



City of Tacoma

Charter Review Committee Minutes

January 18, 2024

5:30 p.m.

747 Market Street, Tacoma WA 98402, Conference Room 243

Dial: 253-215-8782 Meeting ID: 857 9094 1184

Webinar Link: www.zoom.us/j/85790941184

Call to Order

Chair Wamback called the meeting to order at 5:34 p.m.

Roll Call

Present: 12 - Katie Baird, Nicholas Carr, Maricres Castro, Patrick Fischer, Bryan Flint, Jason Gauthier, Andre Jimenez, Latasha Palmer, Andrea Reay, Rebecca Stith, Stephen Wamback, and Diamatris Winston

Absent: 3 - Silong Chhun, Melissa Malott, and Lok Yin Wu

Committee Members Stith and Winston participated virtually.

Committee Member Wu arrived here, at 5:35 p.m.

Committee Member Malott arrived here, at 5:36 p.m.

Welcome

At approximately 5:36 p.m., Chair Wamback kicked off the second meeting of Charter Review Committee (CRC) by introducing Committee Member Jimenez. Jimenez was given the opportunity to introduce himself to the Committee as he was absent from previous CRC's meeting. Chair Wamback continued with a review of the CRC's own Charter, which was also presented and discussed during the January 11, 2024, meeting. The Committee discussed the updates to the document.

MOTION: Mallott moved to adopt the CRC's Charter.

SECONDED BY: Baird

ACTION: Voice vote was taken and carried. The motion was declared adopted by unanimous consent.

Charter Review Process

At approximately 5:45 p.m., Deputy City Attorney Martha Lantz reviewed the Charter Review process, including state constitution, history of the Charter, and the process for amending the Charter.

Open Public Meetings Act

At approximately 6:06 p.m., Lantz reviewed the Open Public Meetings Act, including meeting requirements, public comment, special meetings, email exchanges, and violations.

Public Records Act

At approximately 6:25 p.m., Lantz reviewed the Public Records Act, including record requests, types of records, adequate searches.

Code of Ethics Presentations

At approximately 6:41 p.m., Lantz reviewed the Code of Ethics, including gifts, prohibited conduct, and the Board of Ethics.

Break

The meeting recessed at 6:49 p.m.

The meeting reconvened at 6:59 p.m.

Public Meeting Discussion

At approximately 7:00 p.m., Chair Wamback introduced the topic of public meetings and public engagement.

Discussion ensued regarding the intricacies of getting the public involved and aware of the work the CRC is doing, media strategy for outreach, written public comment, and the review process.

Chair Wamback reviewed the general agreement amongst the Committee Members is that outreach needs to be done as soon as possible and meetings need to be as accessible to the public as possible, and to take public comments at the beginning of the January 25, 2024, CRC meeting.

Discussion ensued on the topic of information sharing, including whether Committee Members should share information on people they are communicating with on the topic of Charter Review for transparency.

The CRC arrived at a consensus to share what they feel comfortable with, and to minimize City Council involvement in the review process.

Upcoming Meeting Discussion

This item was discussed as part of the closing comments.

Charter Review Committee Member Review Request Discussion

This item was not discussed.

Homework and Closing Comments

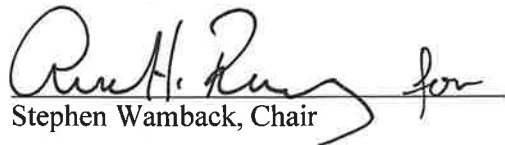
At approximately 8:10 p.m., Chair Wamback closed the meeting by going over the next meeting scheduled on Monday, January 22, 2024, which will be to discuss Charter Review Committee Members' priorities and requests.

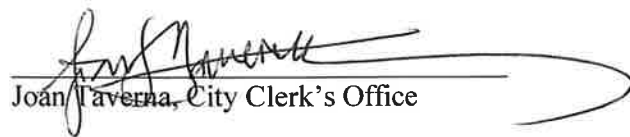
Sonja Hallum, Executive Liaison, explained how she incorporated and collated member priorities, Council requests, and staff suggestions into one document.

Discussion ensued regarding upcoming meetings, receiving feedback from newly elected Council Member Scott, requesting additional data and information from staff, receiving future input, and upcoming meetings.

Adjournment

There being no further business, the meeting was adjourned at 8:31 p.m.


Stephen Wamback, Chair


Joan Taverna, City Clerk's Office