



**MINUTES**  
Meeting No. 739

November 3, 2022

In-Person location, Virtual Zoom Meeting Video and Call-in information provided

Dan Montopoli called the meeting to order at 7:34 AM.

**ROLL CALL**

TCRA Members Present: Dan Montopoli, Lacey Barker, Meredith Neal, Ian Northrip, Yo Ahzzma, Ryan Dutli, Eric Frank

TCRA Members Absent: Andrew Kwon, Kimber Starr, Terri Scott

TCRA Staff in Attendance: Jeff Robinson, Felicia Medlen, Heidi Burbidge, Holly Hodgson, Megan Gustafson, Ronda VanderMeer

Guests in Attendance: Carol Wolf, Dierdre Patterson, Ted Richardson

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**PUBLIC COMMENT**

The TCRA received no written comment for Public Comment.  
No speakers were present for Public Comment.

**CONSENT AGENDA**

1. TCRA Meeting Minutes for October 27, 2022
2. August 2022 -September 2022 TCRA Check Register

**MOTION:** Ian Northrip moved to approve the Consent Agenda. Meredith Neal seconded the motion, which passed unanimously.

***THE FOLLOWING AGENDA ITEMS WERE SWITCHED WITH NO OBJECTION FROM THE BOARD, ADMINISTRATION WAS MOVED TO ITEM 4 AND ECONOMIC DEVELOPMENT MOVED TO ITEM 3.***

### **ECONOMIC DEVELOPMENT**

#### 3. Revolving Loan Deferral Request – Dierdre Patterson

Staff requested the TCRA Board to approve a 6-month deferral period retroactively to include September 2022 through February 2023, with payments restarting on March 1st, 2023. Staff recommended re-amortizing the loan to include the additional 6-month deferral period.

**MOTION:** Ian Northrip moved to approve the loan deferral as requested. Yo Ahzzma seconded the motion, which passed unanimously.

### **ADMINISTRATION**

#### 4. State Audit – Felicia Medlen

Staff reviewed the TCRA Financial, Single and Accountability Audit. The State Auditors Office will conduct an exit conference for these audits at a later time.

*There was no action required on this item. Commendations given by Board and in Audit Reports to the Housing Team for great work done.*

### **ABSENT MEMBERS**

**MOTION:** Meredith Neal moved to excuse the following Board Member's notice of absence Andrew Kwon, Terri Scott and Kimber Starr. Lacy Barker seconded the motion, which passed unanimously.

### **FOR THE GOOD OF THE ORDER**

- Jeff Robinson reported success with getting approval of making project positions permanent along with adding staff to the Housing Team.
- Felicia Medlen noted to Board that Affordable Housing Trust Fund (1406, 1590) money will be discussed at a future meeting in the Administrator's update.

### **ADJOURN**

The meeting adjourned at 7:54 AM.

Respectfully Submitted,

DocuSigned by:



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Lacey Barker