



**City of Tacoma
Transportation Commission**

Matt Stevens, Co-Chair, At-Large
Bruce Morris, Co-Chair, At-Large
Richard Gardner, At-Large
James Hill, At-Large
Joe Korbuszewski, District 1
Rubén Casas, District 2
Austin Goble, District 3
Troy Serad, District 4
Penny Grellier, District 5
Pamela Wrenn, City Manager Appointed
Kerri Hill, City Manager Appointed

Meeting Minutes

Meeting: Transportation Commission
Time: Wednesday, April 17, 2024 at 5:30 P.M.
Place: Hybrid: 747 Market Street, Room 243 or Zoom

Join by computer, click on the following link:

<https://zoom.us/join> or <https://us06web.zoom.us/j/87316891624?pwd=ZEJBMml3VWZSOTd1cjE5ZjNGT0VoUT09>

Join by Phone: (253) 215-8782

Meeting ID: 873 1689 1624

Passcode: 747000

I. Call to Order

Co-Chair Morris called the meeting to order at 5:32 pm.

II. Roll Call

Co-Chair Stevens and CM J. Hill were absent. All other commissioners were present for all or part of the meeting.

III. Review of Minutes (March 20, 2024)

Co-Chair Morris proposed minutes be accepted without changes. CM Gardner accepted minutes without changes and was seconded by CM Serad.

Ayes: 5 - Gardner, Serad, Grellier, Goble, Morris

Nays: 0

Abstain: 0

Non-Voting: Wrenn, K. Hill

IV. Public Comment on Agenda Topics

No public comment

V. Business Items (5:45)

- a) Pacific Avenue Sub-Area Plan (Information and Discussion) –

Wesley Rhodes, Planning and Development Services Senior Planner, provided an overview of the Pacific Area Subarea Plan and EIS, detailing changes in transit plans, ongoing studies, community engagement efforts, project goals, proposed alternatives, zoning considerations, and implementation timelines.

The Commission asked for clarification about specific bus service assumptions, community engagement, extending the zoning changes beyond the City of Tacoma limits to SR 512. They expressed concerns around equity, community involvement, and the proposed land use change. Wesley offered to return to the Commission with additional discussion and information.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Carrie Wilhelme at (253) 442-9813 (voice) by Monday at 5:00 PM preceding the meeting. TTY or speech to speed users please dial 711 to connect to Washington Relay Services.



b) Transportation Master Plan Update: Vision and Goals (Discussion)

Carrie Wilhelme, Public Works Principal Transportation Planner, presented on the forthcoming Comprehensive Plan and Transportation Master Plan update, covering the purpose, structure, and timeline. She explained that community engagement is just beginning and that the guiding vision of the plan was "15-minute City," where essential services are accessible within a short distance without a car. Carrie then presented the 2015 vision and goals and asked the Commission if they believed they needed to be updated, and if so, to provide suggestions.

The Commission requested a timeline for Transportation Commission engagement. It was decided that the vision and goals needed to be updated. The Commission provided suggestions around making the wording more specific and strengthening equity. They directed Carrie to work with Commissioner Casas to draft a revised vision and goals.

c) Commission's Biennial Budget Recommendation – Continued (Discussion) – Co-Chair Stevens
Due to time, topic was tabled until next meeting.

VI. Other Business/Updates (6:45)

- a) Bicycle Pedestrian Technical Advisory Group (Joe Korbuszewski)
BPTAG Chair Jennifer Halverson Kuehn shared that BPTAG reviewed a paving grant on 6th Ave that may include the conversion of sharrows to bike lane.
- b) Pacific Avenue Sub-Area Plan Advisory Committee (Richard Gardner)
CM Gardner had nothing additional to report out. All items were covered in Business Item A.
- c) Proctor Neighborhood Plan (Matt Stevens)
No update provided.
- d) South Tacoma Neighborhood Plan (James Hill)
No update provided.
- e) Joint TOD Task Force (Pamela Wrenn and Troy Serad)
CM Wrenn reported that the TOD Task Force requested staff and the TMP consultant conduct a gap analysis of the TOD Vision for transit against the 2015 TMP.

VII. Staff Reports (7:00)

- a) Staff Updates
Carrie reported that she contacted Adopt-A-Spot to get more information. If the Commission decides to Adopt-A-Spot, they must commit to four pickups a year. The Commission continued to express interest. CM Wrenn proposed selecting an area with highest number of pedestrian collisions.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Carrie Wilhelme at (253) 442-9813 (voice) by Monday at 5:00 PM preceding the meeting. TTY or speech to speed users please dial 711 to connect to Washington Relay Services.



-
- b) Status of Grant Applications and Major Capital Projects
Carrie discussed how staff is working to incorporate safety and multimodal into paving grant applications.
 - c) Upcoming Public Meetings and Events
Carrie provided information about bike swap.

VIII. Commissioner Comments

CM Gardner gave a call-out to all the outreach he's received in the mail from various public agencies.

CM K. Hill gave a shout-out to Jenn Halverson Kuehn and the city's Safe Routes to School program for their presentation to the Tacoma-Pierce County Health Department Board about walking school buses.

CM Serad has heard from community members in the Hilltop neighborhood that parking is often full near Hilltop T-Line station. It was noted that it seems that people might be parking near the link station and taking the light rail into downtown to avoid paying downtown parking rates - a possible indication of an informal park and ride.

IX. Public Comment

Ashely Jones, WSDOT planner, introduced herself, explained her work with Complete Streets, and said she sat in on meeting to better understand the Pacific Ave Subarea Plan.

Written public comment was also included in the Commissioners agenda packets.

X. Adjourn (7:30)

Co-Chair Morris adjourned meeting at 7:32 pm



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Carrie Wilhelme at (253) 442-9813 (voice) by Monday at 5:00 PM preceding the meeting. TTY or speech to speed users please dial 711 to connect to Washington Relay Services.



City of Tacoma Transportation Commission

Future Agenda Items

South Tacoma Sounder Access Improvements, Transportation Master Plan, TDLE Access Funding

Public Comment

The public may give oral comments related to agenda topics at the beginning of the meeting and general comments will be heard at the end of the meeting. Speakers will have anywhere from 90 seconds to three minutes to provide comment, depending on time availability. The public may submit comments in writing by 5:00 PM one day prior to the meeting. Written comments should be emailed to cwilhelme@cityoftacoma.org and include "Transp Commission Meeting Comment" in the subject line.

Language Access

If you have difficulty understanding English, you may, free of charge, request language assistance services for this Department information by calling (253) 442-9813, or emailing: cwilhelme@cityoftacoma.org.

Aviso a personas con dominio limitado del idioma inglés: Si a usted se le dificulta entender el inglés, puede solicitar servicios de ayuda con el idioma, de forma gratuita, con respecto a ésta información, llamando al (253) 442-9813, o enviando un mensaje de correo electrónico a: cwilhelme@cityoftacoma.org.

Thông báo dành cho những người có khả năng Anh ngữ hạn chế: Nếu quý vị gặp khó khăn trong việc hiểu Anh ngữ thì quý vị có thể yêu cầu các dịch vụ hỗ trợ ngôn ngữ cho các tin tức của Bộ dành cho công chúng. Các dịch vụ hỗ trợ ngôn ngữ này đều miễn phí. Nếu quý vị muốn biết thêm chi tiết về các dịch vụ phiên dịch hay thông dịch, xin vui lòng gọi số (253) 442-9813, hoặc email: cwilhelme@cityoftacoma.org.

영어 미숙자를 위한 공고: 영어를 이해하는 데 어려움이 있으신 경우, 교육부 정보 센터에 일반인 대상 언어 지원 서비스를 요청하실 수 있습니다. 이러한 언어 지원 서비스는 무료로 제공됩니다. 통역이나 번역 서비스에 대해 자세한 정보가 필요하신 경우, 전 화번호 (253) 442-9813 또는 이메일주소 cwilhelme@cityoftacoma.org 으로 연락하시기 바랍니다.

Paunawa sa mga Taong Limitado ang Kaalaman sa English: Kung nahihirapan kayong makaintindi ng English, maaari kayong humingi ng tulong ukol dito sa inpormasyon ng Kagawaran mula sa nagbibigay ng serbisyo na pagtulong kaugnay ng wika. Ang serbisyo na pagtulong kaugnay ng wika ay libre. Kung kailangan ninyo ng dagdag na inpormasyon tungkol sa mga serbisyo kaugnay ng pagpapaliwanag o pagsasalin, mangyari lamang tumawag sa (253) 442-9813, o mag-email sa: cwilhelme@cityoftacoma.org.

Уведомление для лиц с ограниченным знанием английского языка: Если вы испытываете трудности в понимании английского языка, вы можете попросить, чтобы вам предоставили перевод информации, которую Министерство Образования доводит до всеобщего сведения. Этот перевод предоставляется бесплатно. Если вы хотите получить более подробную информацию об услугах устного и письменного перевода, звоните по телефону (253) 442-9813, или отправьте сообщение по адресу: cwilhelme@cityoftacoma.org.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Carrie Wilhelme at (253) 442-9813 (voice) by Monday at 5:00 PM preceding the meeting. TTY or speech to speed users please dial 711 to connect to Washington Relay Services.