Minutes
Joint Municipal Action Committee
June 14, 2019
8:00 a.m. – 9:00 a.m.
Tacoma Municipal Building, Conference Room 248

CALL TO ORDER

Chair Clare Petrich called the meeting to order at 8:07 a.m.

ROLL CALL - JMAC COMMITTEE

Clare Petrich, Chair, Port of Tacoma

Andrea Smith, Vice-Chair, Metro Parks Tacoma

Tim Reid, Metro Parks Tacoma

GUEST INTRODUCTIONS

Forterra NW: Nicholas Bratton

Metro Parks Tacoma: Joe Brady

City of Tacoma: Randy Lewis, Bucoda Warren, Gloria Fletcher, Anita Gallagher, Elly Walkowiak, Adriana Abramovich, Nancy Grabinski-Young, Denise Rakas

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved; passed unanimously.

APPROVAL OF MINUTES

It was moved and seconded that the minutes of May 10, 2019 be approved; passed unanimously.

AGENDA ITEMS

Forterra Asset Mapping Project Follow-up Presentation

Nick Bratton, Forterra Policy Director, began with a brief overview and re-cap. The idea for the project was first suggested by Council Member Anders Ibsen. From the JMAC meetings, one area of mutual interest was the topic of land use, real estate, and land use and planning decisions. How could the different agencies within JMAC coordinate their decisions around acquisitions and use of real estate in a way that creates multiple public benefits, i.e. parks, schools, and affordable housing? Forterra was tasked with creating a tool to address those questions.

Mr. Bratton recognized and commended City staff Adriana Abramovich, Gloria Fletcher, and Nancy Grabinski-Young as well as John Laughery from Metro Parks Tacoma for their hard work and long hours researching data and putting the tool together.

Mr. Bratton continued that the whole project cost $67,000. The contributions came from five partners as well as from Forterra. The tool only looks at public lands particularly those with potential for redevelopment. The tool is not perfectly accurate; however the tool uses the best available current information as of 2018 and will be updated over time.

Mr. Bratton explained the methodology. There were conversations with all the partners to establish individual priorities for each agency. The top five shared priorities were displacement risk, planned growth, access to transit, proximity to parks, and neighborhood amenities. The

tool was designed to be user friendly and to be used as a discussion point and a means to inform decision making. Mr. Bratton demonstrated use of the mapping tool.

Tim Reid asked if there would be training sessions for the various municipalities on the use of the mapping tool. Mr. Bratton replied that training sessions have been provided to the individual agencies. Also, feedback has been collected from those users that have been incorporated into the tool so there may be future refinements.

Mr. Bratton continued in the findings four recommendations have been made: (1) it is probably a good idea to focus coordinated efforts on areas within the city where the most opportunities exist for achieving multiple benefits. (2) Use existing processes and decision making structures to share information and collaborate on real estate planning efforts. (3) It would be helpful to create communications guidelines for coordinating among the agencies, i.e. planning calendars, grant cycles, work plan development, budgeting. (4) Institutionalizing use of the tool so it can be used to help inform decisions.

Mr. Bratton stated there were questions that could not be answered. From a technical standpoint it was not clear who should be the keeper of this tool. Now that it has been created it needs to be updated and hosted which takes some budget, staff resources, and agency ownership. It would be a good idea to track changes that need to be made over the next year as the various agencies use the tool and update and maintenance of the tool once a year. Also, other agencies may want to be added to the tool.

Randy Lewis reported that there is an online model available that may help with answering the mapping tool questions. It is a multi-agency online collaborative tool that the city has created. It is called FileLocal which is the collaboration between Tacoma, Seattle, and Bellevue with Everett and other cities joining. It is an online tool created for B&O taxes that are paid to multiple jurisdictions and the payments are automatically sent to the various jurisdictions. There is a board of directors made up of staff and Andy Cherullo, Finance Director, is on the board. He may be a resource to explain and answer questions regarding the FileLocal tool.

There was discussion on what would be policy questions and what would be staff questions. Bucoda Warren shared that Council Member Ibsen would like the city to be the owner of the mapping tool. That can be an initial proposal. Andy Cherullo works with the Government Performance and Finance Committee which is Council Member Ibsen's main committee for policy development. That committee can be the source of developing some of these questions and dividing those policies versus staff questions to bring back to JMAC to look at final policy proposal and develop it together.

Tim Reid stated that with the policy issue each full board of each municipality needs to vote on the policy. Mr. Warren stated that Council Member Ibsen can help bring an initial proposal to JMAC.

Chair Petrich asked if a budget had been proposed for the upkeep and maintenance of the mapping tool. Mr. Warren replied that he was not aware of one. Mr. Bratton replied that city staff could estimate that. The major investment has been made.

Chair Petrich asked about the role of Forterra in the future. Mr. Bratton answered that at this point one has not been identified. The intent was to hand over a finished useable product that all the members of JMAC and the agencies could use.

Chair Petrich stated that Forterra designed the tool and has the structure of it and that is the piece that has all the data in it. Can the structure that has been created be used by other organizations or agencies? Mr. Bratton replied that the city is the owner of the mapping tool in partnership with Metro Parks Tacoma.

DISCUSSION OF MUTUAL INTERESTS AND CONCERNS/FOR THE GOOD OF THE ORDER
It was suggested that the quarterly meeting be moved to September 13, 2019.

SETTING OF NEXT MEETING AGENDA
July 12, 2019 Regular Meeting – Homelessness Presentation
August 9, 2019 Regular Meeting
September 13, 2019 Quarterly Meeting

FUTURE AGENDA ITEMS
Mapping Tool Policy Discussion (City of Tacoma)
Mapping Tool Update
Equity Index/Indicators (City of Tacoma)
Economic Development Board Presentation (Bruce Kendall)
Advanced Metering (Tacoma Public Utilities)
Tacoma Creates (City of Tacoma and Arts Non-Profit Organization)
Economic Development Strategies and Revenue Sources (Puyallup Tribe of Indians)
Whole Child Initiative Follow-up
Child Dependency – Foster Care – Remann Hall (Connie Ladenburg w/TJ Bohl)
Community Workforce (Benefits) Agreement (Metro Parks Tacoma)
Tacoma Dome Link Light Rail Extension (Sound Transit)
Address Poverty from a Governmental Standpoint
Affordable Housing
IDEA
Workforce Development
South Sound 911/Emergency Management
Continue Mental Health Conversation
Youth Mental Health Issues: Trafficking, Housing/Shelters, Gangs, Drugs, etc.
Economic Development Growth and Impacts
Trades, Apprenticeships, and Regional Partnerships (Tacoma SD, Bates, City)

NEXT MEETING
The next meeting will be held on Friday, July 12, 2019 at 8:00 a.m. in Conference Room 248 at the Tacoma Municipal Building.

ADJOURNMENT
Chair Clare Petrich adjourned the meeting at 9:15 a.m.