



**City of Tacoma
Transportation Commission**

Matt Stevens, Co-Chair, At-Large
Bruce Morris, Co-Chair, At-Large
Richard Gardner, At-Large
James Hill, At-Large
Joe Korbuszewski, District 1
Rubén Casas, District 2
Austin Goble, District 3
Troy Serad, District 4
Penny Grellier, District 5
Pamela Wrenn, City Manager Appointed
Kerri Hill, City Manager Appointed

FINAL Minutes

Meeting: Regular Meeting
Time: Wednesday, January 17, 2024 at 5:30 P.M.
Place: Virtual, Zoom

Join by computer, click on the following link:

<https://zoom.us/join> or <https://us06web.zoom.us/j/87316891624?pwd=ZEJBMml3VWZSOTd1cjE5ZjNGT0VoUT09>

Join by Phone: (253) 215-8782

Meeting ID: 873 1689 1624

Passcode: 747000

Please mute yourself to minimize disturbance. The meeting is recorded and chat is part of the public record. Thus, this meeting may be subject to disclosure (RCW 42.56), regardless of any claim of confidentiality/privilege asserted by an external party.

I. Call to Order

Co-Chair Stevens called the meeting to order at 5:32 PM.

II. Roll Call/Introductions

Co-Chair Morris was absent.

III. Approval of Minutes (November 15, 2023)

CM Gardner moved to approve the November 15, 2023 meetings. CM Serad seconded the motion. The Commission approved the minutes as provided.

Ayes: 8 – Gardner, Serad, Casas, Grellier, Goble, Stevens, Korbuszewski, J. Hill

Abstain: 0

Non-Voting: Wrenn, K. Hill

IV. Public Comment on Agenda Topics

No members of the public provided comments.

V. Business Items

a) Home in Tacoma – Phase 2

Alyssa Torrez, Senior Planner, provided a presentation on the Home in Tacoma Phase 2 update, which included an overview of the draft released for public comment and review process. Alyssa provided an overview of the Affordable Housing Action Strategy objectives and community comments that informed the draft package, including establishing a new “Urban Residential” zones, tree protection, missing middle housing, and home ownership strategies. The City Council and Planning Commission incorporated other elements in the zoning framework, such as meeting newly adopted housing growth vision, using development



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scale as organizing characteristics, prioritize walkability, transit, cycling and complete neighborhood, creating flexible regulations and requirements, and maintain neighborhood character and residential identity.

Alyssa presented the mandated House Bill 1110, draft zoning standards, housing types, and parking requirements. She also provided a timeline of the public comment period on the draft environmental review.

Commissioners discussed bike parking and EV bikes, transit density, and proposed parking reductions, requirements, and impacts. Jennifer Kammerzell, Asst. Division Manager, shared that the Parking Technical Advisory Group is interested in adding shared parking facilities to their work plan. Commissioners also discussed providing comment through the public comment process and including topics related to supporting housing density, parking reductions, impact fees, transit density, and tree impacts. Co-Chair Stevens and CM Korbuszewski will write the letter considering Commissioner comments.

b) 2024 Transportation Commission Workplan and Committees

Carrie Wilhelme, Principal Transportation Planner, presented the purpose of the Transportation Commission based on Resolution 38669, which includes a requirement for a work plan. Carrie discussed topics that are mandates, such as the 6-Year Transportation Improvement Program and Transportation Master Plan/Comprehensive Plan. She also highlighted projects that will be underway in 2024 that include impact fees, Streets Initiative 2.0, Vision Zero Road Safety Audits, Design Manual Updates, Automated Enforcement, Metro Parks Strategic Plan, and Pierce Transit Long Range Plan. Commissioners asked for the following 2023 priorities be carried to 2024 quick-build and neighborhood traffic calming, long range transit-planning and TOD, and missing link sidewalks.

The Commission discussed involvement in subcommittees and on neighborhood plans. CM Goble volunteered to be the representative for the South Tacoma Neighborhood Plan. Co-Chair Stevens volunteered to attend Tideflats Subarea Plan meetings. Carrie will get more information on the Pierce Transit Community Committee and UWT Master Plan.

c) Co-Chair Nominations

Carrie Wilhelme presented the Transportation Commission by-laws that requires election of Co-Chairs. Carries shared the duties and responsibilities of Co-Chairs. She requested nominations. CM Korbuszewski nominated Co-Chair Stevens. CM Gardner nominated Co-Chair Morris.

VI. Other Business/Updates

- a) Bicycle Pedestrian Technical Advisory Group (Joe Korbuszewski) – *BPTAG cancelled their December meeting.*
- b) Pacific Avenue Sub-Area Plan Advisory Committee (Richard Gardner) – *No meetings have been held.*
- c) Proctor Neighborhood Plan (Matt Stevens) – *The plan has been adopted and subcommittees are being formed to implement the action strategies.*
- d) McKinley Neighborhood Plan (Troy Serad) – *The crosswalk and delineators have not yet been installed.*



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- e) Joint TOD Task Force (Pamela Wrenn and Troy Serad) – *The group heard from PSRC and discussed transit service levels.*

VII. Staff Reports

- a) Staff Updates
*Carrie shared that Pierce County released their Comprehensive Plan.
Jennifer Kammerzell shared that Impact Fees and Streets Initiative Update will be presented to City Council on the February 6, 2024 Study Session.*
- b) Status of Grant Applications and Major Capital Projects
*Carrie shared that for the Safer Streets for All Grant (SS4A), the City did not receive funding for infrastructure improvements; however, we did receive funding to update the ADA Transition Plan.
The City will repackage the SS4A infrastructure improvements for the HSIP grant.*
- c) Upcoming Public Meetings and Events
There are several public meetings in South Tacoma. Carrie will send out those dates, times, and places.

VIII. Commissioner Comments

*CM Grellier, Pierce Transit, shared that Pierce Transit will be rolling out a Runner service in Gig Harbor. She also shared a variety of underperforming routes will be retired to support enhanced service.
CM James Hill shared that Downtown on the Go held a lighted bike ride.
CM Wrenn shared that Sound Transit is proposing to cut service for Route 594 and Route 590 and will be discussing at the Ridership Service Board.
Co-Chair Stevens noted that the Transportation Commission Meeting conflicts with Planning Commission and hinders attendance from staff that may attend both.
Co-Chair Stevens asked the Commission to think about a need to move public comment to the beginning of the meeting.
Co-Chair Stevens stated that Charter Review is underway, which is a 10 year review process. He asked the Commission to think about petitioning for the Transportation Commission to be included in the City Charter. The Commission discussed having this as a potential agenda topic.
Co-Chair Stevens shared that Puget Sound Regional Council is discussing the funding distribution between highways and active transportation facilities.*

IX. Public Comment

There was no public comment.

X. Adjourn

Co-Chair Stevens adjourned the meeting at 7:38 PM.



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