



**City of Tacoma
Tacoma Fire Department
Heart Monitors & AED;s
RFI Specification No. FD21-0464F**

QUESTIONS and ANSWERS

All interested parties had the opportunity to submit questions in writing by email to Ryan Foster by March 11, 2020 @ noon. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to *Current Contracting Opportunities / Services / Supplies / Public Works and Improvements*, and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: Will we be utilizing an existing cooperative contract to make the purchase once a selection is made?

Answer 1: The department anticipates going out to bid once equipment has been selected; however if appropriate cooperative contracts exist they could be utilized.

Question 2: Can vendors submit more then on AED?

Answer 2: No, we specifically say on the bid that each company should submit 1 of each product; 1 heart monitor and 1 AED. You will want to pick the one that you believe will work best for us.

Question 3: What is the letter of interest?

Answer 3: It is a general requirement on all processes, just asks to provide us with your company's intentions in regards to responding to this bid.

Question 4: Is the Environmental section scored in the RFI?

Answer 4: It isn't required to be a score in the RFI process because there is no award; however it will be scored with a minimum of 5 points in the scoring of the Request for Bids that we plan to solicit.

Question 5: Is the pricing information subject to public disclosure?

Answer 5: All documents submitted will be subject to public disclosure. However based on guidance received from our Purchasing department we are no longer asking for pricing information to be submitted with your RFI.

Question 6: How many people will be allowed in the room during demonstrations?

Answer 6: The only TFD employee that will be in the room during the demonstrations will be Lt. Kurt Gordon who will be there to manage the technology needed to stream the demonstrations via Zoom to all the selection committee members. The department will allow up to 4 vendor representatives on-site for the demonstrations; however we ask that if you don't need to be in the room the whole time that you enter to do your part and then wait back in your vehicle. If vendors would like to participate via Zoom, either for the whole time or while they wait in their vehicle, please email Desiree Hochstein at

dhochstein@cityoftacoma.org with a list of all employees so that she knows who to let in. We are asking at least 1 person from each vendor to be present to at least drop the equipment off for viewing in the afternoon by the committee members.

Question 7: Do you want to know what hospitals are utilizing the software we have?

Answer 7: Yes please, that would be good information to have.