

DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING

TEMS CAC Minutes

Date / time: September 14, 2020, 6-7:30 pm

Location: Virtual Zoom Meeting

Members attending: Jessica Hartenstine, Shannel Janzen, Bishop Lenall Battle, Linda Sliva, Raychel James, Joe Perva, Leandra Shelton, Lilly Ferraz, Tony Palagruti, Carla

LIHI Staff attending: Josh Castle (Director of Community Engagement & Advocacy), Becca Finkes (Tiny House Village Coordinator), Eric Davis (Special Project Manager), Tyjana Campbell (Case Manager), Rachael Benson (Case Manager), Lidya Stamper (Community Outreach Coordinator)

City Staff attending: Allyson Griffith, Linda Stewart, Matthew Jorgenson, Steve Butts

Note Taker: Becca Finkes

Topics:

1. Introductions
2. Discussion of roles
 - a. Minute taker: Becca Finkes
 - b. Chair: Josh Castle
3. Review and approval of August meeting minutes
 - a. Corrections
 - i. Officer Butts is Sector 4
 - ii. Councilmember Ushka was present and noted that Councilmember Beale wanted to attend but was at a meeting (should be reflected in minutes)
4. Village Management Report (Eric Davis)
 - a. Residents are engaging with chores - gives everyone a sense of purpose and helps with COVID safety
 - b. 3 openings
 - c. Looking forward to laundry facilities - in the final phases!
 - d. Complaints from neighbors about activity around the neighborhood that isn't necessarily related to villages (theft)
 - i. Eric notes that if inventory of stolen items are provided, he will look out for it during weekly unit check in and will address the concern
 - ii. Need proof to take action
 - e. Painting party has been postponed due to air quality - rescheduled for the 26th
 - f. High spirits around the village!
 - g. City plans to come by with N95 masks tomorrow (Allyson)
 - i. Eric to let Matthew know if there are future needs

1. Eric notes air filters/purifiers would be appreciated!
 - a. Lilly to help coordinate folks to track air filters down
 - h. 2 new storage facilities to be delivered on site tomorrow to open up space in one tiny house for clothing donations
 - i. Tyjana confirms that TEMS is staffed by LIHI staff 24/7
 - i. Linda suggests LIHI distribute a flow chart of staff
 - j. Lenall Battle asks for clarity regarding supportive services (How do you support residents beyond providing shelter? Are case managers aware of local resources? Are case managers certified? Is there a screening process for new residents?)
 - i. Tyjana follows up
 1. LIHI's method is Housing First
 2. Case managers support residents with all barriers including mental health, chemical dependency, etc.
 3. Case managers are connected with resources in the community and have background in working with the community
 4. There is a screening process in place
5. Case Management Report
- a. 48 residents
 - i. 47 in HMIS (1 client needs translation services)
 - b. 101 unduplicated clients served since beginning of program, 20 have received housing
 - c. 10 have housing referrals, 7 employed
 - d. 37 enrolled in some sort of program
 - e. Lilly requests regular updates from village (weekly metrics with general information about what changes are happening)
 - i. Josh will work with staff to differentiate data from old village and new village moving forward
 - ii. Make data more readily available for community
 - f. Leandra requests literature for CAC members to facilitate education about how the process of transitioning residents into housing works to better understand what goes into the metrics
6. Open Discussion
- a. Lilly inquires about developing housing wish lists for residents as they move out, kicking off the wish list work group, and potential for community events/activities with residents and CAC members
 - i. Tyjana will work with Lilly on these items!
 - b. Wish lists - Ty to work with residents to compile wish lists for residents
 - c. Linda inquires about funding
 - i. Allyson to follow up with details via email tomorrow (City Council is working through budget currently)
 - d. Biggest donation need at the moment is men clothing and shoes!
 - i. Lilly to connect staff with Seattle nonprofit that provides shoes for people experiencing homelessness

- ii. Lilly recommends engaging with businesses for regular donations
 - iii. Tony notes that many community members are interested in providing donations and food
- e. Referrals
 - i. Operating a waitlist for people who come to the village looking for shelter, work with multiple referral partners
 - ii. Tony is concerned about individuals that loiter around the neighborhood in the meantime
 - 1. Josh to follow up with other staff about this
- f. Linda questions time limit to program
 - i. Striving towards goal of moving people into housing, but many individuals have barriers that prevent this from happening rapidly
 - ii. Case managers work diligently to connect residents with resources in order to transition them into housing
 - iii. No strict time limit to tiny house program