



City of Tacoma

Questions and Answers

Ten Year TPU Management Review RFP Specification No. DU22-0388F

All interested parties had the opportunity to submit questions in writing by email to Erica Pierce, Senior Buyer by December 14, 2022. The answers to the questions received are provided below and posted to the City's website at www.TacomaPurchasing.org. Navigate to [Current Contracting Opportunities / Services Solicitations](#), and then click *Questions and Answers* for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

Question 1: Has the city established a budget for this project and, if so, can you share what the budget is?

Answer 1: As stated in the RFP: **Estimate:** \$300,000 - \$375,000 depending on schedule, scope and level of effort in response.

Question 2: What internal resources will TPU provide to support the consultant and what roles and capabilities will they have? Will they be available to the consultant for the duration of the project?

Answer 2: For the duration of the project, the City anticipates providing the chosen consultant with the following resources:

- Access to interview City Council Members and Public Utility Board members
- Access to Executives of City and TPU for interviews and follow-up questions
- Access to subject matter experts of the City and TPU for interviews and follow-up questions
- Access to documents that will be necessary to review to compete this project, including but not limited to, the Public Utilities Board Strategic Directives, 2023-2024 Budget, Power's 2022 Integrated Resource Plan, Water's 2020-2025 Strategic Plan, Tacoma Water Long Range Financial Plan, Tacoma Rail Strategic Plan, financial and rate policies, current rating reports, other similar strategic and/or long range planning documents and other documents as may be necessary and/or requested
- Access to the project team coordinating this project to help coordinate, schedule, problem solve, provide feedback and resolve issues



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Question 3: If a consultant has done consulting projects for TPU in other areas, would bidding on this work be a conflict of interest now and would winning this bid be a conflict of interest regarding winning future work with TPU?

Answer 3: No.

Question 4: Is a CPA expected to audit the financials as part of this review?

Answer 4: No. The Utility's financials are already audited by an outside audit firm. The consultant will be able to review the audited financials, but there is no expectation to perform any further audit activity.