



MINUTES
Meeting No. 718

November 18, 2021
Virtual Zoom Meeting Video and Call-in information provided

Dan Montopoli called the meeting to order at 7:31 AM.

ROLL CALL

TCRA Members Present: Terri Scott, Joseph van Dyk, Ian Northrip, Kimber Starr, Meredith Neal, Dan Montopoli, Jason Kors, Steve Snider, Lacey Barker

TCRA Members Absent: Miriam McBride, Karsen Keever

TCRA Staff in Attendance: Felicia Medlen, Erika Bartlett, Drena Sellers

Guests in Attendance: Dietrich Schmitz

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

CONSENT AGENDA

1. TCRA Meeting Minutes for October 14, 2021
2. October Check/Voucher Record

ACTION TAKEN: Dan Montopoli put the question forward to approve the October Check/Voucher Record and postpone consideration of the TCRA Meeting Minutes for October 14, 2021 until the word “unrestricted” is corrected to “unrestricted”. No formal motion was made and both items will return to the Board for review on the next Consent Agenda.

HOUSING

3. Washington State Housing Finance Commission (WSHFC) Borrower Increase

Staff and leadership from WSHFC reported out on accomplishments of the Tacoma Down Payment Assistance program to date and the challenges to meeting participants’ needs in the current housing market.

MOTION: Meredith Neal moved to increase the TCRA’s per-borrower contribution to WSHFC down payment assistance loans from \$10,000 to \$15,000 and to authorize staff to execute an amendment to WSHFC’s contract reflecting the change. Steve Snider seconded the motion, which passed unanimously.

4. Pacific Property Update: Request for Proposals (RFP) and Board Panelist Selection

Staff provided an update on the release of the Pacific Property RFP. Lacey Barker volunteered to serve on the RFP review panel. There were no objections from the Board.

EXECUTIVE SESSION

The Board entered Executive Session at 8:00 AM for consideration of site selection or acquisition of real estate purchase or lease and adjourned at 8.15 AM.

FOR THE GOOD OF THE ORDER

Steve Snider announced that he will not be seeking re-appointment in 2022.


ABSENT MEMBERS WERE EXCUSED

MOTION: Ian Northrip moved to excuse Miriam McBride and Karsen Kever. Joseph van Dyk seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 8:19 AM.

Respectfully Submitted,

DocuSigned by:

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Kimber Starr