma can be found here: https://www.cityoftacoma.org/government/city_departments/public_works/engineering/traffic_engineering/traffic_counts

Question 2: Are you able to share a report on, or summarize, the TTM revision performed by the National Traffic Modeling firm in 2021/2022? Can you clarify the "new/updated sources of OD data" connected to this revision?

Answer 2: The purpose of the analysis, which was carried out with two distinct modeling efforts was to:

- Assemble updated data on Port and NWSA-licensed terminal trip generation and travel patterns.
- Review, update, and run the Base Tacoma Freight Model to help determine Port and NWSA-licensed roadway access priorities.
- Develop a separate microsimulation model for the Tideflats area to analyze operational issues in more detail.
- Utilize both analytical frameworks to evaluate network scenarios.
- Identify and prioritize recommended projects.
- Communicate the project priorities to the Port of Tacoma Commission.

The primary analysis efforts focused on the update of existing, and development of new, modeling tools to evaluate future scenarios for the Tideflats area based on land use and transportation network changes.

Origin-Destination pairs used in the 2022 update are as follows:

- Drive Alone
- Shared Ride 2
- Shared Ride 3+
- Carpool



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- HBW Income Group 1
- HBW Income Group 2
- HBW Income Group 3
- HBW Income Group 4
- Light Truck
- Medium Truck
- Heavy Truck

Question 3: Please clarify whether the following count toward the 16-page limit specified in Section 10 of the RFQ:

- Cover**
- Cover Letter**
- Table of Contents**
- Signature Page**
- References**
- Resumes**

Answer 3: The 16-page limit includes all pages with the exception of City required forms. The City required signature page, for example, would not count towards the page limit. For this submittal a cover and optional 1-page table of contents need not count toward the 16 page limit.

Question 4: Please clarify where in our response you would like us to include the Signature Page

Answer 4: Signature page included at the end of the response documents is preferred.

Question 5: May we include brief biographical summaries of proposed staff as part of the 16 page limit and also include 2-page detailed resumes for each key staff person as an Appendix to the SOQ, excluded from the 16 page limit?

Answer 5: Project Manager and Personnel Qualifications and Experience must reside within the 16-page limit.

Question 6: Section 10 indicates that City of Tacoma required forms are not included in the 16 page limit. Please confirm that the only required form is the Signature Page included as Appendix A to the RFQ or clarify what other forms should be submitted.

Answer 6: The Signature Page is the only city form required with this submittal.

Question 7: If we include subconsultants on our team, would the City like us to include references for those firms?

Answer 7: Information regarding proposed project personnel per RFQ Section 11.2 is required. This includes any personnel on the team in a subconsultant role.



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Question 8: Would the City consider extending the due date by one week?

Answer 8: The submittal due date of June 13th cannot be extended.