TACOMA POWER – TRANSMISSION & DISTRIBUTION

REQUEST FOR BIDS

15KV PADMOUNT SWITCHGEAR

SPECIFICATION NO. PT24-0117F
Submittal Deadline: 11:00 a.m., Pacific Time, Tuesday, June 25th, 2024

Submittals must be received by the City’s Procurement and Payables Division prior to 11:00 a.m. Pacific Time.

For electronic submittals, the City of Tacoma will designate the time of receipt recorded by our email, sendbid@cityoftacoma.org, as the official time of receipt. This clock will be used as the official time of receipt of all parts of electronic bid submittals. For in person submittals, the City of Tacoma will designate the time of receipt recorded by the timestamp located at the lobby security desk, as the official time of receipt. Late submittals will be returned unopened and rejected as non-responsive.

Submittal Delivery: Sealed submittals will be received as follows:

<table>
<thead>
<tr>
<th>By Email:</th>
<th>In Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:sendbid@cityoftacoma.org">sendbid@cityoftacoma.org</a></td>
<td>Tacoma Public Utilities Administration Building North, Main Floor, Lobby Security Desk</td>
</tr>
<tr>
<td>Maximum file size: 35 MB. Multiple emails may be sent for each submittal</td>
<td>3628 South 35th Street</td>
</tr>
<tr>
<td></td>
<td>Tacoma, WA 98409</td>
</tr>
<tr>
<td></td>
<td>Monday – Friday 8:00 am to 4:30 pm</td>
</tr>
</tbody>
</table>

Bid Opening: Submittals must be received by the City’s Procurement and Payables Division prior to 11:00 a.m. Pacific Time. Sealed submittals in response to a RFB will be opened Tuesday’s at 11:15 a.m. by a purchasing representative and read aloud during a public bid opening held at the Tacoma Public Utilities Administrative Building North, 3628 S. 35th Street, Tacoma, WA 98409, conference room M-1, located on the main floor. They will also be held virtually Tuesday’s at 11:15 a.m. Attend via this link or call 1 (253) 215 8782. Submittals in response to an RFP, RFQ or RFI will be recorded as received. As soon as possible, after 1:00 PM, on the day of submittal deadline, preliminary results will be posted to www.TacomaPurchasing.org.

Solicitation Documents: An electronic copy of the complete solicitation documents may be viewed and obtained by accessing the City of Tacoma Purchasing website at www.TacomaPurchasing.org.
- Register for the Bid Holders List to receive notices of addenda, questions and answers and related updates.
- Click here to see a list of vendors registered for this solicitation.

Pre-Proposal Meeting: A pre-proposal meeting will not be held.

Project Scope: The City of Tacoma (City) / Tacoma Public Utilities (TPU) is soliciting bids to establish one or more contracts with qualified vendors to fulfill the City’s needs for 15kV Padmount Switches units.

Estimate: $900,000 for 3 year period

Paid Sick Leave: The City of Tacoma requires all employers to provide paid sick leave in accordance with State of Washington law.

Americans with Disabilities Act (ADA Information): The City of Tacoma, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. Specification materials can be made available in an alternate format by emailing the contact listed below in the Additional Information section.

Title VI Information: “The City of Tacoma” in accordance with provisions of Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. sections 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises
will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin in consideration of award.

**Additional Information:** Requests for information regarding the specifications may be obtained by contacting Aaron Bratton by email to abratton@cityoftacoma.org.

**Protest Policy:** City of Tacoma protest policy, located at [www.tacomapurchasing.org](http://www.tacomapurchasing.org), specifies procedures for protests submitted prior to and after submittal deadline.

Meeting sites are accessible to persons with disabilities. Reasonable accommodations for persons with disabilities can be arranged with 48 hours advance notice by calling 253-502-8468.
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SUBMITTAL CHECK LIST

This checklist identifies items to be included with your submittal. Any submittal received without these required items may be deemed non-responsive and not be considered for award. Submittals must be received by the City of Tacoma Purchasing Division by the date and time specified in the Request for Bids page.

<table>
<thead>
<tr>
<th>The following items make up your complete electronic submittal package (include all the items below):</th>
</tr>
</thead>
</table>
| Signature Page (Appendix B)  
To be filled in and executed by a duly authorized officer or representative of the bidding entity. If the bidder is a subsidiary or doing business on behalf of another entity, so state, and provide the firm name under which business is hereby transacted. |
| Price Proposal Forms (Appendix B)  
The unit prices bid must be shown in the space provided. Check your computations for omissions and errors. |
| Supplemental Information – Section 1.03 of Appendix A  
- Product Data Sheets  
- Manufacturer’s Quality Assurance Policy  
- Documentation for Alternate Materials Section 1.03.3 of Appendix A |
| References Sheets - Appendix B  
See Section 1.01.2 of Appendix A for detailed information on request |
1. MINIMUM REQUIREMENTS

Manufacturers experienced in supply of materials as detailed within this specification over a period of five (5) years or more will be considered responsive. A responsive submittal will demonstrate a record of successful completion of contracts similar in scope and size to that outlined in this specification. The City shall be the sole judge of the Respondent’s ability to meet the requirements of this paragraph.

2. STANDARD TERMS AND CONDITIONS

City of Tacoma Standard Terms and Conditions apply.

3. DESCRIPTION OF WORK

The City of Tacoma (City) / Tacoma Public Utilities (TPU) is soliciting bids to establish one or more contracts with qualified vendors to fulfill the City’s needs for 15kV Padmount Switches units. Contract(s) will be awarded to the lowest responsive and responsible bidder(s) based on price, product quality and availability.

4. ANTICIPATED CONTRACT TERM

Contract will be for three (3) years, with two (2) optional one-year (1) renewal periods.

5. CALENDAR OF EVENTS

This is a tentative schedule only and may be altered at the sole discretion of the City.

Contract may be issued after Public Utility Board and/or City Council approval.

The anticipated schedule of events concerning this RFB is as follows:

<table>
<thead>
<tr>
<th>Question Deadline:</th>
<th>6/5/2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>City response to Questions:</td>
<td>6/12/2024</td>
</tr>
<tr>
<td>Submittal Due Date:</td>
<td>6/25/2024</td>
</tr>
<tr>
<td>Anticipated Award Date, on or about:</td>
<td>7/3/2024</td>
</tr>
<tr>
<td>Public Utility Board/City Council Approval, on or about:</td>
<td>7/24/2024</td>
</tr>
</tbody>
</table>

6. INQUIRIES

6.1 Questions can be submitted to Aaron Bratton, Senior Buyer, via email to abratton@cityoftacoma.org. Subject line to read: PT24-0117F – 15kV Padmount Switchgear – VENDOR NAME

6.2 Questions are due by 3 pm on the date included in the Calendar of Events section.

6.3 Questions marked confidential will not be answered or included.
6.4 The City reserves the discretion to group similar questions to provide a single answer or not to respond when the requested information is confidential.

6.5 The answers are not typically considered an addendum.

6.6 The City will not be responsible for unsuccessful submittal of questions.

6.7 Written answers to questions will be posted alongside these specifications at www.tacomapurchasing.org.

7. PRE-BID MEETING

No pre-proposal meeting will be held; however, questions and request for clarifications of the specifications may be submitted as stated in the inquiries section.

8. DISCLAIMER

The City is not liable for any costs incurred by the Respondent for the preparation of materials or a proposal submitted in response to this RFB, for conducting any presentations to the City, or any other activities related to responding to this RFB, or to any subsequent requirements of the contract negotiation process.

9. RESPONSIVENESS

Bid submittals must provide ninety (90) days for acceptance by City from the due date for receipt of submittals. All submittals will be reviewed by the City to determine compliance with the requirements and instructions specified in this RFB. The Respondent is specifically notified that failure to comply with any part of this RFB may result in rejection of the submittal as non-responsive. The City reserves the right, in its sole discretion, to waive irregularities deemed immaterial. The City also reserves the right to not award a contract or to issue subsequent RFB’s.

10. AWARD

Awardee shall be required to comply with 2 CFR part 25, and obtain a unique entity identifier and/or be registered in the federal System for Award Management as appropriate.

Award will be made to the lowest responsive, responsible bidder. All bidders shall provide unit or lump sum pricing for each line item. Each line item will be added up for a subtotal price. The subtotal price will be compared amongst each bidder, including any payment discount terms offered twenty (20) days or more. The City may also take into consideration all other criteria for determining award, including evaluation factors set forth in Municipal Code Section 1.06.262.

All other elements or factors, whether or not specifically provided for in this specification, which would affect the final cost to and the benefits to be derived by the City will be considered in determining the award of the contract. The final award decision will be based on the best interests of the City.
The City reserves the right to let the contract to the lowest responsible bidder whose bid will be the most advantageous to the City, price and any other factors considered. In evaluating the proposals, the City may also consider any or all of the following:

1. Compliance with specification.
2. Proposal prices, listed separately if requested, as well as a lump sum total
3. Time of completion/delivery.
4. Warranty terms.
5. Bidder's responsibility based on, but not limited to:
   a) Ability, capacity, organization, technical qualifications and skill to perform the contract or provide the services required.
   b) References, judgment, experience, efficiency and stability.
   c) Whether the contract can be performed within the time specified.
   d) Quality of performance of previous contracts or services

11. DELIVERY

11.1 See Section 1.10 of Appendix A for specific delivery information
   Each vendor will be required to submit a delivery timeline they can commit to. Purchase order delivery dates will reflect this timeline. In the event a purchase order deliver date is not met, the City reserves the right to purchase these products elsewhere if they are in a time constraint. If constant late deliveries occur, the City may terminate the contract.

11.2 Hours of operation shall be Monday through Friday, 9:00 a.m. to 3:30 p.m., excluding legal holidays, as referred to in the Standard Terms and Conditions or as otherwise approved by the City.

12. INSPECTION

All goods are subject to final inspection and acceptance by the City. If any inspection fails, the vendor shall be required to make arrangements to exchange the goods at their own expense and replace it in a timely manner acceptable to the City.

Material failing to meet the requirements of this contract will be held at Vendor’s risk and may be returned to Vendor. If so returned, the cost of transportation, unpacking, inspection, repackaging, reshipping, or other like expenses are the responsibility of the Vendor.

13. APPROVED ITEM EQUIVALENT

A specific manufacturer for almost all line items has been listed in the Technical Specifications because this is the current manufacturer accepted. For those line items, which do not list a specific manufacturer, bidders shall provide the technical specifications for the manufacturer they are offering. The City may request, after the bid due date, a sample of that product for review and approval by the City. The City reserves all rights to be the sole judge as to whether any other manufacturer can meet or exceed the current specifications they use. Unless an item is indicated “No Substitute”, approved equivalents shall be submitted by the date listed in the Request for Bids Specification No. PT24-0117F
Template Revised: 07/23/2023
Calendar of Events section. Equivalents will be approved by Addendum to the solicitation.

14. COMPLIANCE WITH SPECIFICATIONS

All products shall be new and unused. Any product that does not comply with any part of these technical specifications shall be rejected and the vendor shall, at its own expense, including shipping, replace the item.

15. MATERIALS AND WORKMANSHIP

The successful bidder shall be required to furnish all materials necessary to perform contractual requirements. Materials and workmanship for this contract shall conform to all codes, regulations and requirements for such specifications contained herein and the normal uses for which intended. Material shall be manufactured in accordance with the best commercial practices and standards for this type of goods. All literature and products must be packaged and labeled to sell in the United States.

16. ENVIRONMENTALLY PREFERABLE PROCUREMENT

In accordance with the City’s Sustainable Procurement Policy and Climate Action Plan, it is the policy of the City of Tacoma to encourage the use of products or services that help to minimize the environmental and human health impacts of City Operations. Respondents are encouraged to incorporate environmentally preferable products or services that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. This comparison may consider raw materials acquisition, products, manufacturing, packaging, distribution reuse, operation, maintenance or disposal of the product or service.

The City of Tacoma encourages the use of sustainability practices and desires any awarded contractor(s) to assist in efforts to address such factors when feasible for:

- Durability, reusability, or refillable
- Pollutant releases, especially persistent bioaccumulative toxins (PBTs), low volatile organic compounds (VOCs), and air quality and stormwater impacts
- Toxicity of products used
- Greenhouse gas emissions, including transportation of products and services, and embodied carbon
- Recycled content
- Energy and water resource efficiency
APPENDIX A

Special Provision – Section 1

Technical Specifications – Section 2
SECTION 1 – SPECIAL PROVISIONS

1.01 - SCOPE OF BID

1.01.1 - DEFINITIONS
For the purposes of this specification, the following definitions shall apply:

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESPONDENT</td>
<td>A potential Supplier offering a submittal to supply equipment in accordance with these Specifications</td>
</tr>
<tr>
<td>SPECIFICATION</td>
<td>This document, detailing the scope of supply</td>
</tr>
<tr>
<td>SUPPLIER</td>
<td>The Respondent(s) awarded a contract pursuant to these Specifications</td>
</tr>
<tr>
<td>SUBVENDOR</td>
<td>Any Supplier of parts, materials, and/or services to the vendor under these Specifications</td>
</tr>
<tr>
<td>EQUIPMENT/MATERIAL</td>
<td>A fully functional piece of equipment/material supplied and tested in accordance with these Specifications</td>
</tr>
<tr>
<td>MANUFACTURER</td>
<td>The original manufacturer of the equipment/material</td>
</tr>
<tr>
<td>ENGINEER</td>
<td>The project engineer and/or contract administrator</td>
</tr>
<tr>
<td>CITY</td>
<td>The City of Tacoma, Tacoma Power</td>
</tr>
<tr>
<td>DELIVERY TIME</td>
<td>The length of time starting at the date of Supplier receipt of a purchase order, purchase order release, or Notice to Proceed and ending at the time that the item(s) are received at Tacoma Power</td>
</tr>
</tbody>
</table>

1.01.2 - REFERENCES
Each Respondent shall complete the “References Data Sheet” as required in the proposal section. A minimum of five (5) U.S. utility references over the past five (5) years is required.

1.01.2A.1 - CHANGE OF OWNERSHIP
References are intended to be for material/equipment currently supplied under the proposed manufacturer’s name. References for material/equipment that has been previously supplied under a different Company’s name shall be clearly noted on the reference list.

1.01.2A.2 - DEFINITION OF REFERENCED UTILITIES
The bidder shall list as references, only those utilities that have purchased material/equipment as the bidder proposes to offer to the City, on this proposal.

1.01.2B - RESPONDENTS ORIGINATING FROM OUTSIDE THE UNITED STATES
Respondents that originate bids from outside the legal jurisdiction of the United States of America will be subject to the City of Tacoma’s Legal Department opinion as to the viability of possible litigation pursuant to a supply contract resulting from this Specification. If it is the opinion of the City of Tacoma’s Legal Department that any possible litigation would be beyond reasonable cost and/or enforcement the bid may be excluded from evaluation.
1.01.2C - MANUFACTURER REPRESENTATION
The Supplier shall have available to Tacoma Power a representative or agent who will provide field and technical support. The agent shall be authorized to coordinate returns and repairs as well as provide support for any matter pertaining to non-compliance with the terms of the Specification.

1.01.3 - SUB-VENDORS
The Respondent shall list, on the “Proposal – Sub-Vendor” Data Sheet, all sub-vendors it intends to use to fulfill requirements in any part of this Specification. Included in the listing shall be the sub-vendor's name, address, and telephone number; contact name; and description of work they will perform. It shall be the responsibility of the awarded Supplier to police, enforce, and ensure that all work performed by any sub-vendor shall be in accordance with this Specification.

1.02 – RESPONDENT’S PROPOSAL

1.02.1 - RESPONDENT’S RESPONSIBILITIES FOR TERMS AND CONDITIONS
Failure to complete and supply all of the requested information on the proposal forms, shall in no way relieve the Respondent of the responsibility of supplying all of the necessary items and/or complying with all of the terms and conditions in this document.

1.02.2 – SUBMITTAL CLARIFICATION
Respondents may be asked to clarify their submittal. This action shall not be construed as negotiations or any indication of intentions to award. If called upon, the Respondent must respond to such requests within two business days or the timeframe set forth by the City in its request for clarification. A Respondent’s failure to respond to such a request may result in rejection of its submittal. (See City of Tacoma Standard Terms and Conditions 1.19.)

1.02.3 - COST OF COMPLIANCE
Submitted prices shall include costs of submittal preparation, servicing of the account, all contractual requirements during Contract period such as transportation, permits, insurance costs, bonds, labor, wages, materials, tools, components, equipment, and appurtenances necessary to complete the work, which shall conform to the best practice known to the trade in design, quality, material and workmanship and be subject to these Specifications in full.

1.02.4 - ALTERNATE BIDS
All bids including alternates shall include an original Signature Page. Each bid package submitted must be returned with the Respondent's proposal completed as directed, including all data requested.

1.02.4A - ALTERNATE BID PROPOSALS
Alternate bid proposals must be submitted as a separate bid package and identified as “ALTERNATE” in RED.

1.02.4B - ALTERNATE MATERIALS
Alternate manufacturers to those listed as approved in Technical Provisions Section 2.02.2 will be considered. If the Respondent elects to bid alternative equipment, complete data must be submitted with the bid. The data shall demonstrate that the alternative item is of a quality equal to or better than that
specified and has the required characteristics for the intended use. Failure to submit such data will render the bid non-responsive.

1.02.4C – ALTERNATE EVALUATION
Upon request, the Respondent shall furnish to the City, within five (5) working days, additional information relating to such alternative items as the City may require. The City shall be the sole judge as to the equality and suitability of a proposed alternate. The decision of the City as to what items are equal shall be final and conclusive per City of Tacoma Standard Terms and Conditions section 1.20.

1.03 – SUPPLEMENTAL INFORMATION
The information requested in the following section shall be included with the Respondent’s submittal and will be referenced during evaluation process (Refer to Special Provisions Section 1.04).

1.03.1 - PRODUCT DATA SHEETS
All Respondents shall include with their submittal manufacturer product data sheets (cut sheets) for each material to be supplied. Manufacturer data furnished must be sufficient in detail and clarity to enable making a complete and positive check with compliance of the Technical Provisions of this Specification.

1.03.2 - MANUFACTURER’S QUALITY ASSURANCE POLICY
All Respondents shall include with their submittal one (1) copy of the manufacturer’s internal “Quality Assurance” policy for the materials to be supplied. The documentation shall include third party certification of ISO 9000 series qualifications if it has been achieved. The policy documents shall include examples of inspection processes and quality control measures utilized to insure supply of a reliable product.

1.03.3 – DOCUMENTATION FOR ALTERNATE MATERIALS
The following additional data is required to be included with alternate bid submittals which propose materials from a manufacturer other than those listed in Section 2.02.2 “Approved Models”.

1.03.3A - ASSEMBLY AND OPERATION MANUAL
A submittal for an alternate model is to include one (1) copy of the operating, maintenance and installation instruction manuals for each of piece of equipment offered in the proposal. This includes detailed assembly instructions, operating and maintenance instructions and performance specifications.

The documentation shall verify physical and electrical test data as specified in Section 2. The information submitted will be utilized as part of the bid evaluation process.

1.04 - EVALUATION
Respondents are to provide unit or lump sum pricing for each line item, which will be summed for a subtotal price. Subtotals will be compared amongst each Respondent, including any offered payment discount terms of 20 days or more.
1.04.1 - EVALUATION CRITERIA

In evaluating the proposals, the City will consider any or all of the following:

- Compliance with Specifications
- Proposal prices, listed separately if requested, as well as a lump-sum total
- Time of completion/delivery
- Ability to meet identified minimum order requirements
- Offered warranty provisions that exceed the City’s minimum provisions (refer to Section 1.11.3).
- Respondent's responsibility based on, but not limited to:
  - Ability, capacity, organization, technical qualifications, and skill to perform the contract or provide the services required.
  - References, judgment, experience, efficiency, and stability.
  - Sufficiency of financial resources.
  - Quality of performance of previous contracts or services with utilities within the United States.

1.04.1A - OTHER ELEMENTS

The City may also take into consideration other criteria for determining award. Other elements or factors, whether or not specifically provided for in this Specification, which would affect the final cost to and the benefits to be derived by the City, may be considered in determining the award of the contract. The final award decision will be based on the best interests of the City (refer to City of Tacoma Standard Terms and Conditions Section 1.20).

1.05 - CONTRACT

1.05.1 - EXPANSION CLAUSE

Any resultant contract from this RFB may be further expanded in writing to include other related services or products normally offered by the Contractor, as long as the price of such additional services or products have a profit margin equal to or less than that in place at the time of original submittal. Such additions and prices will be established in writing. New items not meeting these criteria will not be added to the contract.

Contractor profit margins are not to increase as a result of contract additions.

Any new products or services accepted by the City may be added to this contract and/or substituted for discontinued products or services. New products and services shall meet or exceed all Specifications of original award.

1.05.2 - REASONABLE AMENDMENT CLAUSE

In the sole discretion of the City of Tacoma, the City may, without invalidating this Contract, or any part of this Contract, may make reasonable changes to the terms and conditions within the general scope of the Agreement, when such changes are in the best interest of the City.

Any adjustment to the terms of the Contract shall be documented by way of a written amendment to include a signature from both contracting parties. If any such amendment increases or decreases the Supplier's cost of performance of any part of the Contract, an adjustment shall be made and the Contract modified accordingly. Modifications to the Contract which will produce a higher profit margin for the Supplier than that established by the original contract pricing will not be allowed.
1.06 - SAFETY AND STANDARDS
The Items supplied shall meet appropriate ANSI, OSHA, WISHA, and all federal, state, and local standards for its intended use. Refer to Technical Provisions Section 2.02 for specific industry standards that apply to the Specifications of this bid.

1.07 – PRICING AND PURCHASE ORDERS

1.07.1 - PRICES QUOTED
Per City of Tacoma Standard Terms and Conditions Section 1.16, the prices quoted on the Proposal - Pricing Sheet shall remain open for acceptance by the City for a minimum of 90 days from the submittal deadline. Submittals are to offer unit prices calculated at the elevated metal value listed on the Proposal Pricing Sheet. Upon award of a contract the prices will be adjusted to reflect the average value of COMEX Copper from the prior month. Subsequently the prices will be adjusted semi-annually per section 1.07.4. This process of price adjustment will remain consistent through any contract extension periods.

1.07.2 - FREIGHT ALLOWANCES
The Respondent shall provide prices including delivery F.O.B. Destination, freight pre-paid and allowed as noted on the bid proposal sheet.

1.07.3 - QUANTITIES AND PURCHASE ORDERS
The quantities listed on the Proposal Pricing Sheets are an estimate only using historical data gathered from the previous six (6) years. Delivery will be according to purchase order on an as-needed basis throughout the period of the contract. The City reserves the right to increase or decrease quantities under this contract and pay according to the unit prices quoted in the proposal (refer to City of Tacoma Standard Terms and Conditions Section 1.35). The purchase order will be delivered to the Supplier by email.

1.07.3A - WORKING DAYS
Working days are weekly Monday through Friday. City observed holidays as listed in City of Tacoma Standard Terms and Conditions Section 1.24 are not included.

1.07.4 – SEMI-ANNUAL PRICING ADJUSTMENT
On a semi-annual basis, according to the schedule listed below, the unit prices of the items bid will be adjusted reflecting the percentage change of Series ID PCU335313335313 – Switchgear & Switchboard Apparatus of the Producer Price Index as published by the Bureau of Labor Statistics of the U.S. Department of Labor. Refer to Appendix A for historical index data.

1.07.4A – DATES OF PRICE ADJUSTMENT
Unit prices will be adjusted on or about the dates listed below contingent upon the publication of the Producer Price Index. Price adjustments are subject to City of Tacoma approval prior to implementation.

- December 15, 2024
- June 15, 2025
- December 15, 2025
- June 15, 2026
- December 15, 2026
- June 15, 2027
1.07.4B - APPLICATION
Purchase orders will reflect the semi-annual pricing in effect within the period of
the purchase order creation, not at the time of shipment.

1.09 - PACKING AND SHIPPING
The Supplier shall be responsible for industry standard packing that conforms to the
requirements of the carrier’s tariffs and the ICC regulations.

1.09.1 - LABELING
The material/equipment must be clearly marked as to lot number, destination, address,
and purchase order number.

Each pallet and/or box shall be labeled with:
• Item
• Quantity
• City of Tacoma purchase order number

1.09.2 - SHIPPING REQUIREMENTS
Pad-mounted switchgear shall be shipped in such a fashion that it will arrive at the City
without transit-associated damage. All material/equipment shall be fully assembled. A
complete packing list must be included.

1.09.2A - BALANCED LIFT
Crates shall be designed and constructed for movement by forklift or pallet jack
lifting equipment. When the lifting equipment is placed at the center and
perpendicular to the long axis of the crate a balanced lift of the crate and its
contents shall be accomplished.

1.09.2B - CRATE CONSTRUCTION
1.09.2B.1 - OUTDOOR STORAGE
All crates shall be suitable for extended outdoor storage.

1.09.2B.2 - SHIPPING
All crates shall be constructed of sufficient strength so that they will
withstand long distance shipping without damage to contents.

DO NOT STACK CRATES DURING SHIPPING

1.09.2B.3 - GROUND CLEARANCE
The minimum vertical clearance for lifting forks shall be as indicated in the
following table:

<table>
<thead>
<tr>
<th>Minimum Clearance for Forks (in inches)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4” with at least 2 runners</td>
</tr>
</tbody>
</table>

1.09.2B.4 - PROTRUSIONS
No portion of the switchgear assembly or ancillary component shall
protrude beyond the confines of the crate.
1.09.2C - COMPONENTS IN CRATE
All vendor supplied components required for each switchgear installation shall be shipped with the associated switch.

1.09.2C.1 - SECURING COMPONENTS
All individual components within the crate shall be secured to the crate or the switchgear assembly.

1.09.2C.2 - WEATHERPROOFING
All components susceptible to weather damage shall be protected by plastic wrap or City approved alternatives.

1.09.2C.3 - UNPROTECTED CARDBOARD
Unprotected cardboard cartons or boxes will not be accepted.

1.09.2D - SHIPPING DAMAGE
The Supplier shall be responsible for the repair or replacement of units that are damaged during loading or transport.

1.09.2E - SUBCONTRACTOR (SHIPPING COMPANY)
Tacoma Power reserves the right to request and require a change in shipping company utilized by the Supplier based upon history of damaged goods delivered to Tacoma Power and/or evidence of unsafe work practices by the shipping company.

1.09.3 - SHIPPING NOTICE
The shipper shall notify the Tacoma Power Warehouse a minimum of 24 hours prior to arriving at delivery destination. This notice may be sent via phone or email and is required to convey final delivery information and insure sufficient staff available to unload cargo.

<table>
<thead>
<tr>
<th>Tacoma Power Warehouse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
</tr>
<tr>
<td>Phone Number</td>
</tr>
<tr>
<td>Email Address</td>
</tr>
</tbody>
</table>

1.10 - DELIVERY

1.10.1 - DELIVERY TIME
The completed items shall be delivered between 9:00 a.m. and 3:30 p.m. Monday through Friday excluding City observed holidays as listed in City of Tacoma Standard Terms and Conditions Section 1.24.

1.10.2 - DELIVERY LOCATION
Deliver completed items F.O.B. as directed by the purchase order release to either:

<table>
<thead>
<tr>
<th>Tacoma Power Warehouse 3628 South 35th Street (rear) Tacoma, Washington 98409 Attention: TPU Light Stores - South End</th>
<th>or</th>
<th>Tacoma Power South Service Center 3002 224th St. E Spanaway, WA 98387</th>
</tr>
</thead>
</table>
1.10.2A – ALTERNATE DELIVERY LOCATION
The City retains the option to have the merchandise delivered to an alternate facility or on-site within a 35-mile radius of the Tacoma Power Warehouse. Notification of any change will be on the purchase order release.

1.11 - INSPECTION & WARRANTY
All goods are subject to final inspection and acceptance by the Engineer and/or Tacoma Power Warehouse employees.

1.11.2 - FACTORY INSPECTION
The Engineer/Contract manager shall be permitted to witness the manufacture of items supplied per this contract and to perform a “quality audit” of the facility.

1.11.2A - QUALITY ASSURANCE AUDITS
The City or its representative may audit the quality assurance program at any time prior to and during the Contract period or its extensions.

1.11.2B - QUALITY ASSURANCE DOCUMENTATION
The manufacturer shall provide, when requested, access to and copies of quality assurance documents such as material certificates, inspection and test results obtained in the course of quality assurance, control charts, and other quality documents compiled during the work.

1.11.2C - FACTORY ASSISTANCE DURING INSPECTION
The manufacturer shall have engineering, manufacturing, quality control, and operational factory personnel available who speak technical and conversational English without the need of an interpreter.

1.11.3 - WARRANTY
Unless a longer period is specified, the Supplier and/or manufacturer of the supplies, materials and/or equipment furnished pursuant to this Contract agrees to correct any defect or failure of the supplies, materials and/or equipment which occurs within eighteen (18) months from the date of commencement of use, however, said warranty period shall not extend beyond twenty-four (24) months after date of receipt by the City.

When the Supplier is not the manufacturer of the item of equipment, Supplier agrees to be responsible for this warranty and Supplier is not relieved by a manufacturer’s warranty.

1.11.3A - WARRANTY PERIOD EXTENSION
The Contract warranty period shall be suspended from the time a significant defect is first documented by the City until the material is repaired or replaced by Supplier and accepted by the City. In addition, in the event less than ninety (90) days remain on the warranty period (after recalculating), the warranty period shall be extended to allow for at least ninety (90) days from the date the work or equipment is repaired or replaced and accepted by the City.

1.11.3B - WARRANTY WORK
All materials requiring warranty work will be returned to the manufacturer at its expense or the manufacturer may replace the defective materials. All replaced materials will be held for pick up (no more than) 30 days after the arrival of
replacement materials. Tacoma Power at its discretion will dispose of any materials not picked up within 30 days.

1.11.3C - RETURN TIME FRAME
All warranty repair work on returned material/equipment shall be accomplished within the specified lead-time for delivery listed in the Respondent's submittal. Warranty repair time will be calculated from the time the material/equipment defect or failure is reported to the Supplier.

1.12 - INVOICES & PAYMENT
All items called for in these Specifications, including, but not limited to, the necessary drawings and test results, must be supplied to the City before the final invoice can be processed.

1.12.1 - INVOICES
Invoices shall be emailed to: accountspayable@cityoftacoma.org
(Per Section 1.39.2 of the Standard Terms and Conditions)

1.12.2 - PAYMENT
Upon certification by the Engineer and/or appropriate warehouse personnel that the items have been received in accordance with the Specifications and are in satisfactory condition, a 100 percent payment will be made in accordance with section 1.43 & 1.44 of the Standard Terms & Conditions. Payment methods include:

- Electronic Funds Transfer (EFT) by Automated Clearing House (ACH).
- Check or other cash equivalent.
- The City may consider cash discounts when evaluating submittals. See 1.20.2. of the Standard Terms and Conditions.

1.12.2A - UNSATISFACTORY PERFORMANCE
In the case of unsatisfactory performance, the payment shall be made after the Supplier has made the necessary repairs and/or modifications and satisfactory performance is obtained, or the unit is replaced.
These Technical Specifications have been prepared
by a licensed Professional Engineer registered in the State of Washington.

Date: ________________

SECTION 2 - TECHNICAL PROVISIONS

2.01 – SCOPE
The pad-mounted switchgear units described in this specification are intended for use on a 7200/12470Y volt, three-phase, four-wire, 60-hertz, multi-grounded neutral system, or a 7,980/13,800Y volt, three-phase, three wire, 60-hertz, single point grounded system.

2.01.1 - SERVICE ENVIRONMENT
The west side of the State of Washington has an environment that leads to a significant number of days in which condensation occurs within standard pad-mount switchgear. As a result past designs of pad-mount switchgear have failed as a result of insulator tracking propagated by the build-up of moisture and contaminates. The design of the switchgear in this specification encourages air movement and increased insulation in the roof, which is intended to mitigate the conditions under which condensation can occur.

2.02 – GENERAL DESCRIPTION
The switchgear units to be furnished under these specifications shall be as designated in the following section, or found to be equal by the City per Section 1.02.4B – “Alternate Bids”. The switchgear units are to be factory assembled and tested. The switchgear units shall comply with the applicable portions of the latest ANSI, IEEE, and NEMA standards, most notably IEEE Standard C37.74 & Western Underground Guide 2.13

This specification includes 2 styles of switchgear:

<table>
<thead>
<tr>
<th>Style</th>
<th>Brief Description</th>
<th>Intended Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mixed</td>
<td>600 Amp Gang Operated compartments will be of <strong>Live-front design</strong></td>
<td>• New construction,</td>
</tr>
<tr>
<td></td>
<td>200 Amp Fused compartments will be single pole <strong>Dead-front design</strong></td>
<td>• Maintenance replacement</td>
</tr>
<tr>
<td>Live Front</td>
<td>600 Amp Gang Operated compartments will be of <strong>Live-front design</strong></td>
<td>• Emergency Replacement</td>
</tr>
<tr>
<td></td>
<td>200 Amp Fused compartments will be single pole <strong>Live-front design</strong></td>
<td></td>
</tr>
</tbody>
</table>
### 2.02.1 – OPERATING RATINGS

The minimum ratings for the switchgear assembly shall be as follows:

<table>
<thead>
<tr>
<th>Operating Characteristic</th>
<th>Switched Ways</th>
<th>Protected / Fused Ways</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voltage, nominal</td>
<td>14.4 kV</td>
<td>14.4 kV</td>
</tr>
<tr>
<td>Voltage, maximum design</td>
<td>17.0 kV</td>
<td>17.0 kV</td>
</tr>
<tr>
<td>Voltage, BIL</td>
<td>95 kV</td>
<td>95 kV</td>
</tr>
<tr>
<td>Operating Configuration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Live Front</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dead Front</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Live Front</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum continuous current rating for disconnect switches and buses</td>
<td>600 amps</td>
<td>200 amps</td>
</tr>
<tr>
<td>Load dropping</td>
<td>600 amps</td>
<td>200 amps</td>
</tr>
<tr>
<td>Two-time duty cycle – fault closing RMS asymmetrical</td>
<td>22,400 amps</td>
<td>14,000 amps</td>
</tr>
<tr>
<td>Three-phase symmetrical rating at nominal voltage</td>
<td>350 MVA</td>
<td></td>
</tr>
</tbody>
</table>
### 2.02.2 – APPROVED MODEL NUMBERS & STANDARD CONFIGURATIONS

<table>
<thead>
<tr>
<th>Item</th>
<th>Style</th>
<th>MID#</th>
<th>Approved Model</th>
<th>Item</th>
<th>MID#</th>
<th>Approved Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mixed</td>
<td>60901</td>
<td>FPC #PLD/II-9-44222-TAC-D</td>
<td>6</td>
<td>Live-Front</td>
<td>FPC #PSI/II-10-44400-TAC-B</td>
</tr>
<tr>
<td>5</td>
<td>Live-Front</td>
<td>35019</td>
<td>FPC #PSI/II-9-44222-TAC-D</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Configuration #9**

![Configuration #9 Diagram](image)

**Configuration #10**

![Configuration #10 Diagram](image)

<table>
<thead>
<tr>
<th>Item</th>
<th>Style</th>
<th>MID#</th>
<th>Approved Model</th>
<th>Item</th>
<th>MID#</th>
<th>Approved Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Mixed</td>
<td>60902</td>
<td>FPC #PLD/II-11-44312-TAC-D</td>
<td>3</td>
<td>Mixed</td>
<td>FPC #PLD/II -12-44132-TAC-D</td>
</tr>
<tr>
<td>7</td>
<td>Live-Front</td>
<td>20963</td>
<td>FPC #PSI/II-11-44312-TAC-B</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Configuration #11**

![Configuration #11 Diagram](image)

**Configuration #12**

![Configuration #12 Diagram](image)

<table>
<thead>
<tr>
<th>Item</th>
<th>Style</th>
<th>MID#</th>
<th>Approved Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Mixed</td>
<td>60900</td>
<td>FPC #PLD/II 5-42112-TAC-D</td>
</tr>
</tbody>
</table>

**Configuration #5 w/ Kirk-Key Interlock**

![Configuration #5 w/ Kirk-Key Interlock Diagram](image)
2.03 - STRUCTURAL COMPONENTS
The following are the requirements for the structural components listed in this specification:

2.03.1 – GENERAL

2.03.1A – CABINET DESCRIPTION
The pad-mounted switchgear shall consist of outdoor-style, free-standing, self-supporting, sheet steel enclosures shaped, formed, and welded into a unitized enclosure. Styles 9 thru 12 it shall be designed to be placed over an access opening as shown in “Appendix B” – Standard Vault Supporting Switchgear.

2.03.1A.1 – ENCLOSURE DIMENSIONS
The following are the dimensions for the units to be supplied per this specification:

<table>
<thead>
<tr>
<th>Configuration</th>
<th>Bid Line Item #</th>
<th>Style</th>
<th>MID</th>
<th>Width</th>
<th>Depth</th>
<th>Height</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>1</td>
<td>Mixed</td>
<td>60901</td>
<td>64” to 75”</td>
<td>52” to 70”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>Live-Front</td>
<td>35019</td>
<td>67”</td>
<td>58-1/2” – 60-3/4”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>10</td>
<td>6</td>
<td>Live-Front</td>
<td>40481</td>
<td>64” to 75”</td>
<td>52” to 70”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>11</td>
<td>2</td>
<td>Mixed</td>
<td>60902</td>
<td>64” to 75”</td>
<td>52” to 70”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>7</td>
<td>7</td>
<td>Live-Front</td>
<td>20963</td>
<td>67”</td>
<td>58-1/2” – 60-3/4”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>12</td>
<td>3</td>
<td>Mixed</td>
<td>60903</td>
<td>64” to 75”</td>
<td>52” to 70”</td>
<td>44”-51”</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>Mixed</td>
<td>60900</td>
<td>41”</td>
<td>52” to 70”</td>
<td>44”-51”</td>
</tr>
</tbody>
</table>

2.03.1B – STEEL GAUGE
The entire enclosure including the doors and interior walls shall be a minimum of 11-gauge steel or designed to provide the same degree of rigidity.

2.03.1C – ACCESS TO INTERNAL COMPONENTS

2.03.1C.1 – 15KV 600AMP GANG SWITCH COMPARTMENT
The design of the enclosure, bus work, and support insulators shall be such that all support insulators shall be completely visible without switch and/or fuse disassembly, in order to facilitate inspection and cleaning.

2.03.1C.2 – 15KV 200AMP FUSED CABLE COMPARTMENT

<table>
<thead>
<tr>
<th>Dead-Front</th>
<th>The design of the compartment shall be consistent with dead-front operation. Access shall be limited by a self-closing door, aka: shutter barrier, of GPO-3 insulating material, rated for the voltage. The shutter barrier shall be connected with a non-conducting adjustable linkage to the fuse door.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Live-Front</td>
<td>The design of the compartment shall be consistent with Live-front operation. Each pole shall include an approved load interrupter that includes provisions for a S&amp;C Loadbuster Tool.</td>
</tr>
</tbody>
</table>
2.03.2 – BUS SUPPORT INSULATORS

2.03.2A – BUS SUPPORTING INSULATOR ORIENTATION
Insulators may support the bus; however self-supporting bus is preferred. The bus shall not be suspended from insulators mounted on the roof. To minimize insulator flashover due to moisture, no insulators shall be located above the main bus.

2.03.3 – ROOF

2.03.3A – INTERIOR SURFACE
The interior surface of the roof shall be provided with an undercoating of insulating compound to prevent condensation between 6 and 8 mills

2.03.3B – STRENGTH
The roof shall be capable of supporting a distributed weight of 300 pounds without causing any permanent deformation.

2.03.3C – DRAINAGE
The roof design shall be such that water is not permitted to collect and/or stand on its surface. A minimum of a 3-degree slope is required.

2.03.4 – VENTILATION
Enclosures shall be designed to permit free-flow ventilation from bottom to top, in order to minimize condensation due to convection caused by heating. The minimum air flow required shall be 145 square inches. All openings shall meet the requirements of Section 2.04.1.

2.03.4A – VENTS
Each switch position compartment shall have louvered vents located in two groupings. One vent grouping shall be in the top 1/3, and another in the bottom 1/3 of the compartment. The minimum venting area per compartment shall be 4-½ square inches.

2.03.4A.1 – CONFIGURATION #5 (ITEM 4 - MID 60900) - VENTS
Vents shall be provided on both sides of each compartment in order to facilitate air movement within the switchgear. The resulting design shall incorporate 4-½ square inches of venting on each side of each compartment.

2.03.4B – VENT BAFFLES
All louver, door openings, and roof openings shall have baffles or mechanical-maze construction, around all sides, to permit free air movement without sacrificing enclosure security. They shall meet Western Underground Guide 2.13.
2.03.5 – DOORS

2.03.5A - TYPE
The doors shall be of a bulkhead type design.

2.03.5B – ACCESS
Open doors shall provide unrestricted access to the interior of the switchgear for operation.

2.03.5C – WIND GUST LOCKS
Provisions shall be included to restrain the doors from motion once the doors are in the fully open position.

2.03.5C.1 – DAMAGE RESISTANT
These provisions shall not be damaged or damage the cabinet upon inadvertent attempts to close or open the doors with the locks still in an engaged position.

2.03.5C.2 – CAPTIVE HARDWARE
One end of these provisions shall be captive, to the cabinet, so that the entire assembly resists accidental removal from their mountings.

2.03.5D – INTERIOR SIGNAGE

2.03.5D.1 – RATING DATA
The following is the minimum information that shall be posted in a conspicuous location on the inside of each switch compartment door:
- Name of manufacturer
- Maximum rated voltage
- Rated BIL
- Rated maximum continuous current on main bus
- Rated asymmetrical short circuit current
- Three-phase symmetrical short circuit MVA rating
- Switchgear weight

2.03.5D.2 - DANGER
The manufacturer will apply code approved “DANGER” labels to the inside surfaces of all doors. Labels shall meet the requirements of ANSI Z535 and be free of wrinkles and air bubbles. See “Appendix C” for Tacoma Power approved graphics and text.

*Do not apply any “DANGER” or “WARNING” labels on the exterior of the unit.
2.03.6 – FRONT BARRIERS

2.03.6A – BARRIER DESCRIPTION
Dual-purpose front barriers shall be furnished for each Live-front switch and fuse position and provide complete coverage of the opening. The barriers shall be of clear plastic material with the same or better insulating characteristics as GPO-3 fiberglass material, and will resist clouding over time.

2.03.6B – SLIDE-IN POSITION
Dual-purpose front barriers shall be designed to slide in between the open Live-front switch and/or live-front fuse contacts to preclude inadvertent contact with live parts upon opening of switches and/or fuses.

2.03.6C – HOT STICK OPERATION
The front barriers on all positions shall be hot-stick operable. Each barrier shall be equipped with two (2) non-conductive lifting provisions, one at the bottom and one on the top 1/3rd of the barrier, to allow easy and convenient lifting and installation of the barrier to the slide-in position with a single convenient motion.

2.03.6D – BARRIER CLEARANCE TO DOORS
The design shall be such that the doors can be closed and locked over the switch with any required isolating blades in the open position and the dual-purpose barriers in the slide-in position.

2.03.6E – LABELS
The manufacturer will apply code approved “DANGER” labels on each front barrier of each switch and fuse position, in such a location that it is easily viewed. Labels shall meet the requirements of ANSI Z535 and be free of wrinkles and air bubbles. See “Appendix C” for Tacoma Power approved graphics and text.

2.03.7 – INTERPHASE AND END BARRIERS

2.03.7A – BARRIER DESCRIPTION
Interphase and end barriers shall be furnished for each live-front switch and each live-front fuse position.

2.03.7B - BARRIER CONSTRUCTION
The barriers shall be of GPO-3 fiberglass material.

2.03.7C – LOCATION
Barriers are required between adjacent phases and between the cabinet walls and adjacent phases of each fuse and switch compartment.

2.03.7D – FRONT BARRIER SUPPORT
Interphase and end barriers shall be equipped with provisions to support the dual-purpose front barriers when they are in the slide-in position.

2.03.7E – REMOVABILITY
All Interphase barriers shall be readily removable.
2.03.8 – REAR BARRIERS

A rear barrier shall be furnished in each compartment.

2.03.8A - BARRIER CONSTRUCTION

The barriers shall be of GPO-3 fiberglass material. Steel barriers shall be acceptable, provided sufficient clearances can be maintained.

2.03.8B – LOCATION

Barriers are required between each switch or fuse position and the switch or fuse position immediately behind it.

2.03.9 – SWITCH OPERATING HANDLE POCKET

Switch operating handles shall be located in recessed pockets with doors that have partial shields over padlocks, thus partly concealing them to make them as unobtrusive as possible.

2.03.10 – SCHEMATIC DIAGRAMS

A schematic diagram showing the circuit configuration shall be provided on the inside of each set of double doors and on the inside cover of each switch operating handle pocket.

2.04 - ENCLOSURE INTEGRITY AND COATING

The following are the requirements for the enclosure integrity and coating listed in this specification:

2.04.1 – STANDARDS

The switchgear shall meet all requirements of the latest revision of ANSI C57.12.28 for the integrity of the enclosure and applicable Western Underground standards for pad-mounted equipment.

2.04.2 – DOOR-LATCHING SCHEME

The switchgear shall meet all requirements of ANSI Standard C57.12.28-1999 for the integrity and security of the enclosure.

2.04.2A – LATCH INACCESSIBILITY

The locking system shall incorporate a two-lock system using a Pentahead bolt and standard padlock as the locking devices. The Pentahead bolt shall be captive within a recessed blind hole. The padlock cannot be applied until the Pentahead bolt has been completely recessed. With the padlock installed, the Pentahead bolt cannot be removed.

2.04.2B – CONFIGURATION #5 (ITEM 4) – KEY INTERLOCKS

Key interlocks shall be included on bid line item #4 to prevent opening of the fuse-compartment doors unless all 600 AMP switches are locked open.

2.04.2C – RESISTANCE TO DAMAGE

The latching system shall withstand a 50-foot/pound torque without damage when opening the doors.
2.04.3 – CABINET FINISH

2.04.3A – FINISH DESCRIPTION
The switchgear shall have the manufacturer’s premium corrosion-resistant finish both outside and inside, including all steel supporting members. The finish shall meet or exceed the functional specifications ANSI Standard C57.12.28 for coatings.

2.04.3B – COLOR
Switchgear and terminal compartments shall be painted Munsell 7GY-3.29/1.5 (Pad-mount Green).

2.04.4 – BOTTOM FLANGE CORROSION RESISTANCE

2.04.4A – BOTTOM GASKET
A closed-cell gasket, or other approved method of corrosion resistance, shall be provided on the bottom flange of the cabinet to isolate the cabinet from the foundation and to protect the cabinet’s finish.

2.04.4B – CORROSION RESISTANT COATING
The Respondent may offer either of the following options to resist abrasions that would lead to enclosure corrosion of the lower 3 inches of the switchgear:
- a heavy coating of plastic, rubberized, or coal-tar compound
- 3 inches or more of stainless steel.

2.05 – 600 AMP GROUP-OPERATED SWITCHES

The following are the requirements for the group-operated switches listed in this specification:

2.05.1 – DESCRIPTION
The device should be consistent with Live-Front switching devices for electrical utility rated air-insulated pad-mount switchgear. The interrupter switch shall be dry-type, three-pole, externally group operable through an operating handle external to the enclosure.

2.05.2 – 600 AMP INTERRUPTING SWITCH

2.05.2A – INTERRUPTER OPERATION
The group-operated interrupter switch shall be actuated through a non-defeatable quick-make, quick-break mechanism to assure high-speed closing and opening independent of the speed of the manual-operating handle.

2.05.2B – INTERRUPTING MEDIUM
The interrupter switch shall utilize air as the arc-extinguishing medium.

2.05.2C – VISIBLE BREAK
The interrupter switch shall provide a readily obvious visible open break to the line workers.
2.05.2D – OVER TRAVEL STOP
The manual-operating handle shall include an over travel stop feature to prevent the operator from overpowering the mechanism and possibly breaking parts in the drive train.

2.05.2E – CLEARANCE FROM DRIVE TRAIN TO TERMINATORS
The interrupter switch mechanism shall be so designed as to preclude push rods or drive train parts from interfering with convenient access to the terminators.

2.05.2F – FAULT DUTY OF DRIVE MECHANISM
The mechanism shall be designed to meet the specified fault closing duty cycle rating of the integrated assembly.

2.05.3 – OPERATING HANDLE
An operating handle shall be provided for the interrupter switch. It shall be captured and contained in the operating switch pocket with access available through an external pocket door, as previously described.

2.05.4 – CABLE TERMINATION PROVISIONS
The switch terminals shall be capable of accommodating two cables per phase with a minimum of 16 inches between the center of the lowest hole of the terminal and the base of the switchgear.

2.05.4A – TERMINATION BUS ON FUSED POSITIONS
The cable termination bus shall be supplied in the horizontal orientation.

2.05.5 – VIEWING WINDOW
In combination with the dual-purpose, slide-in barriers, each three-pole, group-operated, interrupter switch compartment shall include a window panel located above the dual-purpose barriers to permit visual checking of the interrupter switch position after opening the main doors.

2.05.6 – LABELING
The following is the minimum information that shall be posted in a conspicuous location on the inside of the door covering the associated switch position:
1. Name of switch manufacturer
2. Switch type
3. Maximum rated voltage
4. Rated BIL
5. Rated maximum continuous current
6. Rated load-break current
7. Rated momentary current
8. Rated fault closing current
9. Rated fault closing times

2.06 – 200 AMP PROTECTED / FUSED WAYS
The following are the requirements for the protected / fused ways listed in this specification:

2.06.1 – DEAD-FRONT – MIXED STYLE
2.06.1A – DESCRIPTION
The device should be consistent with Dead-Front switching devices for electrical utility rated air-insulated pad-mount switchgear.

2.06.1B – FUSE DOOR
Each phase position shall have its own door hinged on the bottom that includes the fuse mounting apparatus on the inside and a 200 Amp bushing well on the outside of the door near the top.

2.06.1B.1 – FUSE MOUNTING
On the inside of the door a fuse mounting position shall be designed to use S&C Electric Company's SML-20 fuses & associated fuse end fittings. It shall be the Disconnect 45° opening style.

2.06.1B.1.A – FUSE ORIENTATION
The fuse mounting apparatus shall be oriented in such a manner as when the door is opened that the fuse assembly can be removed with the use of an insulated switch stick. The exhaust of the fuse should be oriented toward the switch cabinet.

2.06.1B.1.B – BUS CONNECTION
The Fuse mounting shall be designed that it would become energized by the switch bus only upon the final motion to close the door. It shall also be designed to break voltage (15kV, 95kV BIL) upon initial opening of the door and minimize any risk of arc-flash to the worker prior to the closing of the shutter barrier as described in 4.03.1C.2.

2.06.1B.1.C – FUSE END FITTINGS – TO BE INCLUDED
S&C Electric Company's SML 20 end fittings, or approved alternate, including silencers are REQUIRED to be provided for each fused position in original shipping boxes.

- Alternates must be approved by Tacoma Power Engineer prior to supply with switch.

2.06.1B.2 – 200 AMP BUSHING WELL
The 200 Amp bushing well (equivalent to Cooper Power #2638372C02R) shall be per ANSI/IEEE Standard 386 designed to accept removable 200 Amp load-break bushings (equivalent to Cooper Power #LBI215) that integrate with 200 Amp load-break elbow connectors.

- The conductive path throughout the bushing well shall be copper.
- The bushing well shall include a removable copper stud.

2.06.1B.3 – 200 AMP BUSHING MECHANISM
Each bushing well shall include a 200 Amp load-break bushing (equivalent to Cooper Power #LBI215) that includes a yellow indicating ring and meet the requirements of ANSI/IEEE Standard 386. The bushing shall include the OEM shipping cap.
2.06.1B.4 – LATCHING MECHANISM

The fuse door shall include a latching mechanism that includes an interlock guard designed to prevent opening of the fuse door while the cable is parked on the bushing.

Another mechanism shall be included that secures the door down to the cabinet when it is open so as to facilitate the replacement of the fuse.

2.06.1B.5 – FUSE CONDITION VIEWING WINDOWS

Two windows shall be included in the door placed at a level to show the fuse ratings & operating indicator for SML-20 fuses while the door was closed. The “glass” shall be mar & shock resistant.

2.06.1C – PARKING STAND

A parking stand designed to accommodate both a 200 Amp single parking stand and feed thru parking stand shall be included immediately to the right of the fuse door at the same level as the 200 Amp bushing well on the fixed face of the compartment wall.

2.06.2 – LIVE-FRONT – LIVE-FRONT STYLE

2.06.2A – DESCRIPTION

The device should be consistent with Live-Front fused-switching devices for electrical utility rated air-insulated pad-mount switchgear.

2.06.2B – LOAD-BREAK PROVISIONS

All power fuse mountings are to have a built-in load-break device in the contact assembly to provide switching capability using a standard hot stick with stationary prong and without the necessity of opening upstream devices.

2.06.2C – FUSE MOUNTING TYPE

Each fuse mounting position shall be designed to use S&C Electric Company's SMU-20 fuses & associated fuse end fittings.

2.06.2D – FUSE END FITTINGS

S&C Electric Company's SML 20 end fittings including silencers are REQUIRED to be provided for each fused position. Alternates must be approved by Tacoma Power Engineer prior to supply with switch.

2.06.2E – REQUIRED TOOLS

One S&C Electric Company “Grappler” fuse handling tool or Light Division approved equal shall be supplied in the door of each fused compartment of each switchgear unit. REQUIRED

2.06.3 – LABELING

The following is the minimum information that shall be posted in a conspicuous location on the inside of the door covering the associated fuse position:

1. Name of fuse mounting manufacturer
2. Fuse holder type
3. Maximum rated voltage
4. Rated BIL

1. Rated continuous current
2. Rated load break current
3. Rated short circuit interrupting current
2.06.4 – VENTING
The semi-enclosed bus & fuse compartment shall include venting as specified in 4.03.4.

2.07 - BUSES
The following are the requirements for the bus listed in this specification:

2.07.1 – BUS MATERIAL
Buses shall be made of copper or copper alloy bar. Flexible braid or cable shall not be allowed.

2.07.2 – CONNECTIONS
All bolted electrical connections shall utilize silicon bronze or series 300 stainless steel hardware that is compatible with the bus material, and will not contribute to corrosion.

2.07.3 – ORIENTATION
All bus shall be constructed so that the phase orientation is A-B-C, C-B-A or 1-2-3, 3-2-1 when standing in front of the switchgear and looking at the nearest switch or fuse compartment.

2.07.3A – PHASE IDENTIFICATION
Phase identification labels (A, B, C or 1, 2, 3) shall be installed above each termination position, corresponding to the appropriate phase.

2.07.4 – ROUNDED CORNERS
All bus shall be finished with smoothly rounded corners to minimize the risk of corona within the cabinet. Care shall be taken to minimize sharp protrusions on all energized surfaces.

2.08 - GROUNDING
The following are the requirements for the grounding provisions listed in this specification:

2.08.1 – CABINET GROUNDING
At a minimum, ground pads shall be located in opposite corners for grounding switchgear.

2.08.2 – SWITCH AND FUSE GROUNDING

2.08.2A – LOCATION

2.08.2A.1 - 600 AMP SWITCH POSITIONS
Each 600 Amp switch position shall have grounding studs/bars, attached to the terminating bus, suitable for standard ASTM 855 grounding clamps provided at each terminal.

2.08.2A.2 – 200 AMP FUSED POSITIONS

2.08.2A.2A – DEAD-FRONT
Grounding of 200 Amp positions will be accomplished through the use of temporary feed-thru bushings installed on the Parking Stand of 4.06.3 and the use of underground URD grounding cables that include grounding elbows, cable, and connectors meeting ASTM 855 connected to the compartment grounding bus.
2.08.2A.2B – LIVE-FRONT
Each switch and fuse position shall have grounding studs provided at each terminal.

2.08.2B – VISIBLE GROUNDING PROVISIONS
Permanent ground rods/bars of at least 10” in length and/or continuous bus, minimum of #2 Cu Hard-drawn, shall be available in each switch and fuse compartment to readily permit visible grounding of the incoming and/or outgoing cables after the switch or fuse has been opened.

2.08.2C – RATINGS
All switch and fuse grounding provisions shall have a short circuit rating equal to that of the switchgear.

2.09 - NAMEPLATES
The following are the requirements for the nameplates listed in this specification:

2.09.1 – PLACEMENT
A stainless steel, aluminum, or City approved non-ferrous nameplate shall be provided, in a conspicuous exterior location, on both the switch side and fuse side, of each unit of switchgear.

2.09.2 – REQUIRED INFORMATION
- Manufacturer’s name
- Manufacturer’s Catalog Number
- Manufacturer’s Serial Number
- Month and year of manufacture
APPENDIX B

Signature Page
Price Proposal
Forms Reference
Sample Contract
SIGNATURE PAGE

CITY OF TACOMA
TACOMA POWER/TRANSMISSION & DISTRIBUTION

All submittals must be in ink or typewritten, executed by a duly authorized officer or representative of the bidding/proposing entity, and received and time stamped as directed in the Request for Bids page near the beginning of the specification. If the bidder/proposer is a subsidiary or doing business on behalf of another entity, so state, and provide the firm name under which business is hereby transacted.

REQUEST FOR BIDS SPECIFICATION NO. PT24-0117F
15kV Padmount Switchgear

The undersigned bidder/proposer hereby agrees to execute the proposed contract and furnish all materials, labor, tools, equipment and all other facilities and services in accordance with these specifications.

The bidder/proposer agrees, by submitting a bid/proposal under these specifications, that in the event any litigation should arise concerning the submission of bids/proposals or the award of contract under this specification, Request for Bids, Request for Proposals or Request for Qualifications, the venue of such action or litigation shall be in the Superior Court of the State of Washington, in and for the County of Pierce.

Non-Collusion Declaration

The undersigned bidder/proposer hereby certifies under penalty of perjury that this bid/proposal is genuine and not a sham or collusive bid/proposal, or made in the interests or on behalf of any person or entity not herein named; and that said bidder/proposer has not directly or indirectly induced or solicited any contractor or supplier on the above work to put in a sham bid/proposal or any person or entity to refrain from submitting a bid/proposal; and that said bidder/proposer has not, in any manner, sought by collusion to secure to itself an advantage over any other contractor(s) or person(s).

Bidder/Proposer’s Registered Name

Signature of Person Authorized to Enter into Contracts for Bidder/Proposer Date

Address

Printed Name and Title

City, State, Zip

(Area Code) Telephone Number / Fax Number

Authorized Signatory E-Mail Address

State Business License Number in WA, also known as UBI (Unified Business Identifier) Number


State Contractor’s License Number (See Ch. 18.27, R.C.W.)

E-Mail Address for Communications

Addendum acknowledgement #1_____ #2_____ #3_____ #4_____ #5_____

THIS PAGE MUST BE SIGNED AND RETURNED WITH SUBMITTAL.
## PROPOSAL - PRICING SHEET

### 600 AMP LIVE-FRONT, 200 AMP DEAD FRONT (MIXED)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description (Refer to Section 4 for technical details)</th>
<th>Tacoma Power MID#</th>
<th>Estimated 3 Year Quantity (each)</th>
<th>Minimum Release Qty</th>
<th>Lead Time for Delivery (weeks)</th>
<th>Unit Price</th>
<th>Total Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Switch, 15kV, 9 configuration</td>
<td>60901</td>
<td>15</td>
<td>1</td>
<td></td>
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<tr>
<td>2</td>
<td>Switch, 15kV, 11 configuration</td>
<td>60902</td>
<td>5</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Switch, 15kV, 12 configuration</td>
<td>60903</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Switch, 15kV, 5 configuration with keyed interlock</td>
<td>60900</td>
<td>3</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 600 AMP LIVE-FRONT, 200 AMP LIVE FRONT (LIVE-FRONT)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description (Refer to Section 4 for technical details)</th>
<th>Tacoma Power MID#</th>
<th>Estimated 3 Year Quantity (each)</th>
<th>Minimum Release Qty</th>
<th>Lead Time for Delivery (weeks)</th>
<th>Unit Price</th>
<th>Total Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Switch, 15kV, 9 configuration</td>
<td>35019</td>
<td>8</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Switch, 15kV, 10 configuration</td>
<td>40481</td>
<td>1</td>
<td>1</td>
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<tr>
<td>7</td>
<td>Switch, 15kV, 11 configuration</td>
<td>20963</td>
<td>1</td>
<td>1</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Sub Total for Proposal**

Sales Tax @ 10.3%, Location Tax Collected: Tacoma, WA

**Total for All Items with Tax**

### NOTES:
- Actual quantities will be specified by Purchase Order per Special Provisions Section 1.07.3 of Appendix A.
- Price adjustments will be made per Special Provisions Section 1.07.4 - Semi-Annual Pricing Adjustment.
- Refer to Technical Provisions Section 2.02.2 for a list of approved manufacturer part numbers. Alternate materials will be considered per Special Provision Section 1.02.4B.
**PROPOSAL - PHYSICAL CHARACTERISTICS**

### 600 AMP LIVE-FRONT, 200 AMP DEAD FRONT (MIXED)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Tacoma Power MID#</th>
<th>Weight of Switch (lbs)</th>
<th>Width (in)*</th>
<th>Depth (in)*</th>
<th>Height (in)*</th>
<th>Mfg. Catalog Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Switch, 15kV, 9 configuration</td>
<td>60901</td>
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<td>2</td>
<td>Switch, 15kV, 11 configuration</td>
<td>60902</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Switch, 15kV, 12 configuration</td>
<td>60903</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Switch, 15kV, 5 configuration with keyed interlock</td>
<td>60900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 600 AMP LIVE-FRONT, 200 AMP LIVE FRONT (LIVE-FRONT)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Mfg. Catalog Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Switch, 15kV, 9 configuration</td>
<td>35019</td>
</tr>
<tr>
<td>6</td>
<td>Switch, 15kV, 10 configuration</td>
<td>40481</td>
</tr>
<tr>
<td>7</td>
<td>Switch, 15kV, 11 configuration</td>
<td>20963</td>
</tr>
</tbody>
</table>

*Refer to Section 2.03.1A.1 of the Technical Provisions in Appendix A for minimum/maximum size requirements.*
## PROPOSAL - ELECTRICAL PERFORMANCE SHEET

<table>
<thead>
<tr>
<th>600 Amp Load-break Switch Positions</th>
<th>Continuous Current Rating</th>
<th>Amps</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Interrupting Rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td>Momentary Current rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td>Fault Close Rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td>One-second Current Rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td># of Operations of interrupting full load current</td>
<td></td>
</tr>
<tr>
<td></td>
<td># of Mechanical Operations</td>
<td></td>
</tr>
<tr>
<td></td>
<td>One minute wet withstand test voltage</td>
<td>Volts</td>
</tr>
<tr>
<td></td>
<td>One minute dry withstand test voltage</td>
<td>Volts</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>200Amp Protected / Fused Way Position Ratings</th>
<th>Continuous current rating</th>
<th>Amps</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Symmetrical interrupting rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td>Asymmetrical interrupting rating</td>
<td>Amps</td>
</tr>
<tr>
<td></td>
<td>One minute wet withstand test voltage</td>
<td>Volts</td>
</tr>
<tr>
<td></td>
<td>One minute dry withstand test voltage</td>
<td>Volts</td>
</tr>
<tr>
<td></td>
<td>Number of fault interruptions at 15-20% of maximum interrupting rating</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Number of fault interruptions at 45-55% of maximum interrupting rating</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Number of fault interruptions at 90-100% of maximum interrupting rating</td>
<td></td>
</tr>
</tbody>
</table>

List the Fuse Mounting Attachments to be included with switches per Section 2.06.1B.1 & 2.06.2C per Appendix A.

<table>
<thead>
<tr>
<th>Manufacturer</th>
<th>Catalog number</th>
</tr>
</thead>
</table>
PROPOSAL - VENDOR QUALIFICATION

- State the number of years the manufacturer has been producing products of a similar scope to those outlined in this Specification. See Minimum Requirements (Item# 1) for minimum qualifications allowed. 

  Years __________

- Does the manufacturer have in place a quality assurance program that conforms to ISO 9001, ISO 9002, ANSI/ASQC Q91, ANSI/ASQC Q92 or equivalent?

  YES  
  NO

List the standard used: ________________________________

- If the manufacturer has a quality assurance program that conforms to one of the above standards, is it third party certified?

  YES  
  NO

- Can your firm provide “Manufacturer Representation” as described in section 3.01.3C of this Specification?

  YES  
  NO

Name of Representative: ________________________________

- Do all items submitted per this Specification meet and/or exceed the requirements of the Technical Provisions (Section 2) in Appendix A?

  YES  
  NO

Identify below any factors that do not meet the requirements of the Technical Provisions Section 2 (Appendix A) of this Specification. The City cannot legally accept a substantial deviation from the Specification. Bids/Proposals containing any substantial deviation will be rejected as non-responsive. If you state exception “IS NOT” taken to this Specification, but include statements or attach materials deviating from the standards established by the Specification, it is agreed that you will perform according to the highest standard indicated. Alternate offers shall be submitted as a separate bid and identified per section 1.02.4A in Appendix A.
**PROPOSAL - VENDOR INQUIRY**

- Does your firm accept payment by EFT/ACH? ___Y ___N
  (Electronic Funds Transfer (EFT) by Automated Clearing House (ACH))

- Does your firm accept payment by credit card (Visa)? ____Y ___N
  
  **NOTE:** The City of Tacoma will not accept price changes or pay additional fees when a credit card is used.

- Prompt Payment discount offered ____%, _____ days.
  Only discounts offered of 20 days or more will be considered for bid evaluation purposes.

- Is your firm a minority/woman owned firm certified with the Washington State Office of Minority and Women’s Business Enterprise?
  _____YES _____NO

- Is your firm partnering with a minority/woman owned firm certified with the Washington State Office of Minority and Women’s Business Enterprise?
  _____YES _____NO
**PROPOSAL - REFERENCES DATA SHEET**

(AS DESCRIBED IN SECTION 1.01.2)

Five (5) Utility references are the absolute minimum allowed

<table>
<thead>
<tr>
<th>UTILITY NAME AND ADDRESS</th>
<th>YEAR PRODUCT SOLD</th>
<th>CONTACT NAME</th>
<th>TELEPHONE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

**SUB-VENDOR DATA SHEET**

(AS DESCRIBED IN SECTION 1.01.3)

<table>
<thead>
<tr>
<th>SUB-VENDOR NAME AND ADDRESS</th>
<th>CONTACT NAME</th>
<th>TELEPHONE NUMBER</th>
<th>DESCRIPTION OF WORK PROVIDED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>
This Contract is made and entered into effective as of [Month], [Day], [Year] ("Effective Date") by and between the City of Tacoma, a Municipal Corporation of the State of Washington ("City"), and [supplier name as it appears in Ariba, including dbas or trade names] ("Contractor").

That in consideration of the mutual promises and obligations hereinafter set forth the Parties hereto agree as follows:

I. Contractor shall fully execute and diligently and completely perform all work and provide all services and deliverables described herein and in the items listed below each of which are fully incorporated herein and which collectively are referred to as "Contract Documents":

1. Specification No. [Spec Number] [ Spec Title] together with all authorized addenda.
2. Contractor's submittal [or specifically described portions thereof] dated [Enter Submittal Date] submitted in response to Specification No. [Spec Number] [Spec Title].
3. Describe with specific detail and list separately any other documents that will make up the contract (fee schedule, work schedule, authorized personnel, etc.) or any other additional items mutually intended to be binding upon the parties.

II. If federal funds will be used to fund, pay or reimburse all or a portion of the services provided under the Contract, the terms and conditions set forth at this Appendix A are incorporated into and made part of this Contract and CONTRACTOR will comply with all applicable provisions of Appendix A and with all applicable federal laws, regulations, executive orders, policies, procedures, and directives in the performance of this Contract.

If CONTRACTOR's receipt of federal funds under this Contract is as a sub-recipient, a fully completed Appendix B, "Sub-recipient Information and Requirements" is incorporated into and made part of this Contract.

III. In the event of a conflict or inconsistency between the terms and conditions contained in this document entitled Contract and any terms and conditions contained the above referenced Contract Documents the following order of precedence applies with the first listed item being the most controlling and the last listed item the least controlling:

1. Contract, inclusive of Appendices A and B.
2. List remaining Contract Documents in applicable controlling order.

IV. The Contract terminates on xxxxx, and may be renewed for xxxxxxxx

V. The total price to be paid by City for Contractor's full and complete performance hereunder, including during any authorized renewal terms, may not exceed: $[Dollar Amount], plus any applicable taxes.

VI. Contractor agrees to accept as full payment hereunder the amounts specified herein and in Contract Documents, and the City agrees to make payments at the times and in the manner and upon the terms and conditions specified. Except as may be otherwise provided herein or in Contract Documents Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work and providing the services and deliverables required by this Contract.

VII. The City's preferred method of payment is by ePayables (Payment Plus), followed by credit card (aka procurement card), then Electronic Funds Transfer (EFT) by Automated Clearing House (ACH), then check or other cash equivalent. CONTRACTOR may be required to have the capability of accepting the City's ePayables or credit card methods of payment. The City of Tacoma will not accept price changes or pay additional fees when ePayables (Payment Plus) or credit card is used. The City, in its sole discretion, will determine the method of payment for this Contract.
VIII. Failure by City to identify a deficiency in the insurance documentation provided by Contractor or failure of City to demand verification of coverage or compliance by Contractor with the insurance requirements contained in the Contract Documents shall not be construed as a waiver of Contractor’s obligation to maintain such insurance.

IX. Contractor and for its heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the requirements contained herein and in Contract Documents.

It is further provided that no liability shall attach to City by reason of entering into this Contract, except as expressly provided herein.

IN WITNESS WHEREOF, the Parties hereto have accepted and executed this Contract, as of the Effective Date stated above, which shall be Effective Date for bonding purposes as applicable.

CITY OF TACOMA: CONTRACTOR:
Signature: Signature:

Name: Name:
Title: Title:

(City of Tacoma use only - blank lines are intentional)

Director of Finance: ________________________________
Deputy/City Attorney (approved as to form): ________________________________
Approved By: __________________________________________________________________
Approved By: __________________________________________________________________
Approved By: __________________________________________________________________
Approved By: __________________________________________________________________
Approved By: __________________________________________________________________
Approved By: __________________________________________________________________

APPENDIX A
FEDERAL FUNDING
1. Termination for Breach

CITY may terminate this Contract in the event of any material breach of any of the terms and conditions of this Contract if CONTRACTOR’s breach continues in effect after written notice of breach and 30 days to cure such breach and fails to cure such breach.

2. Prevailing Wages

1. If federal, state, local, or any applicable law requires CONTRACTOR to pay prevailing wages in connection with this Contract, and CONTRACTOR is so notified by the CITY, then CONTRACTOR shall pay applicable prevailing wages and otherwise comply with the Washington State Prevailing Wage Act (RCW 39.12) in the performance of this Contract.

2. If applicable, a Schedule of Prevailing Wage Rates and/or the current prevailing wage determination made by the Secretary of Labor for the locality or localities where the Contract will be performed is made of part of the Contract by this reference. If prevailing wages apply to the Contract, CONTRACTOR and its subcontractors shall:
   
   i. Be bound by and perform all transactions regarding the Contract relating to prevailing wages and the usual fringe benefits in compliance with the provisions of Chapter 39.12 RCW, as amended, the Washington State Prevailing Wage Act and/or the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable, including the federal requirement to pay wages not less than once a week.

   ii. Ensure that no worker, laborer or mechanic employed in the performance of any part of the Contract shall be paid less than the prevailing rate of wage specified on that Schedule and/or specified in a wage determination made by the Secretary of Labor (unless specifically preempted by federal law, the higher of the Washington state prevailing wage or federal Davis-Bacon rate of wage must be paid.

   iii. Immediately upon award of the Contract, contact the Department of Labor and Industries, Prevailing Wages section, Olympia, Washington and/or the federal Department of Labor, to obtain full information, forms and procedures relating to these matters. Per such procedures, a Statement of Intent to Pay Prevailing Wages and/or other or additional documentation required by applicable federal law, must be submitted by CONTRACTOR and its subcontractors to the CITY, in the manner requested by the CITY, prior to any payment by the CITY hereunder, and an Affidavit of Wages Paid and/or other or additional documentation required by federal law must be received or verified by the CITY prior to final Contract payment.

3. COPELAND ANTI-KICKBACK ACT

For Contracts subject to Davis Bacon Act the following clauses will be incorporated into the Contract:

A. CONTRACTOR shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Contract.

B. CONTRACTOR or subcontractor shall insert in any subcontracts the clause above and such other clauses federal agencies may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts.
The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these Contract clauses.

C. Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

4. **EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this Contract, CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. If the CONTRACTOR does over $10,000 in business a year that is funded, paid or reimbursed with federal funds, CONTRACTOR will take specific and affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

A. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

B. CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

C. CONTRACTOR will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee’s essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor’s legal duty to furnish information.

D. CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers’ representatives of the contractor’s commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

E. CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

F. In the event of CONTRACTOR’s noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further federally funded contracts in accordance with procedures.
authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

G. CONTRACTOR will include the portion of the sentence immediately preceding paragraph (A) and the provisions of paragraphs (A) through (G) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. CONTRACTOR will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

5. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

A. Overtime requirements. Neither CONTRACTOR or subcontractor contracting for any part of the Contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

B. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (3)(A) of this section the CONTRACTOR and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such CONTRACTOR and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (3)(A) of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (3)(A) of this section.

C. Withholding for unpaid wages and liquidated damages. The CITY shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the CONTRACTOR or subcontractor under any such contract or any other Federal
contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such CONTRACTOR or sub-contractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (3)(B) of this section.

D. Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (3)(A) through (D) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime CONTRACTOR shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (3)(A) through (D) of this section.

6. CLEAN AIR ACT
   A. CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

   B. CONTRACTOR agrees to report each violation to the CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

   CONTRACTOR agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal funds.

7. FEDERAL WATER POLLUTION CONTROL ACT
   A. CONTRACTOR agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

   B. CONTRACTOR agrees to report each violation to the CITY and understands and agrees that the CITY will, in turn, report each violation as required to assure notification to the appropriate federal agency.

   C. CONTRACTOR agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal funding.

8. DEBARMENT AND SUSPENSION
   A. This Contract is a Covered Transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the CONTRACTOR is required to verify that none of the contractor’s principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

   B. CONTRACTOR must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier Covered Transaction it enters into.
C. This certification is a material representation of fact relied upon by the CITY. If it is later determined that the CONTRACTOR did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to CITY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

D. CONTRACTOR agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C throughout the period of this Contract and to include a provision requiring such compliance in its lower tier covered transactions.

9. BYRD ANTI-LOBBYING AMENDMENT

A. Contractors who apply or bid for an award of $100,000 or more shall file the required certification with CITY. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the CITY.

B. If applicable, CONTRACTOR must sign and submit to the CITY the certification required by Appendix A to 44 CFR Part 18 contained at Appendix A-1 to this Contract.

10. PROCUREMENT OF RECOVERED MATERIALS

A. In the performance of this Contract, CONTRACTOR shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

   i. Competitively within a timeframe providing for compliance with the contract performance schedule;

   ii. Meeting contract performance requirements; or

   iii. At a reasonable price.

B. Information about this requirement, along with the list of EPA-designated items, is available at EPA’s Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

C. CONTRACTOR also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.
APPENDIX A-1

APPENDIX A to 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor, __________, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap.38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

___________________________________
Signature of Contractor’s Authorized Official

___________________________________
Name and Title of Contractor’s Authorized Official

_______________ Date
### APPENDIX B—Sub-recipient information and requirements

Pursuant to 2 CFR 200.332(a)(1) Federal Award Identification

| (i) Agency Name (must match the name associated with its unique entity identifier) | (ii) Unique Entity Identifier (i.e., DUNS) | City of Tacoma Number for This Agreement |
| (iii) Federal Award Identification Number (FAIN) | (iv) Federal Award Date | (v) Federal Period of Performance Start and End Date |
| (vi) Federal Budget Period Start and End Date |
| (vii) Amount of Federal Funds Obligated to the agency by this action: $ |
| (viii) Total Amount of Federal Funds Obligated to the agency |
| (ix) Total Amount of the Federal Award Committed to the agency $ |
| (x) Federal Award Project Description: |
| CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS– City of Tacoma |

| (xi) Federal Awarding Agency: |
| DEPARTMENT OF THE TREASURY |
| (xii) Assistance Listing Number and Name (the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listing number at time of disbursement) |
| (xiii) Identification of Whether the Award is R&D |
| (xiv) Indirect Cost Rate for the Federal Award |
| Award Payment Method (lump sum payment or reimbursement) |
| REIMBURSEMENT |
APPENDIX C

PPI Information

Standard Vault Pad-Mounted Switchgear Configurations

Vault Cover Pad-Mounted Switchgear Configurations

Tacoma Power Danger Label
STANDARD VAULT SUPPORTING “MIXED” PAD-MOUNTED SWITCHGEAR CONFIGURATIONS 9, 11 & 12

The diagram below is the standard mounting vault utilized for new construction and maintenance replacements of pad-mounted switchgear styles 9, 11 & 12 (bid line items 1-3). This drawing is included to show the dimensional limitations that are required to be addressed.

810 Vault
VAULT COVER SUPPORTING “LIVE-FRONT” PAD-MOUNTED
SWITCHGEAR CONFIGURATIONS 9, 10 & 11

The diagram below is the mounting vault cover utilized for emergency replacement purposes of pad-mounted switchgear styles 9, 10 & 11 (bid line items 5-7). This drawing is included to show the dimensional limitations that are required to be addressed.

810 Vault Cover
TACOMA POWER DANGER LABEL

APPROVED SYMBOLS ON DANGER LABEL
The following symbols are approved for use on DANGER labels applied to Tacoma Power switchgear. All other DANGER symbols are not allowed.

APPROVED TEXT ON DANGER LABEL
The following text is approved for use on DANGER labels applied to Tacoma Power switchgear.

Keep Out!
Hazardous voltage inside.
Will shock, burn or cause death.