



Minutes

Meeting: Regular Meeting
Time: Wednesday, February 20, 2019 at 5:30 P.M.
Place: Conference Room 243, Tacoma Municipal Building, 2nd Floor
747 Market Street, Tacoma, WA 98402

I. Call to Order (5:30PM)

II. Roll Call/Introductions – Commissioners Mason and Miller were excused.

CM Leighton requested to add public comment to before Public Comment on the Agenda. It was moved and seconded, and approved.

III. Approval of Minutes (January 16, 2019)

It was moved, seconded, and approved with one change to CM Gardner's name on page 2.

IV. Public Comments for Items not on the agenda (moved)

a) Chris Karnes provided comments.

V. Public Comment on Agenda Topics & PTAG Report Out

a) Parking Technical Advisory Group (Email of Interim Use Concepts)
Jennifer provided an overview of the PTAG's work plan to evaluate the use of parking west of UWT.
CM Leighton requested that a Commissioner be a member on PTAG and that recommendations made by PTAG are vetted through Transportation Commission, similar to BPTAG.

VI. Business Items (5:45)

a) Tacoma to Puyallup Regional Trail Connection, 15 minutes – Action Requested (Liz Kaster & Kristina Walker)
Kristina Walker and Liz Kaster provided an overview of the Tacoma to Puyallup Trail Connection. They highlighted that this trail is a piece of the Tahoma to Tacoma Trail Network. They highlighted the benefits of the trail, which includes providing transportation options for all ages and ability, economic growth, and health/safety benefits. Kristina explained that elected officials from local cities, as well as Puyallup Tribe of Indians and WSDOT Transportation Director, formed a cohort to discuss the Tacoma to Puyallup Trail. The cohort identified goals for completion of the project. The next step for the cohort is to analyze the route for design and feasibility. Kristina and Liz explained potential funding opportunities and requested that the Commission recommend funding the project through the Street Initiative Active Transportation funds. It was moved (Moore) and seconded (Skaught). CM Leighton asked when a presentation on the Streets Initiative report was last provided. Co-Chair Moore stated





that it was presented September 2018. The Commission approved funding the Tacoma to Puyallup Regional Trail Connection feasibility study with Streets Initiative funds.

- b) 6 YR Transportation Improvement Program Annual Amendments, 20 minutes (Jennifer Kammerzell)
Jennifer Kammerzell provided an overview of the 6 YR Transportation Improvement Program and the annual amendment process. The program lists capital transportation projects, such as bridge, street rehabilitation, trails, and Local Improvement Districts, and signal/streetlight improvements. State Law requires the document to be updated annually. This year, 16 new projects are proposed for addition to the program. Jennifer highlighted 4 of the new projects, which include new grant funding or City funds. Jennifer will present the draft final at the March 20, 2019 meeting with a request to forward to Infrastructure, Planning, and Sustainability Council Committee.
- c) Transportation Commission Work Plan & Subcommittees, 20 minutes (Gerrit Nyland & Jennifer Kammerzell)
Co-Chair Nyland provided an overview of what the Work Plan Subcommittee worked on, which included upcoming topics and having Commissioners sign-up for subcommittees or liaisons to other groups. CM Skaught and Co-Chair Nyland are interested in serving as a representative to the Impact Fee Stakeholder. Josh Diekmann explained that both Vision Zero and TMP Updates could happen in the Fall 2019 or early 2020. For Vision Zero, there may be an opportunity to form a subcommittee earlier to educate themselves and to develop a resolution for City Council. Co-Chair Nyland asked that Commissioners take a look at the Subcommittees and consider joining one. CM Leighton suggested that instead of attending each Neighborhood Council, work with the staff liaisons to each Neighborhood Council and determine when it would be appropriate to attend or provide an update to what the Commission is doing.

CM Leighton suggested that the Co-Chairs/Chairs of Planning Commission and Sustainable Tacoma Commission meet frequently to discuss work plans and potential work plan overlap. Jennifer will work with staff liaisons to coordinate.

VII. Other Business/Updates (6:35)

- a) Sound Transit TDLE Stakeholder Group (Raymond Williams)
The next meeting is March 26th with the purpose for reviewing the scope of work and outreach opportunities. They will be reviewing the Operation & Maintenance Facility and will be holding open houses March 12 (Federal Way Performing Arts Center) and March 20 (Highline College). The next executive leadership meeting is February 22, with a City Council study session on March 5th. The Commission discussed the joint meeting on March 20th and it appears that a quorum can attend at 5:00pm.
- b) SR167 Bicycle & Pedestrian Steering Committee (Justin Leighton)
CM Leighton provided an update on the first meeting, which included the scope of the project and looking at the whole project regardless of limited funds for detailed evaluation. CM Morris attended, as



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Public Works Department at (253) 591-5525 (voice) or TTY-711.



well as Co-Chair Moore in a different capacity. Josh explained that the City's comments to WSDOT was that in addition to the 509 shared use path a connection to the Interurban Trail should be considered.

CM Leighton explained that the Port of Tacoma and Fife did not support the trail along 509 (yellow).
CM Leighton March 25th is the next meeting and it is recommended that this be brought up at the next meeting.

- c) Bicycle Pedestrian Technical Advisory Group (Jennifer Kammerzell/Kari Nathan)
Jennifer Halverson-Kuehn, Chair of BPTAG, explained that the group reviewed the Street Initiative Active Transportation fund and potential short-term projects that would utilize those funds. The group also reviewed intersection of the month – S 37th & Pacific Avenue.
- d) Planning Commission Agenda – Shoreline Master Program Update and Minor Amendments to the Comprehensive Plan

VIII. Staff Reports (6:50)

- a) Responses to Commission Inquiries
Josh provided an update on the City's commitment to the SR167 Gateway project. He also announced that Meredith Soniat, Active Transportation Coordinator, will be leaving the City for new adventures and Jennifer Kammerzell will be filling in until a new coordinator is hired.
Josh provided an overview of the Pierce Transit BRT project. The Commission brought up concerns about the timeframe for City Council voting/decision making. If the Council will make a decision prior to the next meeting, Co-Chair Moore, CM Nathan, CM Morris, and CM Gardner will convene a subcommittee to provide a letter to City Council.
- b) Status of Grant Applications & Major Capital Projects – None to report
- c) Upcoming Public Meetings & Events – Comprehensive Plan Annual Amendments Open House
www.cityoftacoma.org/2019Amendments

IX. Commissioner Comments

- a) Commissioner Gardner explained that he has been meeting with community members and attending the Pierce Transit Pacific Avenue BRT Open Houses.

X. Public Comment

- a) There was no public comment.

XI. Adjourn (7:28)





Potential/Continuing Topics

- 6-Year Transportation Program #1L
- Transportation Master Plan Biennial Amendments #1L
- Street Initiative Progress Reporting – Capital and Active Transportation Projects & Programs #1S
- Amend Bylaws
- TMP 101 – What is Transportation Commission relationship to TMP, Why is it important
- Project Participation
 - Tideflats Subarea Plan
 - Safe Routes to School Implementation and Programs - handout
 - Impact Fees #1L
 - Hazardous Sidewalk & Missing Link Sidewalk Program
 - Capital Project Status Annual Update
 - Schuster Parkway
 - Prairie Line Trail Continuation
 - Hilltop Links to Opportunity (Design)
 - Street Initiative Projects Annual Report and Upcoming Projects (biennially)
 - Bike Share
 - Tacoma to Puyallup Regional Trail Connection
- TMP Work Plan Items:
 - System Completeness / Concurrency Status
 - Back-In Angle Parking Policy (handout)
 - Performance Tracking (assess every 2 years - 2020)
 - TMP Amendment Update (every 2 years 2019)
 - TMP Full Update/Assessment (every 5 years - 2020)
- Agency Coordination:
 - Sound Transit –Link Extension, ST3 - Central Link Station Location and South 19th Extension
 - WSDOT – SR167 and I-5 HOV
 - Pierce Transit – Pacific Avenue High Capacity Transit
 - Metro Parks – Ruston Way “Envision Our Waterfront Tacoma”
- Updates:
 - Pierce Transit Franchise Agreement - handout
 - Curb Ramp App – handout
- BPTAG Work Plan
- PTAG Work Plan
- Planning Commission Work Plan





Subcommittees

- Impact Fees
- TMP Updates
- Vision Zero

List of Groups to Attend/Follow

- Neighborhood Councils
- Neighborhood Business Districts
- Hilltop Action Coalition
- Tacoma Dome Business District
- Schuster Parkway/Ruston Way Stakeholder Committee
- WSDOT SR167 Bike/Ped Stakeholder Group (Justin, Bruce)
- Sound Transit TDLE (Raymond)
- Tideflats Subarea Plan Stakeholder Group
- BPTAG Liaison
- Planning Commission Liaison
- Parking Technical Advisory Group Liaison
- Sustainable Tacoma Commission Liaison



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Public Works Department at (253) 591-5525 (voice) or TTY-711.