



City of Tacoma
Neighborhood & Community Services
Youth and Young Adult Violence Reduction
RFP Specification No. NC20-0369F

QUESTIONS and ANSWERS

All interested parties had the opportunity to submit questions in writing by email to Ryan Foster, rfoster1@cityoftacoma.org by February 12th, 2021. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org: Navigate to *Current Contracting Opportunities / Services / Supplies / Public Works and Improvements*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: Would you prefer applicants to submit for just one program or will you consider multiple programs from the same agency?

Answer 1: We will consider multiple programs from the same agency. Programs must be clear on what they are apply for.

Question 2: So you will be considering small 501c3 without government grant experience?

Answer 2: Yes, we will. Want a grassroots approach, however, agencies must to be in business for at least 2 years for COT funding.

Question 3: Is there a number of organizations you are looking for? Or just more than 1?

Answer 3: More than 1. There is not a specific number.

Question 4: Could agencies that have existing partnerships apply together under one application?

Answer 4: Yes, they can. Just be clear to state who is taking the lead.

Question 5: What has been changed from the last time this grant went out for bid?

Answer 5: What has changed is the community. Looking for a new approach, and need to assess the needs of the community to look at more evidence based practices that work for COT.

Question 6: What role do client families play in the focus of this RFP? Is this more holistic?

Answer 6: Yes. We need to help the family as well, to help the young person. We realize everyone has been impacted by the violence. We're looking at the whole community, and the family. It aligns with the COT's strategic alliance plan.

Question 7: Are there restrictions on budget money that can be spend on clients?

Answer 7: COT funding cannot be gifted, so it all depends on how you write the budget.

Question 8: Is there a place where we can see other projects that were previously done? A link to where others have done this in the past? To see how they did.

Answer 8: The model we are using right now is different that we have done in the past.

Question 9: Does the city offer a venue for potential respondents to network/partner? A contact list for example, or anything along those lines?

Answer 9: Whoever the facilitator is, they will offer the venue. Whatever that may be (Zoom meeting, etc.). We do have some providers who have participated in the past, we will provide that information.

Question 10: Do you know if the organization that is currently in the facilitator role is planning to continue in that role or are they looking to transition out of that role? Do you want to see multiple orgs in the facilitator role?

Answer 10: There is currently an org in that role, and they do plan to apply for this funding. All agencies/orgs who are providing this currently are going to apply. There is no preference for multiple providers in the facilitator role.

Question 11: I see in the RFP that these will be 6-month contracts. Is there a possibility of renewal or extension?

Answer 11: Yes, renewals will be considered based on the success of the collective outcome.

Question 12: Is the up to \$300k the full amount you want applicants to present a 6-month budget for or does \$300k represent what a full 12-month funding period could offer?

Answer 12: \$300K is the full budget for ALL providers, to be distributed amongst the agencies/providers who apply and are awarded.

Question 13: On page 13 of the RFP, the numbered list starts with #2. Could you verify whether any requested info is missing?

Answer 13: Question 1 starts on page 11.

Question 14: The checklist on page 5 of the RFP says the application materials should be arranged "in the sequence listed in Section N"--but that section (N) pertains to the Award. Can you clarify that for us?

Answer 14: Organization of the submittal shall follow the sequence of contents (shown in paragraph J) so that essential information can be located easily during evaluation.

Question 15: We are wondering about the Budget Template provided on page 20. We understand that grant awards are paid on a reimbursement basis, but we are unclear about whether or not you are requiring any sort of budget to be submitted with the application packet. We don't see a budget listed anywhere as one of the required documents or pieces of information, Can you let us know whether or not a proposed budget has to be submitted with the application?

Answer 15: Applicants should submit a projected budget that aligns with the requested funding and the actual cost to operate the program if awarded at the requested amount.