



**CITY OF TACOMA**  
**Department of Information Technology**

**ADDENDUM NO. 02**

**DATE:** January 12, 2021

**REVISIONS TO:**

**Request for Information Specification No. IT20-0370F**

**Engineering Artifact Modernization Project**

**NOTICE TO ALL RESPONDENTS:**

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

**REVISIONS TO THE SUBMITTAL DEADLINE:**

The submittal deadline will be January 26, 2021.

**REVISIONS TO THE GENERAL INFORMATION AND REQUIREMENTS:**

Request for Information page updated to reflect the correct submittal date of January 26, 2021.

cc: Shannon Murdock, Business Analyst, IT Web and Application Development



**City of Tacoma**  
**Information Technology Department / IT Web Development**

**REQUEST FOR INFORMATION IT20-0370F**  
**Engineering Artifact Modernization Project**

**Submittal Deadline: 11:00 a.m., Pacific Time, Tuesday, January 26, 2021**

**Submittal Delivery:** Sealed submittals will be received as follows:

**By Email:**

[bids@cityoftacoma.org](mailto:bids@cityoftacoma.org)

Maximum file size: 35

**Until further notice, public Bid Opening meetings have been cancelled.**

Submittals in response to a RFI will be recorded as received. As soon as possible on the day of submittal deadline, preliminary results will be posted to [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org).

**Solicitation Documents:** An electronic copy of the complete solicitation documents may be viewed and obtained by accessing the City of Tacoma Purchasing website at [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org).

- [Register for the Bid Holders List](#) to receive notices of addenda, questions and answers and related updates.
- Click here to see a [list of vendors registered for this solicitation](#).

**Pre-Proposal Meeting:** A pre-proposal meeting will not be held.

**Project Scope:** Project **DeepSea** is a technology modernization project aimed at replacing and improving upon functionality that stores and allows searches of millions of digital images of land use drawings, permits, inspection records, and other important engineering artifacts that the City of Tacoma is charged with preserving.

**Estimate:** NA

**Paid Leave and Minimum Wage:** Effective February 1, 2016, the City of Tacoma requires all employers to provide paid leave and minimum wages, as set forth in Title 18 of the Tacoma Municipal Code. For more information visit [www.cityoftacoma.org/employmentstandards](http://www.cityoftacoma.org/employmentstandards).

**Americans with Disabilities Act (ADA Information):** The City of Tacoma, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. Specification materials can be made available in an alternate format by emailing Gail Himes at [ghimes@cityoftacoma.org](mailto:ghimes@cityoftacoma.org), or by calling her collect at 253-591-5785.

**Additional Information:** Requests for information regarding the specifications may be obtained by contacting Seth Hartz, Senior Buyer by email to [shartz@cityoftacoma.org](mailto:shartz@cityoftacoma.org)

**Protest Policy:** City of Tacoma [protest policy](#), located at [www.tacomapurchasing.org](http://www.tacomapurchasing.org), specifies procedures for protests submitted prior to and after submittal deadline.



**Meeting sites are accessible to persons with disabilities. Reasonable accommodations for persons with disabilities can be arranged with 48 hours advance notice by calling 253-502-8468.**