



City of Tacoma

Board of Ethics Agenda

Tacoma Municipal Building, 747 Market Street, Tacoma, WA 98402
Conference Room 220-A

Dial: 253-215-8782 Meeting ID: 894 9617 1192

Webinar Link: www.zoom.us/j/89496171192 Passcode: 896569

Wednesday, January 11, 2023 – 4:30 p.m.

SPECIAL MEETING

- 1. Call to Order**
- 2. Roll Call**
- 3. Board Member and Staff Introductions**
- 4. Election of Officers**
- 5. Approval of the minutes of the January 12, 2022, meeting**
- 6. Annual Report Discussion**
- 7. Adjournment**



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at 253-591-5505, at least 24 hours prior to the meeting time. TTY or speech-to-speech users please dial 711 to connect to Washington Relay Services.



City of Tacoma

Board of Ethics Minutes

Dial: 253-215-8782 Meeting ID: 812 0798 5165
Webinar Link: <https://www.zoom.us/j/81207985165> Passcode: 944127

January 12, 2022

6:30 PM

1. CALL TO ORDER

The meeting was called to order at 6:31 p.m.

Board Members Present: 5 – Katie Baird, Steve Krupa, Ohad Lowy, Chelsea McElroy, and Diane Tilstra

Staff Members Present: 3 – Charles Lee, Deputy City Attorney; Doris Sorum, City Clerk; and Susan Haigh, Records Manager

2. BOARD MEMBER AND STAFF INTRODUCTIONS

Chair Lowy welcomed the Board's new members, Steve Krupa and Diane Tilstra. Board members and staff members introduced themselves.

3. ELECTION OF OFFICERS

Chair Lowy stated that the Board of Ethics elects a Chair and a Vice Chair annually.

Discussion ensued regarding the positions and nominations.

MOTION: Board Member Baird moved to re-elect Ohad Lowy as Chair of the Board of Ethics for the year 2022.

SECONDED BY: Board Member McElroy.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 5 – Baird, Krupa, Lowy, McElroy, and Tilstra

MOTION: Chair Lowy moved to elect Chelsea McElroy Vice Chair of the Board of Ethics.

SECONDED BY: Board Member Krupa.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 5 – Baird, Krupa, Lowy, McElroy, and Tilstra

4. APPROVAL OF THE MINUTES OF THE JANUARY 13, 2021, MEETING

MOTION: Chair Lowy moved to approve the minutes of the January 13, 2021, meeting.

SECONDED BY: Board Member Baird.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 5 – Baird, Krupa, Lowy, McElroy, and Tilstra

5. BOARD OF ETHICS ANNUAL REPORT DISCUSSION

Charles Lee, Deputy City Attorney, City Attorney's Office, reviewed the 2020 Annual Report, including the Board's obligations as outlined in the Tacoma Municipal Code, a summary of decisions of the prior year, and the Board's published opinions, which are also posted to the City website.

Discussion ensued regarding the regular meeting schedule and special meetings, the process for reviewing complaints, the Board's administrative procedures and Tacoma Municipal Code Chapter 1.46.

6. OTHER BUSINESS

Mr. Lee stated that there are no complaints for review at this time, and suggested that the Board consider reviewing its administrative rules and procedures, to complete the Open Government Training Act requirements within 90 days of taking office.

Discussion ensued regarding the complaint process, customer service, opportunities to educate the public, transparency, open public meetings requirements and training, future meetings, welcoming new members, and information available online.

7. ADJOURNMENT

Upon proper motion, the meeting was adjourned at 6:57 p.m.

Ohad Lowy, Chair

Doris Sorum, City Clerk