



City of Tacoma

## Questions and Answers

### **Right of Way Acquisition Services 6<sup>th</sup> Avenue Pedestrian Crossing Safety Improvements Project**

RFP Specification No. **PW22-0056F**

All interested parties had the opportunity to submit questions in writing by email to Tina Eide, Senior Buyer by May 26, 2022. The answers to the questions received are provided below and posted to the City's website at [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org). Navigate to [Current Contracting Opportunities](#) / *Services Solicitations*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

**Question 1: Does the City have an anticipated project schedule for the 6th Avenue Pedestrian Crossing project?**

Answer 1: Construction schedule is dependent upon successful completion of ROW tasks. Anticipated ROW tasks are scheduled to be completed February, 2023.

**Question 2: For Section 12.3 – Strategy and Implementation, does the City anticipate proposers providing a tentative project schedule with anticipated duration in days for scope tasks? Or may proposers solely outline the approach to scope tasks in a general sense with no specific schedule commitments at this time?**

Answer 2: Proposers may outline the approach to scope tasks in general. Anticipated ROW tasks expected to be completed by February 2023.

**Question 3: For Section 12.5 – Method of Billing/Hourly Rates, may the City please confirm that a firm may provide their WSDOT Approved Rate and ODC Table to satisfy this requirement in lieu of a fee breakdown by scope of service items?**

Answer 3: Services pricing shall be all inclusive, to include, but not be limited to: labor, materials, equipment, travel, drawings, documentation, work, shipping/freight, licenses, permits, fees, etc. Provide a complete list of all potential costs/fees with associated services as may be related to this scope of work. The list should be broken down into both hourly rates, and flat rate fees, as may apply.

**Question 4: For Section 12.8 – Credit Card Acceptance, may the City please provide the credit card requirements for the City and definitions of what the reporting capabilities Levels I, II, and III mean? The information did not appear to be provided in the RFP**

Answer 4: The City of Tacoma credit card requirements are the in Standard Terms and Conditions at the link provided in Appendix C and below.  
<https://cms.cityoftacoma.org/purchasing/StandardTermsandConditions.pdf>  
The reporting levels are listed below.



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### Levels of Transaction Data

	Date	Supplier	Transaction Amount	Sales Tax	Customer-defined Code	Line-Item Detail
Level I Standard Data	X	X	X			
Level II Variable Data	X	X	X	X	X	
Level III Detailed Data	X	X	X	X	X	X

Level I: Tax and Freight not passed

Level II: Tax and Freight passed along with customer defined code/purchase ID

Level III: Complete line item detail pass through, including tax, freight and customer defined data