



City of Tacoma
Tacoma Power / Generation / Natural Resources
On-Call Historic Preservation Consulting Services
RFP PG19-0228F

QUESTIONS and ANSWERS

All interested parties had the opportunity to submit questions in writing by email to Samol Hefley by September 23, 2020. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org: Navigate to *Current Contracting Opportunities / Services*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: Section S on page 12 of 62: HRA does not accept credit cards as payment but we can accept EFT (as discussed in Section 1.41 on page 26). The RFP says "Supplier may be required to accept ePayables or credit card methods"—if we cannot accept credit cards, will that be an issue?

Answer 1: The acceptance or non-acceptance of Credit Cards for this RFP will not affect the overall scoring evaluation or disqualify your firm from the competitive process

Question 2: This is a 2-year contract plus 3 optional 1-year terms. Can we assume that if HRA was awarded the contract we would be allowed to adjust our rates annually?

Answer 2: Yes, awarded consulting firms will have the ability to negotiate hourly staff rates after the 2-year contract ends for each of the additional 3-year renewals.

Question 3: Do you anticipate extending the bid due date?

Answer 3: City does not intend to extend the bid submittal date at this time.

Question 4: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

Answer 4: No additional details will be provided. All information regarding this project is outlined in the RFP document.

Question 5: Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free?

Answer 5: No, the bid is posted on the City of Tacoma Purchasing website and the Tacoma Daily Index which is the City's official newspaper.

Question 6: Other than your own website, where was this bid posted?

Answer 6: The Tacoma Daily Index which is the City's official newspaper.

Question 7: Are there current contracts for on-call historic preservation consulting services? If so, who holds them?

Answer 7: Bola Architecture and Planning currently holds the on-call contract for Historic Preservation services.

Question 8: The title page states that the proposal should be emailed to bids@cityoftacoma.org. However, the submittal checklist says "one electronic copy (flash drive)." Can you confirm that an email submittal is acceptable?

Answer 8: This will be addressed in Addendum No. 1

Question 9: Is the "Conceptual Project" consisting of a condition assessment of historic features at the Clark Hydroelectric Development an actual project that will be undertaken as part of the on-call historic preservation consulting services contemplated by the RFP? Or, is this a hypothetical project? It does not appear on the list of upcoming Tacoma Power projects listed in the RFP, although condition assessments are mentioned for the Cowlitz and Cushman Projects.

Answer 9: No this is not an actual project. The Clark Hydroelectric Development is fictional/hypothetical and was intended to be conceptual in nature. Tacoma will need to conduct condition assessments in the future for their other projects that contain historic properties.

Question 10: Does Tacoma Power desire a team that includes a Historic Architect or Engineer to provide repair estimates as part of this contract?

Answer 10: Solely Architectural Historian(s).

Question 11: Does Tacoma Power desire a team that includes a photographer to provide services as part of possible HABS / HAER documentation?

Answer 11: A photographer can be listed on the staff roster, but it is not part of the required professional services requested.

Question 12: The RFP states that teams are allowed but that each Respondent's participation must be delineated by section. Can you clarify this statement? In terms of organizing the proposal, does this mean each section should have a subsection for each firm?

Answer 12: For teaming with another firm, you will need to answer the question with Urbana P&P credentials and then Teaming's firm credentials for each of the sections that apply. Also, indicate what percentage Urbana P &P is committed to providing to the teaming firm for the on-call work (i.e. 50% of the on-call work will be going to firm X).

Question 13: For the references will three be the total for a teaming arrangement, or should there be three references for each firm on the team?

Answer 13: If you are teaming with another firm, please provide 3 references for each firm.

Question 14: Does the signature page need to be submitted for each team participant, or only the prime firm?

Answer 14: Signatures only need to be applied to the main/prime firm.

Question 15: Are appendices included in the page count?

Answer 15: No

Question 16: Are resumes included in the page count?

Answer 16: No

Question 17: Section O.3 states that the team should have *experience with FERC license implementation, studies, and procedures* while Section P.4 states that the team should have *demonstrated experience with FERC-licensed projects, or other industrial structures.*

Answer 17: Firms will need to demonstrate experience on FERC licensed projects.

Question 18: Is the City's Price Proposal Form, indicated in the Submittal Check List as being included in the RFP's Appendices but not apparent there, available to include in our proposal response submittal?

Answer 18: This will be addressed in Addendum No. 1

Question 19: If a firm performs the preservation assessments, would that involvement preclude it from pursuing the architectural renovation scopes for the projects?

Answer 19: No, this will not preclude you from pursuing renovation projects. However, those types of projects will not be done under this contract.