



City of Tacoma

Mayor Victoria Woodards

March 13, 2020

Elizabeth Pauli, City Manager
City of Tacoma
747 Market Street
Tacoma, WA 98402

RE: Delegation of Authority Pursuant to TMC 1.10.090

Dear City Manager Pauli,

On March 13, 2020, an emergency was proclaimed in the City of Tacoma caused by the COVID-19 (Novel Coronavirus) pursuant to Chapter 1.10 of the Tacoma Municipal Code ("TMC") and Chapter 38.52 of the Revised Code of Washington ("RCW").

TMC 1.10.090.C grants the Mayor certain authority in the event of proclamation of emergency, including "control and directing the efforts of the emergency management organization of the City for the accomplishment of the purposes of this chapter [TMC 1.10]."

TMC 1.10.030 and .080, and Chapter 35.82 RCW designate the City Manager as the Director of the City's Emergency Management Program ("Program") and empowers the City Manager to direct the functions of the Program.

To avoid a potential conflict in roles, I hereby delegate my authority under TMC 1.10.090.C to control and direct the efforts of the emergency management organization to City Manager Pauli effective until the end of the Proclamation of Emergency in terminated.

Yours in Service,

A handwritten signature in blue ink that reads "Victoria R. Woodards". The signature is written in a cursive style.

Mayor Victoria R. Woodards
City of Tacoma



Proclamation of Emergency Rule No. 1

Emergency Rule No. 1 - Social Distancing At Council Meetings

1 WHEREAS COVID-19 (Novel Coronavirus), is a respiratory disease that
2 can result in serious illness or death and is caused by a virus easily spread from
3 person to person; and

4 WHEREAS, on March 13, 2020, the City Manager and the Mayor of
5 Tacoma, pursuant to Chapter 1.10 of the Tacoma Municipal Code and
6 Chapter 38.52 of the Revised Code of Washington ("RCW"), proclaimed that an
7 emergency exists caused by COVID-19 ("Proclamation") in the City of Tacoma;
8 and

9 WHEREAS, pursuant to the Proclamation, the Mayor is authorized to issue
10 rules reasonably related to the protection of life provided, and such rules must be
11 confirmed at the earliest practicable time by the City Council; and

12 WHEREAS the Tacoma-Pierce Health Department recommends
13 maintaining "social distancing" of six feet away from other people at public events.
14 Social distancing will help prevent the spread of COVID-19; and

15 WHEREAS, to protect the health and safety of the public, the City will follow
16 this guidance by limiting the occupancy of the City Council Chambers during
17 Council meetings; Now, Therefore,

18 BE IT ORDERED BY THE MAYOR OF THE CITY OF TACOMA:

19 Effective March 17, 2020, the maximum occupancy of the City Council
20 Chambers, excluding the City Council and City staff, shall be twenty-five (25)
21 persons to allow for maximum social distancing while still allowing the community
22 to attend open public meetings. This Rule shall remain in effect until the
23 Proclamation of Emergency has been terminated.

24 Dated MAR 13 2020

Victoria R. Woodards

Mayor

25 Attest:

26 *Doris Soum*

City Clerk

Approved as to form:

William Foske

City Attorney