



March 14, 2024

MINUTES
Meeting No. 766

In-Person location, Virtual Zoom Meeting Video and Call-in information provided

Terri Scott called the meeting to order at 7:37 AM.

ROLL CALL

TCRA Members Present: Azaria Azene, Barb Commare, Amanda DeShazo, Ryan Dutli, Ian Northrip, Jermaine Ogden and Terri Scott

TCRA Members Absent: Lacey Barker and Andrew Kwon

Housing Staff in Attendance: Felicia Medlen, Carrie Wickstrom, Heidi Burbidge, Tammi Garofalo, Holly Hodgson, Taylor Palmer Jenson, Jason Mejia, Megan Campbell, Olivia Kesinger and Ronda VanderMeer

Guests in Attendance: Shari Hart, Brie Vaughn, Ted Richardson, and Kat Fuentes

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

PUBLIC COMMENT

The TCRA received 3 written Public Comments regarding WeeCare's CDBG funding application. There was 1 speaker virtually present for Public Comment regarding WeeCare's CDBG funding application.

CONSENT AGENDA

1. TCRA Meeting Minutes for February 22, 2024
2. TCRA Loan Write-Off Request

MOTION: Amanda DeShazo moved to approve the Consent Agenda. Ian Northrip seconded the motion, which passed unanimously.

ADMINISTRATION

3. Election of 2024 Board Officers

One new Board Member was in attendance for the first time, Jermaine Ogden. New and existing Board Members gave brief introductions prior to beginning the nomination process.

Nominations were taken for the election of Board Officers, which concluded with the following nominations for positions.

- President Terri Scott
 Ian Northrip
- Vice President Azaria Azene
- Secretary Lacey Barker
- Treasurer Andrew Kwon

Voting results recieved were unanimous in favor of Terri Scott for President, Azaria Azene for Vice President, Lacey Barker for Secretary, and Andrew Kwon for Treasurer.

MOTION: Ian Northrip moved to approve the election results. Jermaine Ogden seconded the motion, which passed unanimously.

ECONOMIC DEVELOPMENT

4. CDBG Microenterprise Assistance Updated Funding Recommendations – Shari Hart

Staff provided an alternate recommendation for CDBG Microenterprise Assistance Funding for the Board’s consideration and requested approval of \$300,000 in CDBG funding to one of the proposed recommendations.

Original Recommendation

Agency	Program	Amount
Revby LLC	Digital Marketing & Digital Capacity Building Program Financial and Operational Capacity Building Program	99,000
Tacoma-Pierce County Chamber	Spaceworks Tacoma Incubator	150,000
Mi Centro	Small Business Navigator Program	51,000
	TOTAL	\$300,000

Alternate Recommendation for Consideration

Agency	Program	Amount
Revby LLC	Digital Marketing & Digital Capacity Building Program Financial and Operational Capacity Building Program	69,000
Tacoma-Pierce County Chamber	Spaceworks Tacoma Incubator	150,000
Mi Centro	Small Business Navigator Program	43,600
Urban Business Support	Preventing Small Business Displacement from Gentrification	37,400
	TOTAL	\$300,000

MOTION: Ian Northrip moved approve the Original Recommendation with funding to Revby LLC (\$99,000), Tacoma-Pierce County Chamber/Spaceworks (\$150,000) and Mi Centro (\$51,000). Jermaine Ogden seconded the motion, which passed unanimously.

HOUSING

5. Tacoma/Pierce County Habitat for Humanity Proctor Place Homeownership – Tammi Garofalo

Staff requested authorization for the TCRA Administrator to execute CDBG and HOME grant agreements with the Tacoma/Pierce County Habitat for Humanity for the Proctor Place homeownership housing project that will convey \$1,178,518 of HOME funds and \$150,000 in CDBG funds.

MOTION: Barb Commare moved to execute an agreement between TCRA and Tacoma/Pierce County Habitat for Humanity in the amount of \$1,178,518 in HOME funds and \$150,000 in CDBG funds for the Proctor Place homeownership housing project. Ian Northrip seconded the motion, which passed unanimously.

EXECUTIVE SESSION

6. Executive Session was held from 8:32 AM – 9:14 AM to discuss potential real estate acquisitions.

MOTION: Ian Northrip moved to continue working towards the acquisition of one of the properties discussed in Executive Session and table the other two until additional information is available. Jermaine Ogden seconded the motion, which passed unanimously.

FOR THE GOOD OF THE ORDER

None.


ABSENT MEMBERS

MOTION: Amanda DeShazo moved to excuse Lacey Barker and Andrew Kwon. Ian Northrip seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 9:19 AM.

Respectfully Submitted,

DocuSigned by:

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Azaria Azene