



AGENDA

MEETING: Public Hearing

TIME: Wednesday, July 1, 2020, 5:00 p.m.

To comply with Governor Jay Inslee's Proclamation 20-28 in response to the COVID-19 pandemic, this meeting will not be conducted in-person. The meeting can be attended remotely at <https://us02web.zoom.us/j/88455355526>, or by dialing +1 (253) 215-8782 and entering the meeting ID 884-5535-5526 when prompted.

Microphones will be muted and cameras turned off for all participants during the meeting, except for the Commissioners and staff presenters.

Public comments on discussion items will NOT be accepted at the meeting. The Commission encourages citizens to submit comments in writing prior to the meeting, i.e., by 4:00 p.m., on July 1st. Please e-mail your comments to Planning@cityoftacoma.org, put in the subject line "PC Meeting 7/1/20", and clearly indicate which agenda item(s) you are addressing.

A. Call to Order and Quorum Call

B. Approval of Agenda and Minutes (June 3, 2020)

C. Public Comments (written comments only; see message above)

D. Discussion Items

1. Public Hearing – 2021-2026 Capital Facilities Program

- Description: Conduct a public hearing on the proposed amendments to the 2021–2026 Capital Facilities Program (CFP).
- Action: Conduct a Public Hearing
- Staff Contact: Nick Anderson, Office of Management and Budget

2. 2021-2026 Capital Facilities Program – Public Hearing Debrief and Recommendation

- Description: Review public testimony on the proposed amendments to the 2021-2026 Capital Facilities Program and consider forwarding a recommendation to City Council.
- Action: Recommendation
- Staff Contact: Nick Anderson, Office of Management and Budget and Stephen Atkinson, Planning and Development Services

E. Tentative Topics of the Upcoming Meeting (August 5, 2020):

1. Tideflats Subarea Plan and Interim Regulations

F. Communication Items

- (1) Transit Oriented Development Advisory Group (TODAG) – Progress Report



G. Adjournment



MINUTES (DRAFT)

TIME: Wednesday, June 3, 2020, 5:00 p.m.

PRESENT (virtually): Anna Petersen (Chair), Carolyn Edmonds, Ryan Givens, David Horne, Christopher Karnes, Brett Santhuff, Andrew Strobel, Alyssa Torrez

ABSENT: Jeff McInnis (Vice-Chair)

A. CALL TO ORDER AND QUORUM CALL

Chair Petersen called the meeting to order at 5:03 p.m. A quorum was declared.

B. APPROVAL OF AGENDA AND MINUTES

The agenda for the meeting was approved. The minutes for the May 6, 2020, meeting were approved as submitted.

C. PUBLIC COMMENTS

Public comments were not accepted at the meeting. No written comments had been submitted previously as directed in the agenda notice.

D. DISCUSSION ITEMS

1. Capital Facilities Program

Nick Anderson, Finance Division, provided an overview of the 2021-2026 Capital Facilities Program (CFP). He explained the purpose of the CFP, the roles of City staff, the Planning Commission, the City Manager, and City Council, and how a project is chosen to be part of the program. Mr. Anderson stated that there are 13 new projects proposed for inclusion in this update, including Vision Zero Implementation, Gas Station Park, Heidelberg Soccer Stadium, Tacoma Dome South Addition, and Library Fan Wall Replacement.

Mr. Anderson reviewed the next steps for the project, and requested that the Commission begin the process by setting the Public Hearing date as July 1st, 2020 for the CFP and release the materials for public consideration.

Commissioner Edmonds moved to have a Public Hearing regarding the CFP on July 1st, 2020 and to release the documents for public review. Commissioner Strobel seconded the motion and it passed unanimously.

Commissioner Edmonds followed-up by asking about projects happening around Washington State Routes 509 and 167. Mr. Anderson clarified that the City's portion of the project is simply a contribution to the Washington State Department of Transportation, who is the agency constructing the project. Commissioner Horne noted that the page numbers in the Table of Contents of the CFP document did not match up, Mr. Anderson stated that he would look into any typos.

2. Pierce Transit Long Range Plan

Steve Atkinson, Planning Services Division, provided some background of the Pierce Transit Long Range Plan and a summary of the Planning Commission's comment letter. He stated that the purpose of the

meeting was to finalize the comments and approve the letter of recommendation that will be submitted to Pierce Transit. Mr. Atkinson recognized the work that Commissioner Karnes had done to put together the draft comments, and reviewed the feedback from the Commission at the previous meeting. This included a desire to review the letter to make sure it is consistent with the responsibilities of the Planning Commission, to maintain key comments and recommendations, and to evaluate if there is room to generalize and condense these comments before submitting the letter to Pierce Transit. Mr. Atkinson then went over the general themes of the comment letter, noting specific routes referenced.

Commissioner Karnes moved to adopt the letter as amended by staff. Commissioner Santhuff seconded the motion.

Commissioner Santhuff requested to make two minor corrections. The first being to clear up the reference in the section titled 'System Network Prioritization' from "see below re: Corridor Recommendations" to "see below: Underserved Areas and Priority Corridors". Secondly, he asked staff to review the wording in Appendix B, under the first two bulleted sections. Commissioner Santhuff noted that he would send mark-ups of these edits to staff.

Commissioner Edmonds asked Commissioner Karnes if he was satisfied with the letter and he felt it speaks to the issues that were of most concern. Commissioner Karnes responded that the letter definitely speaks to the spirit of the original draft, and that he is happy to see the sections added referencing the Comprehensive Plan. Commissioner Karnes then thanked Mr. Atkinson for the work on the Comment Letter, and asked that the Downtown Tacoma to Lakewood via Tacoma Mall Bus Rapid Transit Route be referenced as a High Capacity Transit Study alongside Portland Avenue and 19th Street.

Commissioner Strobel moved to incorporate the comments made by Commissioners Santhuff and Karnes into the final letter to approve and send to Pierce Transit. Commissioner Karnes seconded the motion and it passed unanimously.

E. TOPICS OF THE UPCOMING MEETING (subject to change)

- 1) Capital Facilities Program 2021-2026 (Public Hearing followed by a debrief and direction to staff)
- 2) Planning Commission Terms and Appointments

F. COMMUNICATION ITEMS

Steve Atkinson informed the Commission of the following:

- The Tideflats Steering Committee's Public Engagement Plan has been delayed due to Covid-19. Their next scheduled meeting is scheduled for July 9th, where they are expected to review a draft of that plan.
- Regarding the Tideflats Interim Regulations extension process, there was a motion introducing by City Council to ask the Planning Commission to consider non-interim regulations, but that was removed based on the commitment of the Tideflats Steering Committee to consider the issue at its next meeting on July 9th.

G. ADJOURNMENT

The meeting was adjourned at 5:47 p.m.

**These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit:*

http://www.cityoftacoma.org/government/committees_boards_commissions/planning_commission/agendas_and_minutes/



To: Planning Commission
From: Nick Anderson, Office of Management & Budget
Subject: **2021-2026 Capital Facilities Program Public Hearing**
Meeting Date: July 1, 2020
Memo Date: June 24, 2020

Action Requested:

Conduct a public hearing on the proposed amendments to the 2021-2026 Capital Facilities Program (CFP).

Discussion:

At the next meeting on July 1, 2020, the Planning Commission will conduct a public hearing on the proposed amendments to the Capital Facilities Program for 2021-2026. Staff from the Office of Management and Budget will introduce the public hearing with an overview of the proposed amendments. The public review documents are available at www.cityoftacoma.org/planning.

Background:

The CFP serves as a planning document for capital projects and enables the City to seek funding for potential projects. The element is updated each biennium through development of the City's Capital Facilities Program (CFP). Since the amendment of the CFP occurs concurrently with the adoption of the City's biennial budget, it is not processed along with the annual amendments to the *One Tacoma* Comprehensive Plan, which is an exception allowed by the GMA (per RCW 36.70A.130).

The following proposal would update the six-year CFP from 2019-2024 to 2021-2026 with a revised project list. The projects vary in size and location and fall into the following categories: Community Development, Cultural Facilities, General Government Municipal Facilities, Libraries, Local Improvement Districts, Parks and Open Space, Public Safety, Solid Waste, Surface Water, Tacoma Power, Tacoma Rail, Tacoma Water, Transportation, and Wastewater.

The Capital Facilities Program from 2019-2024 is being amended pursuant to the State Growth Management Act's requirements and will be considered and adopted by the City Council concurrently with the 2021-2022 Operating and Capital Budgets, currently expected in November 2020.

City staff provide the following information in support of the public hearing and the Planning Commission's consideration of the proposed amendments:

- 1. Environmental Review** – The City made a preliminary determination that the proposed CFP update would not have a probable significant adverse impact on the environment and issued a preliminary Determination of Nonsignificance (DNS) on June 17, 2020 after review of an environmental checklist. The DNS and the environmental checklist report were also included in the Public Review Document distributed for public review and comment.

2. **Notification for the Public Hearing** – The public hearing notice was distributed to individuals and entities on the Planning Commission’s mailing list that included the City Council, Neighborhood Councils, business district associations, civic organizations, environmental groups, the development community, the Puyallup Tribal Nation, adjacent jurisdictions, major employers and institutions, City and State departments, and other interested parties. A City of Tacoma News Release was issued on June 17, 2020. An online advertisement was placed on The News Tribune, running from June 25 to June 30, 2020. A legal notice was published on the Tacoma Daily Index on June 17, 2020. A “Notice of Intent to Adopt Amendment 60 Days Prior to Adoption” was sent to the State Department of Commerce (per RCW 36.70A.106) on June 17, 2020. A similar notice was sent to Joint Base Lewis-McChord (per RCW 36.70A.530(4)) on June 17, 2020, asking for comments within 60 days of receipt of the notice. A letter was sent to the chairman of the Puyallup Tribe of Indians on June 17, 2020 to formally invite the Tribe’s consultation on the proposed CFP update. The proposal was posted on the website of the Planning Services Division at www.cityoftacoma.org/planning.

Prior Actions:

On June 3, 2020 the Planning Commission reviewed the draft proposal and set a public hearing date and public comment period on the 2021-2026 Capital Facilities Program.

Staff Contact:

Nick Anderson, Management Analyst: nanderson@cityoftacoma.org; (253) 591-5847
Stephen Atkinson, Principal Planner, satkinson@cityoftacoma.org, (253) 591-5531

- c. Peter Huffman, Director