Introductions/Icebreaker

Equity Office
- What do we mean by “equity” in Tacoma?

Group Discussion: Steering Group Logistics

Group Discussion: Proctor Depave
GOALS

Meeting Goals:

• Get to know each other
• Answer your questions about equity in Tacoma, and how it aligns with the Proctor Neighborhood Plan
• Discuss results of group survey for meeting logistics, and talk about Plan next steps
• Discuss the Proctor Depave Project
GROUP NORMS

Discussion guidelines for our work together:

- **Respect each other’s time.** As much as possible, please be on time, attend meetings, and come prepared. Listen to each other for understanding.

- **Take space, make space.** Share your ideas, then step back to actively listen. If you’re talkative, remember to step back; if you’re quiet, remember to step up.

- **Expect the best.** When someone says something, assume the best intentions; ask clarifying questions. And keep in mind that sometimes impact is different than intent.

- **Be positive and solution oriented.** Keep moving forward. Be aware of what we can and cannot change.

- **Know that you are valued.** You are making a big contribution to the Proctor neighborhood – thank you!
GROUP NORMS

Reminders for meetings and email:

- Remember to **mute yourself** during presentations or virtual meetings.

- All emails you write to City staff are subject to **public disclosure**. A good rule of thumb: if you wouldn’t want it published in the newspaper, don’t write it in an email.
INTRODUCTIONS

Introduce yourself *(in 30 seconds or fewer!)*:

- Name
- Connection to Proctor
- What other community groups are you involved with (e.g. PTA; church; club)?
Equity Office
Housekeeping and Logistics

- Meeting day/location
- Structure
- Compensation
- Public contact info
# Steering Group Responses

## Meeting day (5:30 pm)

<table>
<thead>
<tr>
<th>Meeting day</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Thursdays</td>
<td>15</td>
</tr>
<tr>
<td>Second Mondays</td>
<td>12</td>
</tr>
<tr>
<td>Third Thursdays</td>
<td>11</td>
</tr>
<tr>
<td>First Mondays</td>
<td>9</td>
</tr>
</tbody>
</table>

## Meeting location

<table>
<thead>
<tr>
<th>Location</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hybrid</td>
<td>15</td>
</tr>
<tr>
<td>In-person only</td>
<td>7</td>
</tr>
<tr>
<td>Virtual only</td>
<td>6</td>
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</tbody>
</table>

## Zoom chat feature

<table>
<thead>
<tr>
<th>Preference</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>No preference</td>
<td>6</td>
</tr>
<tr>
<td>I'd like it on</td>
<td>5</td>
</tr>
<tr>
<td>I'd like it off</td>
<td>4</td>
</tr>
<tr>
<td>Other</td>
<td>2</td>
</tr>
</tbody>
</table>

## Compensation

<table>
<thead>
<tr>
<th>Compensation</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stipends for specific tasks/Plan</td>
<td>8</td>
</tr>
<tr>
<td>implementation</td>
<td></td>
</tr>
<tr>
<td>Stipends for SG members with barriers</td>
<td>3</td>
</tr>
<tr>
<td>to participation</td>
<td></td>
</tr>
<tr>
<td>No preference</td>
<td>4</td>
</tr>
<tr>
<td>Other</td>
<td>2</td>
</tr>
<tr>
<td>Stipend offered to SG members</td>
<td>0</td>
</tr>
</tbody>
</table>
Would you like the Proctor Neighborhood Plan Steering Group to have a chair/co-chair, or prefer for City staff to facilitate conversations?

- Prefer to have City staff facilitate meetings (8)
- Prefer to make decision after next meeting (6)
- I would like the group to select a chair/co-chair (2)
- I don't have a preference (1)
PROPOSED NEXT STEPS

**Meeting day:** Second Thursday of the Month confirmed!

**Meeting location:** We will look for a hybrid meeting room, likely at UPS
- *For discussion:* Timing for first hybrid meeting?

**Chat feature:** Turn it on for now; revisit discussion if it becomes distracting.

**Compensation:** Steering Group to revisit discussion about specific tasks

**Meeting facilitation:** City staff facilitate for now; revisit discussion
YOUR QUESTIONS / IDEAS

Questions:
• How will the group be responsible for generating recommendations?
• How will recommendations be used?
• Who is responsible for implementation?

Other ideas:
• Focusing on projects/topics that we can impact
• Wanting to stay positive within the group
• Interest in "trying some things out"
• Request to provide a glossary of key terms
Project Kickoff
- Plan-A-Thon
- Survey #1 and map
- Steering group

Project Ideas

Draft priority projects

Final priority projects

Community review (survey #2 and event)

🌟 We are here: Help get the word out!

Draft Plan

Process
<table>
<thead>
<tr>
<th>Month</th>
<th>Steering Group Meeting</th>
<th>Public Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>Introductions + Steering Group Role</td>
<td>Kick-Off Event (Virtual Plan-A-Thon)</td>
</tr>
<tr>
<td></td>
<td>Neighborhood Planning Program Group Values</td>
<td>Proctor Walk</td>
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<tr>
<td></td>
<td></td>
<td>Proctor Treats Outreach</td>
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<tr>
<td></td>
<td></td>
<td>Interactive Map – ongoing</td>
</tr>
<tr>
<td>November</td>
<td>Engagement Process, Equity, Depave</td>
<td>Interactive Map – ongoing</td>
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<tr>
<td></td>
<td></td>
<td>Farmers Market Outreach</td>
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<tr>
<td>December</td>
<td>Neighborhood Priorities Discussion</td>
<td>Holiday Markets?</td>
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<tr>
<td>Winter</td>
<td>Focused Discussion Topics – TBD</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>Ongoing Priorities Discussion</td>
<td></td>
</tr>
</tbody>
</table>
UPCOMING ENGAGEMENT

Upcoming opportunities:
• Farmers' Market outreach:
  • November 19
  • December 3

• Holiday Events – Proctors Peppermint Place
• Reaching out to your social networks

Share Your Feedback on our Social Pinpoint
https://engagepiercecounty.mysocialpinpoint.com/proctornp
DEPAVE
Initial map of Proctor Depave/Tree Plan Areas
Potential focus area for Phase I
Recommended plant pallet
Costs to property owners:

- Install
  - Tree removal and stump grinding
    - May consider phasing tree removals, only taking out hazard trees as part of this effort
  - Shrubs and plants
- Long-term maintenance activities
  - Watering
  - Litter pick up
  - Weeding/Pruning
  - Additional mulch
POTENTIAL GRANT FUNDING FOR CONSTRUCTION

- Environmental Services Make a Splash Grants (up to $4,000)
- Environmental Services Sustainability Grants (up to $5,000)
Timeline – phase 1

- **NOV 2022**
  Reconnect with business district

- **JAN-APRIL 2023**
  Design and tree selection

- **AUG/SEPT 2023**
  Community Depave Day & Community Dig Day

- **SEPT/OCT 2023**
  Community Planting Day (Green Tacoma Day?)

- **ONGOING MAINTENANCE**
Need a plan for long-term care

- Who?
- How?
- Funding source?
Ideas?
Thoughts?
Thank you!
We look forward to working together.

Lauren Hoogkamer, Principal Planner
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Anneka Olson, Senior Planner
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Sign Up & Learn More
Cityoftacoma.org/NeighborhoodPlanning